

**SAUGEEN VALLEY CONSERVATION AUTHORITY
AUTHORITY MEETING**

Thursday December 16, 2021, 1:00 p.m.
(Electronic)

**A G E N D A
Amended**

1. Land Acknowledgement

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community - Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

2. Adoption of Agenda

3. Declaration of Pecuniary Interest

4. Approval of Minutes of Authority Meeting

- a. November 18, 2021 – **attached**

5. Staff Introduction

6. Matters Arising from the Minutes

- a. Approval of 2022 Budget – Laura Molson – **attached**
- b. Frequency of municipal levy payments – Laura Molson – **attached**

7. General Manager's Report (**verbal**)

8. Consent Agenda

- a. Program Report – **attached**
- b. Correspondence – **attached**
- c. News articles for information – **attached**

9. New Business

- a. 2022 Fee Schedule – Laura Molson – **attached**
- b. 2022 Meeting Schedule –Janice Hagan – **attached**
- c. Regulation 687/21 – Transition Plan – Jennifer Stephens – **attached**
- d. Status of Saugeen Valley Conservation Foundation – Jennifer Stephens – **attached**

Adjournment

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

Meeting: Authority Meeting
Date: Thursday November 18, 2021, 1:00 p.m.
Location: Electronic

Chair: Maureen Couture

Members present: Paul Allen, Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Dave Myette, Mike Niesen, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

Others present: Jennifer Stephens, General Manager / Secretary-Treasurer
Erik Downing, Manager, Environmental Planning and Regulations
Donna Lacey, Manager, Forestry and Lands
Laura Molson, Manager, Corporate Services
Cassandra Malo, Resources Information Technician
Irena Kontrec, Resources Information Technician
Janice Hagan, Executive Assistant / Recording Secretary

Chair Maureen Couture called the meeting to order at 1:00 p.m.

1. Land Acknowledgement

The following Land Acknowledgement was read by Steve McCabe:

As we work towards reconciliation with Indigenous people, we begin our meeting today by respectfully acknowledging that we are situated on Traditional Territories and Treaty Lands, in particular those of the Chippewas of Saugeen Ojibway Territory known as the Saugeen Ojibway Nation.

As shared stewards of Ontario's land and water resources – along with the First Nations community – Saugeen Valley Conservation Authority appreciates and respects the history and diversity of the land and its peoples and are grateful to have the opportunity to meet in this territory.

2. Adoption of Agenda

An additional report had been circulated under New Business: Expanded Scope of Work with the Nuclear Waste Management Organization. It was also requested that the frequency of levy payments be discussed.

Motion #G21-119

Moved by Cheryl Grace

Seconded by Paul Allen

THAT the agenda be adopted as amended.

After discussion, the motion was amended.

Moved by Mark Davis

Seconded by Don Murray

THAT the agenda be adopted as originally circulated.

DEFEATED

Since the amended motion was defeated, the original motion was voted upon and was carried.

3. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

4. Approval of Authority Meeting Minutes - October 21, 2021

Motion #G21-120

Moved by Steve McCabe

Seconded by Diana Rae

THAT the minutes of the Authority meeting, held on October 21, 2021, be approved as circulated.

CARRIED

5. Introductions of New Director and Staff

Chair Couture announced that Director Mike Myatt, Councillor from the Town of Saugeen Shores, had resigned from the SVCA Board, and that Councillor Dave Myette had been appointed by the Town to replace him.

The following new staff were introduced:

- a. Irena Kontrec, Resources Information Technician
- b. Cassandra Malo, Resources Information Technician

6. Matters Arising from the Minutes

- a. Vaccination Policy

Jennifer Stephens discussed the vaccination policy and advised the Board that legal counsel had recommended several amendments. Several sections have been incorporated, including an effective date, records retention, privacy, policy, and amendments. Further recommendations included more specific requirements to the Roles and Responsibilities section and revisions to administrative consequences.

7. General Manager's Report (verbal)

Website and new logo

The new website has been launched. Jennifer acknowledged the Website Working group for their efforts. It was noted that tremendous positive feedback has been received from other conservation authorities and the public.

Municipal delegations

The proposed 2022 Budget has been circulated to the municipalities. Jennifer has begun delegations at municipal council meetings to discuss the budget and the development of the *Conservation Authorities Act* transition plan.

Rebranding

The Authority branding strategy is nearing completion and is being scrutinized to ensure conformity with the phase 1 Regulations and mandatory programs and services.

Strategic plan

A draft plan report will be brought to the Board at the scheduled December meeting with respect to development and next steps.

Conservation Authorities Act Transition plan

A draft report will be brought to the December meeting. The plan is required to be submitted by December 31, 2021.

Office space retrofit

Some office space is being retrofitted to allow for as many staff as possible to return to the office.

8. Consent Agenda

Motion #G21-121

Moved by Dan Gieruszak

Seconded by Barbara Dobreen

THAT the reports, Minutes, and information contained in the Consent Agenda, [item 8], along with their respective recommended motions be accepted as presented.

CARRIED

9. New Business

a. Information Technology Storage Infrastructure

Laura Molson noted that the current storage array should be replaced in conjunction with the current scheduled replacement of servers and IT equipment. There was no discussion.

Motion #G21-122

Moved by Steve McCabe

Seconded by Tom Hutchinson

THAT staff be directed to proceed with the procurement of information technology storage array equipment.

CARRIED

b. Amendments to the Section 28(3) *Conservation Authorities Act* Hearing Guidelines

Erik Downing discussed the report as presented. Staff recommend that the *Conservation Authorities Act* Hearing Guidelines as approved by Conservation Ontario be adopted by SVCA.

Motion #G21-123

Moved by Cheryl Grace

Seconded by Steve McCabe

BE IT RESOLVED THAT the amendments to the “Conservation Authorities Act Hearing Guidelines” dated September 16, 2021 (CO and NDMNRF, 2005; amended 2018 and 2020) be endorsed as Saugeen Valley Conservation Authority’s *Conservation Authorities Act* Hearing Guidelines, as amended.

CARRIED

c. Memorandum of Understanding with Hydro One Networks Incorporated

Erik reviewed the MOUs as negotiated and endorsed by Conservation Ontario and recommended that SVCA be guided by this MOU to ensure uniformity across the province.

Motion #G21-124

Moved by Diana Rae

Seconded by Dave Myette

BE IT RESOLVED THAT the Protocols for Obtaining Permission under Section 28 of the Conservation Authorities Act for Common Hydro One Maintenance and Construction Activities be endorsed for use in the SVCA watershed;

AND FURTHER THAT the Hydro One Application Form be used to acquire Permissions from SVCA relative to administration of Section 28 regulatory responsibilities.

CARRIED

d. Land Donation

Donna Lacey informed the Board that a landowner had expressed interest in donating property to SVCA through the Eco Gifts program. This property, which borders on 3 sides by SVCA land, is Class 1 Wetland and staff recommend the property be acquired by the Authority. The annual property taxes would be minimal.

Motion #G21-125

Moved by Dan Gieruszak

Seconded by Don Murray

THAT SVCA accepts the donation of Concession 19, Lot 25, Township of Proton, Municipality of Southgate, with gratitude, as recommended by staff.

CARRIED

e. Expanded Scope of Work with the Nuclear Waste Management Organization

Jennifer expanded on the report as submitted. She noted that SVCA had entered a Fee for Service agreement with NWMO in June 2021 to perform water quality testing and hydrology monitoring services. NWMO has approached SVCA to facilitate administration of biodiversity programs in the watershed in early 2022. SVCA would benefit from the data collected in the three project areas. SVCA's main role would be to reach out to landowners to determine their interest in participating in these programs. The Directors communicated that they felt NWMO's expertise was in outreach and SVCA's value was in the collection of scientific data. After discussion, the following motion was defeated.

Motion #G21-126

Moved by Mike Niesen

Seconded by Steve McCabe

WHEREAS the Saugeen Valley Conservation Authority entered into a Fee for Service Level Agreement with the Nuclear Waste Management Organization (NWMO) for surface water and hydrology monitoring services;

AND WHEREAS the Saugeen Valley Conservation Authority has an interest in the conservation and protection of the natural environment;

BE IT RESOLVED THAT SVCA enter into an expanded scope of work with the Nuclear Waste Management Organization to assist in the delivery of the environmental DNA, aquatic habitat mapping, and terrestrial ecosystem mapping programs;

AND FURTHER THAT staff be directed to pursue hiring the staff support necessary to deliver this expanded scope of work.

DEFEATED

10. Other Business

a. Frequency of Levy Payments

Chair Couture indicated that questions had been brought forward regarding the submission of the levy payments on a quarterly basis rather than twice per year as is the current practice. Staff were directed to submit a report with the advantages and disadvantages of changing the frequency of payments.

Motion #G21-127

Moved by Diana Rae

Seconded by Tom Hutchinson

THAT staff be directed to submit a report on the advantages and disadvantages of changing the frequency of municipal levy payments to SVCA.

CARRIED

- b. Director Myette was asked about his willingness to participate in the committees that have vacancies because of Mike Myatt's resignation. Mr. Myette agreed to participate in the Property and Parks Committee and the Forestry Committee.

Motion #G21-128

Moved by Sue Paterson

Seconded by Dan Gieruszak

THAT Dave Myette be appointed to the Forestry Committee and the Property and Parks Committee.

CARRIED

There being no further business, the meeting adjourned at 3:08 p.m. on motion of Barbara Dobreen and Paul Allen.

Maureen Couture
Chair

Janice Hagan
Recording Secretary

Draft Budget 2022

**SAUGEEN VALLEY CONSERVATION AUTHORITY
SUMMARY
2022**

			SOURCES OF FUNDING						
	2021 BUDGET	PROPOSED 2022 BUDGET	PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES	SURPLUS/ (DEFICIT)
OPERATIONS - GENERAL LEVY	3,051,325	3,435,625	81,400	7,000	93,360	1,867,766	1,139,550	246,549	
OPERATIONS - NON GENERAL LEVY	931,800	997,350					997,350		59,750 ¹
TOTAL	3,983,125	4,432,975	81,400	7,000	93,360	1,867,766	2,136,900	246,549	59,750

Note:

1. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.

**SAUGEE VALLEY CONSERVATION AUTHORITY
PROPOSED OPERATIONS BUDGET (GENERAL LEVY PROGRAMS)
2022**

			SOURCES OF FUNDING					
PROGRAM	2021 BUDGET	PROPOSED 2022 BUDGET	PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES
Corporate Services								
Administration	546,400	612,300				526,300	55,000	31,000
GIS & IT	146,525	162,875				152,875		10,000
Community Relations	135,500	116,300				116,300		
Education	98,750	105,550		7,000		66,550	32,000	
ENVIRONMENTAL PLANNING & REGULATIONS	919,250	1,060,800				342,800	658,000	60,000
WATER RESOURCES								
Flood Forecasting & Warning	212,500	217,000	81,400			134,050	1,550	
Flood Control Structures	170,300	168,150			93,360	62,241		12,549
Water Quality	99,400	109,650				109,650		
FORESTRY, LANDS & STEWARDSHIP								
Non-Revenue Parks & Land Management	358,600	408,500				328,500	20,000	60,000
Forestry & Lands, Stewardship	364,100	474,500				28,500	373,000	73,000
TOTAL PROGRAM OPERATIONS	3,051,325	3,435,625	81,400	7,000	93,360	1,867,766	1,139,550	246,549

SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED OPERATIONS BUDGET (PROGRAMS NOT SUPPORTED BY GENERAL LEVY)
2022

PROGRAM	2021 BUDGETED REVENUE	2021 BUDGETED EXPENSES	2021 BUDGETED SURPLUS	2022 PROJECTED REVENUE	2022 PROJECTED EXPENSES	2022 PROJECTED SURPLUS	APPROPRIATION OF SURPLUS
FORESTRY, LANDS & STEWARDSHIP							
Agricultural Lands	15,500	10,900	4,600	17,000	10,400	6,600	Ag Lands Reserve
Motor Pool	253,000	223,400	29,600	207,000	167,500	39,500	Motor Pool Reserve
Bruce Dale C.A.	89,300	75,900	13,400	110,500	101,250	9,250	Saugeen Parks Reserve
Durham C.A.	291,600	291,600	0	306,700	304,300	2,400	Saugeen Parks Reserve
Saugeen Bluffs C.A.	320,000	320,000	0	395,900	393,900	2,000	Saugeen Parks Reserve
WATER RESOURCES							
Capital Water Projects	10,000	10,000	0	20,000	20,000	0	
	979,400	931,800	47,600	1,057,100	997,350	59,750	

		2021										
		Current Value	2021 CVA	CVA Based								
	% in	Assessment (CVA)	(Modified) in	Apportionment	% Change In	% Change In	2021 Actual	0% levy	2022 Proposed	\$ Change In	% Change In	Municipal
Municipality	CA	(Modified)	Watershed	Percentage	Apportionment	Assessment	General Levy	change	General Levy	General Levy	General Levy	levy impact
Arran-Elderslie	48	775,518,541	372,248,900	2.5157	-2.14%	0.64%	\$ 44,049	\$ 44,330	\$ 46,980	\$2,650	6.02%	0.048%
Brockton	100	1,274,775,507	1,274,775,507	8.6150	-1.01%	0.59%	\$ 150,947	\$ 151,837	\$ 160,901	\$9,065	6.01%	0.094%
Chatsworth	49	905,241,900	443,568,531	2.9977	-2.13%	0.88%	\$ 52,364	\$ 52,826	\$ 55,983	\$3,157	6.03%	0.054%
Grey Highlands	31	2,087,006,968	646,972,160	4.3723	-0.59%	1.39%	\$ 75,997	\$ 77,052	\$ 81,655	\$4,603	6.06%	0.039%
Hanover	100	973,869,856	973,869,856	6.5815	-1.14%	2.16%	\$ 113,545	\$ 115,993	\$ 122,920	\$6,927	6.10%	0.094%
Howick	8	511,646,333	40,931,707	0.2766	5.98%	2.15%	\$ 4,762	\$ 4,864	\$ 5,160	\$296	6.21%	0.008%
Huron-Kinloss	57	1,448,184,069	825,464,919	5.5785	-1.59%	0.39%	\$ 97,930	\$ 98,316	\$ 104,187	\$5,872	6.00%	0.065%
Kincardine	100	2,601,952,902	2,601,952,902	17.5841	-1.54%	1.03%	\$ 306,760	\$ 309,926	\$ 328,424	\$18,498	6.03%	0.096%
Minto Town	36	1,099,560,433	395,841,756	2.6751	2.03%	2.22%	\$ 46,114	\$ 47,140	\$ 49,958	\$2,818	6.11%	0.050%
Morris-Turnberry	5	566,737,837	28,336,892	0.1915	4.30%	1.30%	\$ 3,490	\$ 3,535	\$ 3,669	\$134	3.83%	0.003%
Saugeen Shores	100	3,099,401,113	3,099,401,113	20.9459	0.26%	2.81%	\$ 359,105	\$ 369,180	\$ 391,214	\$22,034	6.14%	0.122%
South Bruce	99	716,330,698	709,167,391	4.7926	-0.68%	0.97%	\$ 83,655	\$ 84,463	\$ 89,508	\$5,045	6.03%	0.099%
Southgate	94	1,069,060,421	1,004,916,796	6.7913	6.18%	3.44%	\$ 115,711	\$ 119,691	\$ 126,839	\$7,148	6.18%	0.055%
Wellington North	33	1,776,628,376	586,287,364	3.9622	2.71%	1.72%	\$ 68,644	\$ 69,826	\$ 73,997	\$4,172	6.08%	0.080%
West Grey	100	1,793,423,612	1,793,423,612	12.1201	0.64%	1.80%	\$ 209,848	\$ 213,618	\$ 226,370	\$12,752	6.08%	0.116%
			14,797,159,406	100.00	0.00%	1.71%	\$ 1,732,921	\$ 1,838,091	\$ 1,867,766	\$105,170	6.07%	

Report To: Chair and Directors, Saugeen Valley Conservation Authority

From: Laura Molson, Manager, Corporate Services

Date: December 16, 2021

Subject: General Levy payment schedule

BACKGROUND

At the November 18, 2021 Authority meeting an inquiry was made about the general levy payment schedule. Currently Saugeen Conservation sets a payment schedule of March 31st and June 30th for member municipalities to remit their general levy payments. Terms are 1.5% per month interest on overdue accounts.

ANALYSIS

Prior to the question posed last month, the most recent inquiry about changing the general levy payment terms we have on file is from a single municipality in 2007. The Authority discussed this request at the time and it was decided to remain with the two installments.

Three of our neighbouring Conservation Authorities all have different remittance schedules. Grey Sauble CA collects theirs in February, May, August and November. Maitland Valley CA invoices and collects their general levy in one installment upon approval of the budget. Grand River CA's general levy is due to them in three equal payments the end of March, June and September.

There is very rarely a levy payment missed by a member municipality of Saugeen Conservation. If there is a late payment it is often an oversight and is rectified promptly upon us contacting staff. Authority staff have not had requests from municipal staff to make changes.

There is no incentive for the Authority to change or extend the timing for general levy payments.

Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

The downfalls of changing the schedule would be the potential for cash flow disruptions to the Authority and the staff time required to invoice and collect payments on a more frequent basis. Internal audit processes are followed for each transaction in the finance department and increasing the number of invoices and payments received will increase the staff time at the Authority's end. It will also have the same impact on municipal staff time.

FINANCIAL IMPLICATIONS

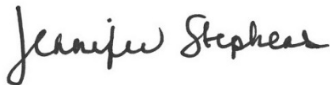
Financial implications other than potential cash flow issues are negligible. Interest rates are not high enough in current market conditions to have a large impact either way on the Authority nor the municipalities.

Approved By:



Laura Molson
Manager, Corporate Services

Approved By:



Jennifer Stephens
General Manager / Secretary-Treasurer

Program Report

December 16, 2021

Corporate Services

Conservation Education (CE)

Special care continues regarding proper COVID-19 protocols (masks, contact tracing, social distancing and enhanced sanitization of common touch areas and materials) are all used to ensure the safety of all leaders and participants.

DEER Program (Discover Energized Environmental Resources)

The 2022 DEER Program proposal has been submitted to Bruce Power and has been approved. This allots 53 days of programs (one visit for each school in the Bluewater District and Bruce Grey Catholic District School Boards) in the school yards as COVID-19 concerns continue. The programs will take place from January to June and September to November. Bruce Power (through the Nuclear Innovations Institute) has sponsored these programs for over 20 years, bringing hands-on conservation education opportunities to over 30,000 young people across Grey and Bruce Counties. Invitations for classes (grades 2 to 12) to participate will go out the first full week of December 2021.

WREN Program (Watershed Resources Education Network)

Staff were able to accommodate a class late this fall with regular programming at Sulphur Spring Conservation Area (after our DEER Program commitment was fulfilled). Two PD (Professional Development) Days of programming were offered in October and November with plans for another in February. Plans are underway to promote more on-site programming for the winter for those classes wanting to get away from their school property.

Outdoor School

Our two fall sessions of outdoor school were cancelled due to low registration. Now that more students are back in school full time, there seems to be less interest in this venture. Should opportunity arise again for this type of programming, we will resurrect the program again.

Grey Bruce Children's Water Festival

The organizing committee for the Grey Bruce Children's Water Festival met virtually in late November to discuss the prospects of hosting an in-person Festival in 2022. Given the current limits on gatherings, both inside and outside, along with the current COVID-19 situation (social distancing, masks, vaccination status information, need for increased sanitization and new variants being discovered etc.) it was decided to go virtual again for 2022. We will be teaching over 1,200 grade 4 students from across Grey Bruce through the

Festival website www.waterfestival.ca during the month of May about the importance of our water resources.

Bruce Grey Forest Festival

A similar meeting took place virtually with some of the Bruce Grey Forest Festival organizing committee regarding the October 2022 Festival. With more time to discuss and plan for next fall, more discussion is expected in the New Year. Watch for more developments on this front.

Meetings: Grey Bruce Children's Water Festival; Bruce Grey Forest Festival; Rekindle the Spark (Conservation Ontario conservation education virtual workshop)

Forestry and Lands

Forestry staff have been completing private land tree marking projects, refining inventories on SVCA properties in preparation for marking and planning for spring tree planting. Fall tree planting was completed this month.

Operations staff have been completing projects for various departments as well as completing maintenance on a multitude of items including the replacement of many sections of boardwalk at Sulphur Spring Conservation Area.

The Lands Technician has completed the field work portion of mapping the infrastructure within the Conservation Areas. The deskwork refining the maps has been completed. The Lands Technician has resigned a couple of months prior to the end of his contract as he has gained full-time permanent employment elsewhere.

Staff have been busy working on the new campground booking system that CAMIS has upgraded into. Staff are very grateful for the work that Dale from our Corporate Services department has devoted to this project.

Water Resources

Flood Forecasting and Flood Warning

The Water Resources department has been very busy conducting field work for the NWMO from late October to early December, as part of the Environmental Baseline Monitoring Program, including river, wetland, and lake sampling. The team will be finishing up lake sampling on Dec 8th and will then be installing two new flow stations along the Teeswater River.

The Flood Forecasting and Warning Coordinator is in the process of updating municipal and emergency flood contacts. New contact update forms have been circulated via email to municipalities and emergency services to fill out and return to SVCA.

Water Quality

Surface Water Sampling

Anticipating moving into data management pending laboratory analysis return.

WQ Data Management

Ongoing for QA/QC. Will begin transition to WISKI data analysis as time permits.

Biomonitoring

- 2020 samples are currently being identified.
- 2021 sample identification to begin in October.

Provincial Ground Water Monitoring Network

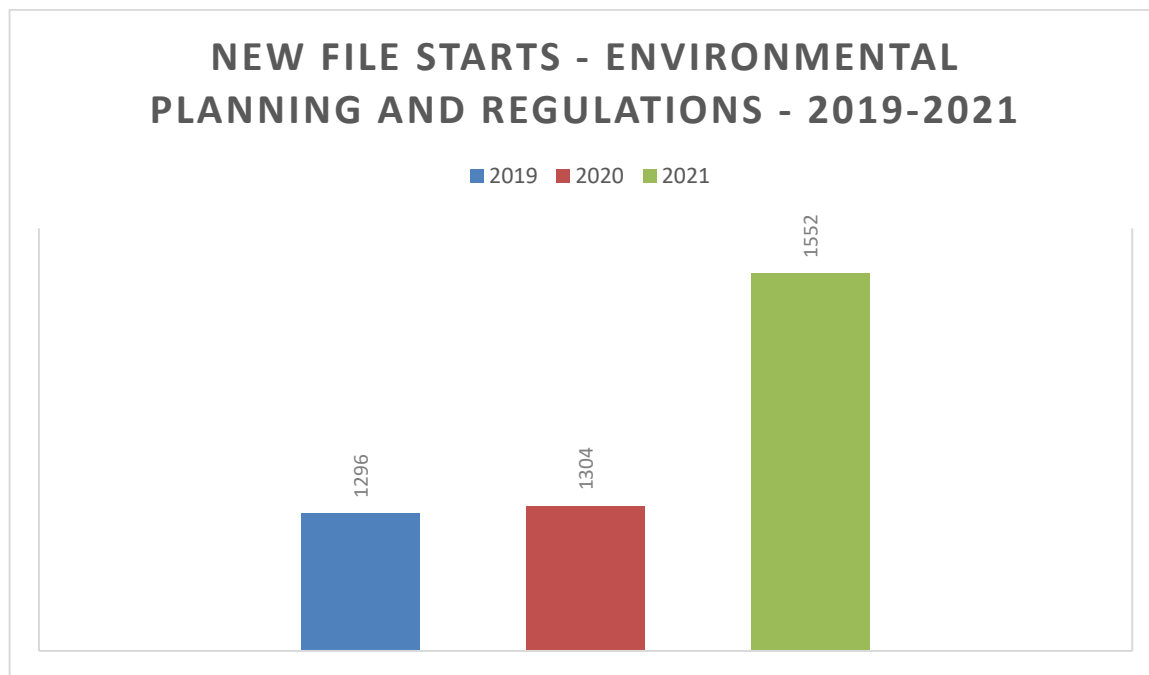
- New direct read cable has been received to replace at the Osprey monitoring well
- Fall groundwater sampling was moved to December due to continuation of NWMO sampling
- 5 well left to pump/sample.
- Tiverton dedicated pump was removed and will require replacement.

Brittany Taylor continues to spend much of her time on PGMN and NWMO sampling and this will continue throughout December.

Environmental Planning & Regulations (EPR)

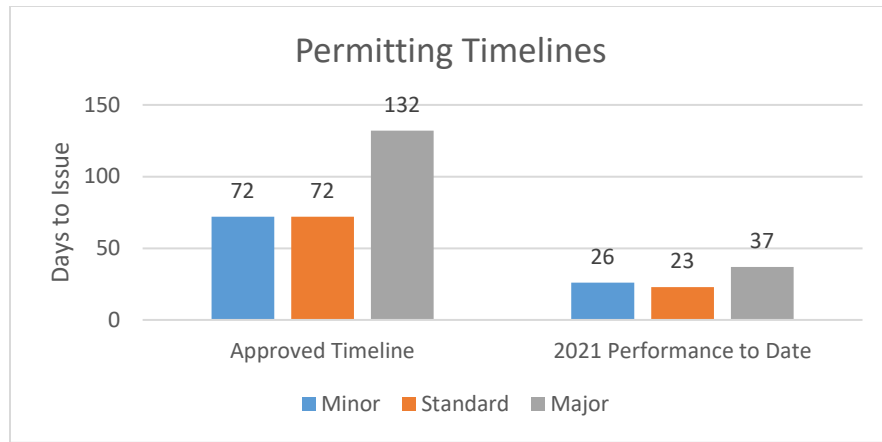
Department News

New general inquiries to the SVCA continue to have unprecedented volume in 2021 as indicated here.



In 2021 SVCA has received a significant increase in workload relative to 2019 or 2020 new inquiries. This means about 256 additional files have been received for review by October 28, 2021, compared to October 31, 2019. July to November 2021 have been more typical compared to 2019 and 2020, potentially due to low contractor availability, material cost, etc.

By December 2021 SVCA staff have issued 320 permits.



COVID-19: EPR staff are following recommendations of SVCA. Phone messages at the SVCA office are in place as to how to connect to staff and SVCA cell phone numbers listed online. Formosa Office attendance is restricted. Site inspections continue, and public contact is limited.

Mike Oberle, Environmental Planning Technician, is working in collaboration with staff at Ausable Bayfield Conservation Authority (ABCA), Maitland Valley Conservation Authority (MVCA), and the Lake Huron Centre for Coastal Conservation (LHCCC) regarding the creation of a number of short educational shoreline videos that will highlight the need to contact planning and regulations departments prior to development, as well as stewardship opportunities for shoreline property owners. Funding is made available by Ministry of Environment Conservation and Parks (MECP) and is being administered through ABCA.

EPR staff participated in pre-Laturnell Training Sessions hosted by Conservation Ontario (CO) The EPR Manager presented at one session on the topic of Administrative Reviews.

EPR staff participated in an overview of Phase 1 Regulation changes, Conservation Authorities Act hosted by Conservation Ontario

Mike Cook, Contract Regulations Officer, has accepted a full-time permanent position as Planning Technician.

The posting to fill the contract Regulation Officer position has been posted and interviews completed.

MECP – O. Reg 406/19 Qualified Person webinar attended by Nicole Gibson.

MECP – O. Reg 406/19 Storage Depot webinar attended by Matt Armstrong.

EPR Manager performed duties as the Acting Flood Duty Officer while the Flood Warning Coordinator was on vacation. One statement was issued regarding a rain / wind event.

Emergent Issues

Charges against a landowner who built a building in the floodplain without SVCA, or municipal approval had been executed and the first court appearances had occurred in January, March, and May. A Judicial pre-trial hearing occurred September 2, 2021, and November. A two-day trial date has been set for January 26-27, 2022.

SVCA staff have revisited the Planning Service Agreements with Grey County and surrounding CA staff late in August 2021. This process ran into some obstacles with COVID-19 distractions and workload changes at County and CAs. Upper tier planning staff and CA staff plan to convene a digital meeting as soon as possible

to finalize the template agreement that all lower tier municipalities might also use. This will allow for the best chance at consistent SVCA Planning Service agreements across multiple municipal and CA Jurisdictions.

Some definitions and policies have been changed in the Provincial Policy Statement referring to proposed agreements, so staff have been working to update the draft for consistency. December 2021 meeting target.

EPR initiated a peer review of a coastal engineering report for a significant development in Saugeen Shores. Local opposition groups have been very active on this file and have contacted the SVCA Board of Directors. An Administrative Review was conducted with regards to the application to alter a Regulated Area for this file and the SVCA Executive Committee defeated the applicant's request to consider the application complete in the absence of appropriate scientific justification regarding a dynamic beach study.

High Speed Internet Servicing projects continue to spread across the SVCA's watershed and acquire the requisite permitting. A number of gas line works areas were aiming for completion before the fall rainy season arrived. Chesley, North Saugeen Crossing proceeded without issues and enhanced measures for watercourse protection given late season work.

A diesel fuel spill into the Rocky Saugeen River near Markdale was reported to EPR staff and followed up on by the EPR Manager. Ministry of Environment Conservation and Parks Enforcement staff notified SVCA. An area of wetland may need to be excavated to remove contaminated material. MECP directs works associated with hazardous material, into a watercourse. EPR Regulatory interest to see wetland restored being worked at by insurance company.

Issued Permit Report:

21-322 Osprey 327560 3rd Concession, Lot 18, Concession 2 Detached Shop and porches on existing house. Regulated Area

21-320 Saugeen West of 147 Bruce Rd. 25 Stone Dust Trail. Regulated Area.

21-319 Chatsworth (Township) Pt Lot 12, Con 12 EGR Demolition of a 732 square foot dwelling and construction of a two-storey, 1,780 square foot dwelling with walkout basement, 32 foot by 12 foot attached deck, sewage disposal system, driveway, and related excavation, filling, and grading. Regulated Area

21-318 Bruce 106 Sunset Drive, Part Lot 47 Lake Range, Part 1 Plan 3R682 Construction of a detached accessory building with yard, and related site preparation, excavation, filling, and grading, all within 120 metres from part of the Scott Point Provincially Significant Wetlands. Regulated Area.

21-317 Saugeen Plan 324 Lot 12 and Part Lot 13 RP 3R6738 Part 1 Izzard Avenue West Cottage reconstruction. Regulated Area.

21-316 Paisley Plan 87 RP;3R5171 Part 2 The construction of a new 34 foot by 46-foot dwelling including attached garage, 13-foot 6 inch by 12-foot deck, porch, driveway, and related excavation, filling, and grading. Regulated Area.

21-315 Kincardine Township 74 Victoria Street, Plan 361, Lot 10 To construct a dwelling addition and 2nd storey attached deck, with related excavation, filling and grading. Regulated Area.

21-314 Huron 303 Hunt Club Drive, Part Lot 12 Concession A, Lot 20 Plan 3M127 Construction of a single detached dwelling, with attached garage, installation of sewage disposal system, and related excavation, filling, and grading, all within the adjacent lands to Clark Creek (aka Clark Creek Drain) and its floodplain and valley. Regulated Area.

21-313 Bentinck unassigned civic address Louise Creek Crescent, Lot 34, Plan 1097 construction of a dwelling with attached garage, installation of a sewage disposal system and laneway, and related excavation, filling, and grading, all within 120 metres of part of the Louise, Boyd, McDonald Lakes Provincially Significant Wetland. Regulated Area.

21-312 Saugeen 1811 Bruce Rd 17, Pt Lot 18, Con 8 To stabilize a section of the Burgoyne Creek streambank with an embedded armour stone retaining wall approximately 50 metres in length, boulder scour protection, stone protection, and slope regrading; to construct an access road with permanent and temporary sections; to construct a temporary stream crossing and coffer dam; to construct a rip rap spillway; and to restore the site with related excavation, filling, grading. Regulated Area; Watercourse.

21-311 Markdale 300 Main St. West near Armstrong Creek To return approximately 1000 cubic metres of stockpiled fill to the floodplain of Armstrong Creek, to top dress the fill with 50mm of topsoil, to create a stone dust trail approximately 500 metres long and two metres wide, to install as many as eight interpretive signs, and to grade the slope at the west end of the trail, with related excavation, filling, grading and vegetation removal. Regulated Area.

21-310 Durham 132 Garafraxa Street North To construct a 5,082 square foot (8,252 total square feet) 2-storey building with commercial space on the main floor and residential space on the second floor, with related excavation, filling and grading. Regulated Area.

21-309 Sullivan 216 McCullough Lake Drive, Lot 24 Plan 437 To reconstruct a 288 square foot garage in the same footprint, to enlarge an existing gravel parking area by approximately 900 square feet, and to construct a 432 square foot attached carport, with related excavation, filling and grading. Regulated Area.

21-308 Durham Part lot 4, Plan 500 The demolition and reconstruction of a 12-foot 6 inch by 25-foot (312.5 square feet) detached shed, with related excavation, filling, and grading. Regulated Area.

21-307 Glenelg 554555 Glenelg Road 23, Lot 16 Concession 10 Construction of a second storey addition to the existing dwelling; and ongoing excavation, filling and grading for the building envelope for the construction of a detached accessory building, all within the valley of the Rocky Saugeen River. Regulated Area.

21-306 Bruce 472 Sunset Drive, Pt Lot 61, Lake Range To fill portions of a vacant lot with approximately 120 tonnes (70 cubic metres) of gravel, with related grading. Regulated Area.

21-305 Egremont 184508 Grey Road 9, West Part Lot 23 Concession 15 the construction of a new dwelling, installation of sewage disposal, and related excavation, filling, and grading, as indicated on the enclosed permit. The work is proposed within 120 metres from part of Yoevil Swamp Wetland Complex Provincially Significant Wetland (PSW). Regulated Area.

21-304 Minto 9509 Road 1 North, Part Lot 58 Concession 12 for the construction of an approximate 900 square foot detached garage, and related excavation, filling, and grading. The work is proposed within 120 metres from part of Clifford-Harriston Provincially Significant Wetland. Regulated Area.

21-303 Walkerton 315 Catherine Street, Pt Lot 37, Plan 7 the like-for-like reconstruction of an approximate 836 square foot pole shed. Regulated Area.

21-302 Kincardine Town 589 Queen St, Pt Lots 9 and 10, Plan 61 the like-for-like replacement of a 176 square foot covered porch with related excavation, filling, and grading. Regulated Area.

21-301 Markdale Armstrong Creek at 300 Main St. West To install native vegetation live stakes for streambank erosion control along 80 metres of Armstrong Creek. Watercourse.

21-300 Greenock 63 Bruce Road 20, Pt Lot 40 Con 1NDR, RP3R9990 Part 1 the construction of a 2800 square foot residential building with an attached 1300 square foot garage and septic bed with related excavation, filling, and grading. Regulated Area.

21-299 Kincardine Township 25 Eastwood Crescent, Lot 8 Plan 3M-96 Construction of a dwelling, installation of sewage disposal system, and related excavation, filling, and grading, all within 30 metres from unnamed wetlands. Regulated Area.

21-298 Kincardine Township. 633 Concession 7, Part Lot 20 Concession 6 construction of a 9,600 square foot drive shed, and related excavation, filling, and grading, all within the adjacent lands to part of the North Penetangore River valley. Regulated Area.

**Township of Southgate
Administration Office**

185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

December 1, 2021

Saugeen Valley Conservation Authority
1078 Bruce Road 12, P.O Box 150
Formosa, On
N0G 1W0

To whom it may concern:

Re: Resolution of Support – Saugeen Valley Conservation Authority 2022 Budget

Please be advised that at the December 1, 2021 Regular Meeting of Council, the following motion was carried:

No. 2021-731

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive the correspondence consent item 12.2.2 as information; and

That Council support the Saugeen Valley Conservation Authority's draft 2022 budget as received; and

That staff are directed to forward this resolution to the SVCA for inclusion as correspondence on its December 16, Board agenda.

If you have any questions, please contact our office at (519) 923-2110.

Sincerely,

Lindsey Green, Clerk
Township of Southgate



TOWNSHIP OF CHATSWORTH

316837 Highway 6, RR 1
Chatsworth, Ontario N0H 1G0

Telephone 519-794-3232 – Fax 519-794-4499

December 13, 2021

By Email Only

Saugeen Valley Conservation Authority
Attn: Jennifer Stephens, General Manager / Secretary – Treasurer
1078 Bruce Rd 12
Formosa, ON N0G 1W0

Dear: Ms. Stephens

Re: Chatsworth Township Resolution of Support (Saugeen Valley Conservation Authority Budget 2022)

Please be advised at Township of Chatsworth Council held on November 17, 2021 the following resolution was carried:

That Saugeen Valley Conservation Authority (SVCA) presentation be received;
And Further That SVCA Budget 2022 be supported as presented.

Should you require additional information please contact the Township.

Sincerely,

Barb Schellenberger
Acting Deputy Clerk

Cc: Diana Rae

News Articles for Members' Information

[Saugeen Shores To Consider Moving Cedar Crescent Village Development - Bayshore Broadcasting](#)

Bayshore Broadcasting, November 23, 2021

[Cedar Crescent Village plan moved to avoid conservation requirements | The Shoreline Beacon](#)

Shoreline Beacon, November 24, 2021

[Port Elgin Cedar Crescent Village Development Relocation Gets Councillors' Support](#)

Bayshore Broadcasting, November 24, 2021

[Port Elgin, Ont. waterfront development moving further from shoreline - CTV News London](#)

CTV News London, November 25, 2021

[Alternate plan put forward for Cedar Crescent Village - BlackburnNews.com](#)

Blackburn News, November 25, 2021

[Mandatory vaccination or testing for Town of Saugeen Shores staff | Owen Sound Sun Times](#)

Owen Sound Suntimes, November 26, 2021

[Brockton mayor focuses on housing crisis - Toronto Star](#)

Toronto Star, November 27, 2021

[High winds pose risk of erosion flooding lake huron shoreline](#)

Blackburn News, December 7, 2021

[Biggest winds and waves of season Monday night](#)

CTV News, London, December 7, 2021

[Conservation Authorities issue flood outlook safety messages across Midwestern Ontario](#)

CKNX News, December 10, 2021

[Environmental studies underway in Teeswater - Toronto Star](#)

Toronto Star, December 10, 2021

To: Chair and Directors, Saugeen Valley Conservation Authority

From: Laura Molson, Manager, Corporate Services

Date: December 16, 2021

Subject: 2022 Fee Schedule

Recommendation

THAT the 2022 fee schedule be approved as presented.

Background

The 2022 fee schedule has been prepared using a cost-of-living adjustment of 3.50% in most program areas. The 2022 campground fees and the 2022 forestry fees have been approved at previous authority meetings as indicated.

Financial implications

The fee schedule as presented has been used in preparation of the 2022 budget.

Communication Plan

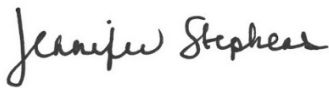
The 2022 fees will be posted to the SVCA website.

Approved By:



Laura Molson, Manager, Corporate Services

Approved By:



Jennifer Stephens, General Manager/Secretary-Treasurer

SAUGEEN CONSERVATION
DRAFT 2022 USER FEE SCHEDULE

December 2021

Service		2021 Rates	2022 Rates
1. PUBLIC CAMPGROUND FEES (HST included in public camping fee rates) - Approved July 2021			
a	Full serviced prime seasonal	\$2,650.00	\$2,860.00
b	Full serviced seasonal	\$2,330.00	\$2,515.00
c	Unserviced seasonal	\$1,600.00	\$1,725.00
d	Monthly full serviced site	\$900.00	\$970.00
e	Monthly unserviced site	\$690.00	\$745.00
f	Weekly serviced site	\$282.00	\$300.00
g	Weekly unserviced site	\$228.00	\$246.00
h	Daily (overnight) serviced site	\$47.00	\$50.00
i	Daily (overnight) unserviced site	\$38.00	\$41.00
j	Off Season daily camping-serviced or unserviced site	\$35.00	\$37.00
k	Campsite reservation fee	\$14.00	\$15.00
l	Campsite cancellation/change fee	\$9.50	\$10.00
m	Youth Group camping (person/night)	\$6.00	\$6.50
n	Group camping per night	\$100 plus \$6/person	Site Fee \$100.00 + \$6.50/person
o	Firewood (/bag)	\$9.00	\$9.00
p	Dumping fee	\$17.00	\$17.00
q	Additional overnight vehicle	\$12.50	\$12.50
r	Additional overnight guest fee (over 12 years of age)	\$6.50	\$6.50
s	Trailer storage	\$210.00	\$225.00
t	Seasonal visitor/vehicle fee	\$90.00	\$95.00
u	Overdue accounts/late payment fee	\$50.00 flat fee plus \$25.00 per week late	\$50.00 flat fee plus \$25.00 per week late
v	Campsite clean up fee	\$75.00	\$75.00
w	Horse Camping:		
	Daily - No Corrals	\$45.00	\$48.00
	Daily - 2 Corrals	\$60.00	\$64.00
	Daily - Bunkie, 2 Corrals	\$85.00	\$91.00
	Weekly - No Corrals	\$270.00	\$288.00
	Weekly - 2 Corrals	\$360.00	\$384.00
	Weekly - Bunkie, 2 Corrals	\$510.00	\$546.00
	Seasonal, no corrals	\$2,100.00	\$2,180.00
	Day Use Horse Trail Pass	\$8.00	\$9.00
	Day Use Horse Trail - Family	\$20.00	\$20.00/family
	Seasons Horse Trail Pass - Family	\$50.00	\$55.00
	Seasons Horse Trail Pass - Individual	\$20.00	\$30.00
	Event Ring per half day/full day	\$50.00/\$100.00	\$50.00/\$100.00
	Damage/Cleaning Fee	\$75.00	\$75.00
	Extra Guest with Horse / night	\$30.00	\$32.00/night

Notes:

There is a fee schedule for seasonal campers who move in part way through the season.

Service		2021 Rates	2022 Rates
2. PUBLIC DAY USE AREA FEES (HST included in Public Day Use Fees)			
a	Day Use (/adult) (/child) Day Use Season Pass Parking fee per vehicle	\$4.50 per adult \$2.75 per child (5 to 12) Under 5 free \$12.50 max. per vehicle \$31.00 \$5.00 Daily, \$30.00 / Season	\$4.50 per adult \$2.75 per child (5 to 12) Under 5 free \$12.50 max. per vehicle \$55.00 \$5.00 Daily, \$55.00 / Season
b	Day Use (/bus)	\$78.00	\$78.00
c	Cross country runs per person	\$3.00	\$3.00
d	Canoe rental @ Saugeen Bluffs CA i) hourly per 2 hours ii) daily iii) deposit	\$18.00 \$42.00 \$42.00	\$18.00 \$42.00 \$50.00
e	Pavilion rental includes hydro & daily admission Durham CA / Saugeen Bluffs CA Picnic Shelter rental - Sulphur Spring CA Sutherland Centre - Saugeen Bluffs Cancellation Fee	\$135.00 \$98.00 \$108/half day \$157.00/full day	\$135.00 \$98.00 \$108/half day \$157.00/full day \$25.00
f	Conservation Areas (non-camping revenue) i) Non-profit groups using parks for fundraising activities ii) Community sponsored celebrations	Negotiable/with permit Voluntary donation/with permit	Negotiable/with permit Voluntary donation/with permit
3. ADMINISTRATION (HST extra)			
a	Large Format scans Non-SVCA Material photocopies	\$18.50/sheet \$4.50/sq ft	\$19.00/sheet \$4.75/sq ft
b	Laminating	\$3.10/sq. foot	\$3.20/sq. foot
c	Meeting Room (Formosa Boardroom)	\$95.00 - 1/2 day or evening \$137.00 full day	\$98.00 - 1/2 day or evening \$142.00 full day

Service		2021 Rates	2022 Rates
4. GIS SERVICES (HST extra)			
Mapping Requests:			
a	Pre-Made Maps 8.5 x 11 11 x 17 24 x 36	\$17.00 (minimum 3 copies) \$17.00 (minimum 3 copies) \$42.00	\$18.00 (minimum 3 copies) \$18.00 (minimum 3 copies) \$44.00
b	Custom Made Maps 8.5 x 11 11 x 17 24 x 36* (see note below) 36 x 48** (see note below) Other size*** (see note below)	\$76.75/hr (PDF copy only)**** \$76.75/hr (PDF copy only)**** \$76.75/hr (PDF copy only)**** \$76.75/hr (PDF copy only)**** \$76.75/hr (PDF copy only)****	\$80.00/hr (PDF copy only)**** \$80.00/hr (PDF copy only)**** \$80.00/hr (PDF copy only)**** \$80.00/hr (PDF copy only)**** \$80.00/hr (PDF copy only)****
* \$13.75/\$14.25 for printed copy + \$10.00 for orthophotography, if required ** \$27.55/\$28.50 for printed copy + \$10.00 for orthophotography, if required *** \$2.30/\$2.40 sq.ft. for printed copy + \$10.00 for orthophotography, if required **** minimum 1 hour			
c	Shipping & Handling	\$8.50 - Folded Maps \$10.70 - Rolled Maps	\$9.00 - Folded Maps \$11.00 - Rolled Maps
Data Requests:			
d	Digital Data* (see note below) Minimum Fee Tile (20km x 20km) >20 Tiles	\$58.65 \$90.00 \$1,600.00	\$61.00 \$93.00 \$1,600.00
e	Digital Orthophotography 2006 - Colour, 30cm resolution 2010 - Colour, 20cm resolution 2015 - Colour, 20cm resolution 2020 - Colour, 20cm resolution	\$10.80/1km x 1km tile \$82.40/20km x 20km tile \$329.60 for entire watershed \$10.80/1km x 1km tile \$82.40/20km x 20km tile \$329.60 for entire watershed \$10.80/1km x 1km tile \$82.40/20km x 20km tile \$329.60 for entire watershed n/a	\$11.00/1km x 1km tile \$85.00/20km x 20km tile \$341.00 for entire watershed \$11.00/1km x 1km tile \$85.00/20km x 20km tile \$341.00 for entire watershed \$11.00/1km x 1km tile \$85.00/20km x 20km tile \$341.00 for entire watershed \$50.00/1km x 1km tile

* The fee will apply to all SVCA owned and created data, Please contact for available datasets.

Service		2021 Rates	2022 Rates
5. FORESTRY SERVICE - Approved November 18, 2021			
a	Site Inspections (all services) - non-refundable fee	\$150.00	\$150.00
b	Forest Management Planning Program (According to MFTIP Standards) Full Plan Preparation (includes Plan Approval) Plan Upgrade & Approval	\$13.00/acre for first 100 acres \$6.00/acre thereafter \$500.00 minimum fee Call for an estimate (\$80.00/hour)	\$15.00/acre for first 100 acres \$7.00/acre thereafter \$600.00 minimum fee Call for an estimate (\$85.00/hour)
c	Tending Services: Marking Contract Management	\$60.00/acre (\$600.00 min. fee) \$155.00/visit (\$310.00 min. fee)	\$65.00/acre (\$650.00 min. fee) \$165.00/visit (\$330.00 min. fee)
d	Tree Prices: Red Pine White Pine White or Norway Spruce European Larch or Tamarack White Cedar Hardwoods Specialty Orders Landscape Stock Handling Seedlings Landscape	\$1.40/tree \$0.95/tree \$1.10/tree \$1.25/tree \$1.35/tree \$1.75/tree Price subject to availability Price subject to availability \$25.00/order \$1.50/tree	To be determined by Manager as pricing is variable and stock is difficult to source. Pricing varies greatly between suppliers. Sizing may need to be adjusted to provide requested seedlings resulting in modified pricing. Price subject to availability Price subject to availability \$25.00/order \$1.50/tree
e	Tree Planting Services: Machine Planting (2,000 trees or more) Hand Planting (1,000 trees or more) Non-refundable Deposit (subtracted from total cost of project)	\$0.55/tree (\$1100.00 min.fee) \$.95/tree (\$950.00 min. fee)	\$0.60/tree (\$1200.00 min.fee) \$1.00/tree (\$1000.00 min. fee)
f	Vegetation Control Service: Simazine Spraying Roundup Spraying	\$0.35/tree (\$350.00 min. fee) \$0.55/tree (\$550.00 min. fee)	\$0.40/tree (\$400.00 min. fee) \$0.60/tree (\$600.00 min. fee)

Service		2021 Rates	2022 Rates
6. WATER MANAGEMENT SERVICES (<i>HST extra</i>)			
a	Streamflow & Weather Data	\$6.60/sheet hardcopy or \$65.00/computer disk or email file	\$6.85 /sheet hardcopy or \$67.50 /computer disk or email file
7. EDUCATION PROGRAM FEES (<i>HST extra</i>)			
a	Conservation Education Program/ March Break Program	\$174.00 -one staff/half day \$260.00 -two staff/half day \$350.00 -one staff/full day \$512.00 -two staff/full day \$86.00 -one staff/one hour Plus mileage (if applicable)	\$180.00 -one staff/half day \$270.00 -two staff/half day \$363.00 -one staff/full day \$530.00 -two staff/full day \$89.00 -one staff/one hour Plus mileage (if applicable)
b	Summer Recreation Program	\$583.50 -two staff/full day	\$604.00 -two staff/full day

Service		2021 Rates	2022 Rates
8. PLANNING & REGULATIONS FEES (HST not applicable)			
a	Application to Alter a Watercourse:		
	Minor Works	\$440.00	\$456.00
	Standard Works	\$759.00	\$786.00
	Major Works	\$1,789.00	\$1,852.00
	Complex Works	\$3,585.00	\$3,710.00
	Other Works - Exempt Works	No permit and no fee required	No permit and no fee required
b	Application to Alter a Regulated Area:		
	Minor Works	\$440.00	\$456.00
	Standard Works	\$759.00	\$786.00
	Major Works	\$1,789.00	\$1,852.00
	Complex Works	\$3,585.00	\$3,710.00
	Other Works		
	- Accessory Building	\$250.00	\$259.00
	- Secondary Building or Structure	\$250.00	\$259.00
	- Exempt Works	No Permit and no fee required	No Permit and no fee required
c	Permit renewals (one year extension) & Permit amendments	\$116.00	\$120.00
d	Municipal Projects (including Counties)	Regular applicable fee	Regular applicable fee
e	Works commenced without permission (violation)	2 times applicable fee	2 times applicable fee
f	Property Clearance Fee	\$144.00	\$149.00
	Rush Property Clearance Review Fee (Less then 5 Business Days)	\$246.00	\$255.00
g	Stormwater Management Plan Review Fee	\$121.00/lot or large block (surcharge no change)	\$125.00/lot or large block (surcharge no change)
h	Specific Property Inquiry (see note (d))		
	- verbal general response	No fee	No fee
	- file iniation and specific response	\$103.00	\$107.00
	- letter specific response	\$250.00	\$259.00
	- letter specific response and site inspection	\$440.00	\$456.00
	- Large development area proposal (greater than 1 ha)	\$823.00	\$852.00
	- Verification of hazard boundary (including request by CBO)	Same fee as property inquiries	Same fee as property inquiries
	- municipal and county inquiries	Same fee as property inquiries	Same fee as property inquiries
	- Aggregate proposal	\$4,185.00	\$4,331.00

Service		2021 Rates	2022 Rates
i	Golf Course Review	\$1,806.00	\$1,869.00
j	Environmental Assessment Review	Minor \$393.00 Major \$711.00	Minor \$407.00 Major \$736.00
k	i. New Municipal Drain Review ii. Municipal Drain Maintenance Review -no site review -site review required	\$823.00 \$250.00 \$440.00	\$852.00 \$259.00 \$456.00
l	Engineering Report Review (Geotechnical, Coastal Study,	\$531.00	\$550.00
m	Commercial Renewable Energy Project	2 times applicable permit application review fee	2 times applicable permit application review fee
n	Conservation Project (eligible project by others)	One-half of applicable permit application review	One-half of applicable permit application reviewfee**
o	Floodplain Mapping Review Fee	SVCA engineering consultant fee plus 20%	SVCA engineering consultant fee plus 20%
p	Map and Air Photo Products i. Photocopies maps/air photos ii. Emailed Air Photos & Other Map Products iii. Bulk Orders for Air Photos, Photobase Maps, Related Map Products, Large Format Copies	 \$16.00 \$37.00 1-9 items - standard fee (no reduction) over 9 items - standard fee reduced by 10%	 \$17.00 \$38.00 1-9 items - standard fee (no reduction) over 9 items - standard fee reduced by 10%
9.	PROFESSIONAL SERVICES FEE / EXPERT WITNESS FEE	Rate per hour = Payroll costs x 2 plus disbursements	Rate per hour = Payroll costs x 2 plus disbursements

NOTES:

- a. Text in bold and red are proposed changes for the 2020 fee schedule
- b. HST is not applicable to Planning fees
- c. "n/a" means not applicable
- d. Specific Property Inquiry fee applies to all consultant requests for information
- ** "Conservation Project" means a project intended to protect or enhance the natural environment and is proposed by, or is in partnership with, a recognized conservation or environmental organization. Determination of eligible projects is done on a case-by-case basis by the SVCA.

To: Chair and Directors, Saugeen Valley Conservation Authority

From: Janice Hagan, Executive Assistant

Date: December 16, 2021

Subject: 2022 Authority meeting schedule

Purpose: To set the Authority meeting schedule for 2022, and to determine the location for the January Annual meeting.

Recommendation:

THAT the 2022 SVCA Authority meeting schedule be adopted as presented; and
THAT the schedule be circulated to member municipalities; and
THAT the schedule be posted to the SVCA website meeting calendar; and further
THAT the January 2022 Annual meeting be held in-person at the Formosa Community Centre subject to COVID-19 allowances and in compliance with the SVCA vaccination policy.

Background:

The Board of Directors normally meets 8 times per year. In 2021 there were 3 extra meetings added to the schedule by motion, increasing the number of meetings to 11.

Analysis

Staff recommend dates on the following schedule of meetings for 2022. Every effort has been made to respect watershed municipal and county council calendars in determining the meeting schedule for 2022. Staff are recommending that the third Thursday of the month continue to be set aside for each regular meeting, except for the Annual meeting which is to be held on the 3rd Friday of January. SVCA By-laws allow the Chair to call other special meetings, as necessary.

2022 Schedule:

Friday January 21- Annual Meeting	1:00 p.m.
Thursday February 17	1:00 p.m.
Thursday March 17	1:00 p.m.
Thursday May 19	1:00 p.m.
Thursday July 21	1:00 p.m.
Thursday September 15 – Budget Review	1:00 p.m.

Thursday October 20
Thursday December 15

1:00 p.m.
1:00 p.m.

Historically, the January Annual meeting has been conducted on a Friday with invitations extended to special guests. Due to the COVID-19 pandemic, the Formosa administration office Boardroom continues to be unavailable for this purpose; however, staff have tentatively reserved the Formosa Community Centre for the meeting. This facility is owned and operated by the Municipality of South Bruce and the current capacity is 350 people.

Financial implications

There are no extra financial implications for 8 regular meetings per year. Extra meetings called are \$1,125 in per diems plus staff preparation time.

Communication Plan

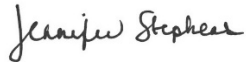
Upon approval of the 2022 meeting schedule, notice will be posted to the SVCA website and email correspondence will be sent to the watershed municipalities.

Approved By:



Janice Hagan, Executive Assistant

Approved By:



Jennifer Stephens, General Manager/Secretary-Treasurer

Report To: Chair and Directors, Saugeen Valley Conservation Authority

From: Jennifer Stephens, General Manager / Secretary-Treasurer

Date: December 14, 2021

Subject: Transition Plan Approval

RECOMMENDATION

BE IT RESOLVED THAT THE SVCA BOARD OF DIRECTORS APPROVE THE ATTACHED TRANSITION PLAN PREPARED IN ACCORDANCE WITH ONTARIO REGULATION 687/21;

AND THAT STAFF BE DIRECTED TO CIRCULATE A COPY OF THE TRANSITION PLAN TO WATERSHED MUNICIPALITIES AND THE MINISTRY OF THE ENVIRONMENT, CONSERVATION AND PARKS BY DECEMBER 31, 2021;

AND FURTHER THAT STAFF BE DIRECTED TO POST THE TRANSITION PLAN ON SAUGEEN VALLEY CONSERVATION AUTHORITY'S WEBSITE.

BACKGROUND

On December 5, 2020, the *Conservation Authorities Act* was amended through Bill 229. While some changes can be enacted through proclamation, others require new regulations to take effect. On October 1, 2021 the MECP filed three new regulations under the *Conservation Authorities Act* which are:

- [Ontario Regulation 686/21: Mandatory Programs and Services](#)
 - This regulation prescribes the mandatory programs and services CAs will be required to provide. This regulation will come into effect on January 1, 2022.
- [Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services](#) Under Section 21.1.2 of the Act.
 - This regulation requires each CA to have a 'transition plan' that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs

Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

and services through a municipal levy. It also establishes the transition period to enter into those agreements. This regulation came into effect on October 1, 2021.

- [Ontario Regulation 688/21](#): Rules of Conduct in Conservation Areas.
 - This regulation consolidates the current individual CA 'Conservation Area' regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation that regulates the public use of CA owned land. This regulation will come into effect when the unproclaimed provisions of Part VI and VII of the *Conservation Authorities Act* that deal with development permissions come into effect.

ANALYSIS

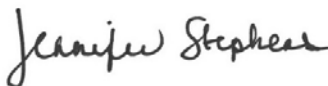
Saugeen Valley Conservation Authority staff have been working closely with Conservation Ontario and other conservation authorities across the Province to begin implementing these new regulations. In particular, the requirement to circulate to member municipalities by December 31, 2021 a Transition Plan. The Transition Plan is required to outline:

- The process to develop an inventory of conservation authority programs and services with participating municipalities by February 28, 2022.
- The steps to be taken to enter into agreement(s) with participating municipalities for the use of municipal levies for non-mandatory programs and services the conservation authority deems advisable by January 1, 2024.

The attached Transition Plans identifies the steps Saugeen Valley Conservation Authority will take to work with watershed municipalities to meet transition period timelines prescribed by the regulations and regulatory requirements will be reflected in Saugeen Valley Conservation Authority's 2024 Budget.

Once approved, a copy of the Transition Plan will be circulated to member municipalities and the Ministry of the Environment, Conservation and Parks. The Plan will also be posted on the Authority's website.

Approved By:



Jennifer Stephens
General Manager / Secretary-Treasurer



DRAFT TRANSITION PLAN

TO COMPLY WITH THE REQUIREMENTS OF ONTARIO REGULATION 687/21

FOR REVIEW

DRAFT

BACKGROUND

On October 7, 2021, the Government of Ontario posted a Decision Notice on the Environment Registry of Ontario regarding [Regulatory proposals \(Phase 1\) under the *Conservation Authorities Act*](#). The purpose of this Notice was to announce new regulations which had been finalized to focus conservation authorities on their core mandate by prescribing mandatory programs and services they must provide, giving municipalities greater control over what conservation authority programs and services they will fund, and consolidating “Conservation Areas” regulations. Two regulations are directly related to the completion of this Transition Plan.

- Ontario Regulation 686/21: Mandatory Programs and Services
- Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services

ONTARIO REGULATION 686/21: MANDATORY PROGRAMS AND SERVICES

This regulation prescribes the mandatory programs and services conservation authorities would be required to provide, including core watershed-based resource management strategies. This regulation will come into effect on January 1, 2022.

ONTARIO REGULATION 687/21: TRANSITION PLANS AND AGREEMENTS FOR PROGRAMS AND SERVICES

This regulation requires each conservation authority to have a ‘transition plan’ that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund non-mandatory programs and services through a municipal levy. It also establishes the transition period to enter into those agreements. This regulation came into effect on October 1, 2021.

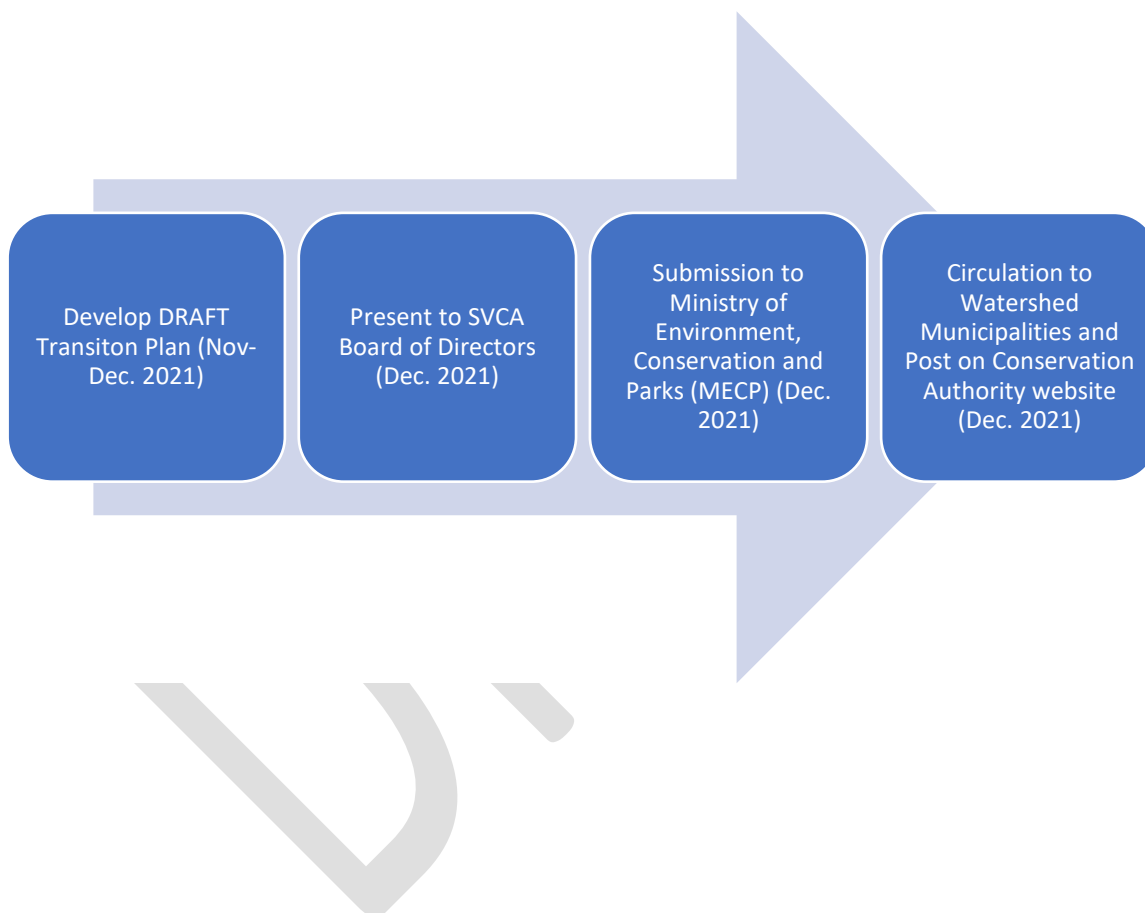
TRANSITION PLAN PERIOD AND CONTENTS

This Transition Plan covers two periods. The first period extends from October 7, 2021, to February 28, 2022, at which time an inventory of Saugeen Valley Conservation Authority’s programs and services will be completed and submitted to the Ministry of the Environment, Conservation and Parks, as well as watershed municipalities. This inventory must outline steps to be taken to enter into agreement(s) with participating municipalities for the use of municipal levies for non-mandatory programs and services the conservation authority determines are advisable in its jurisdiction by January 1, 2024.

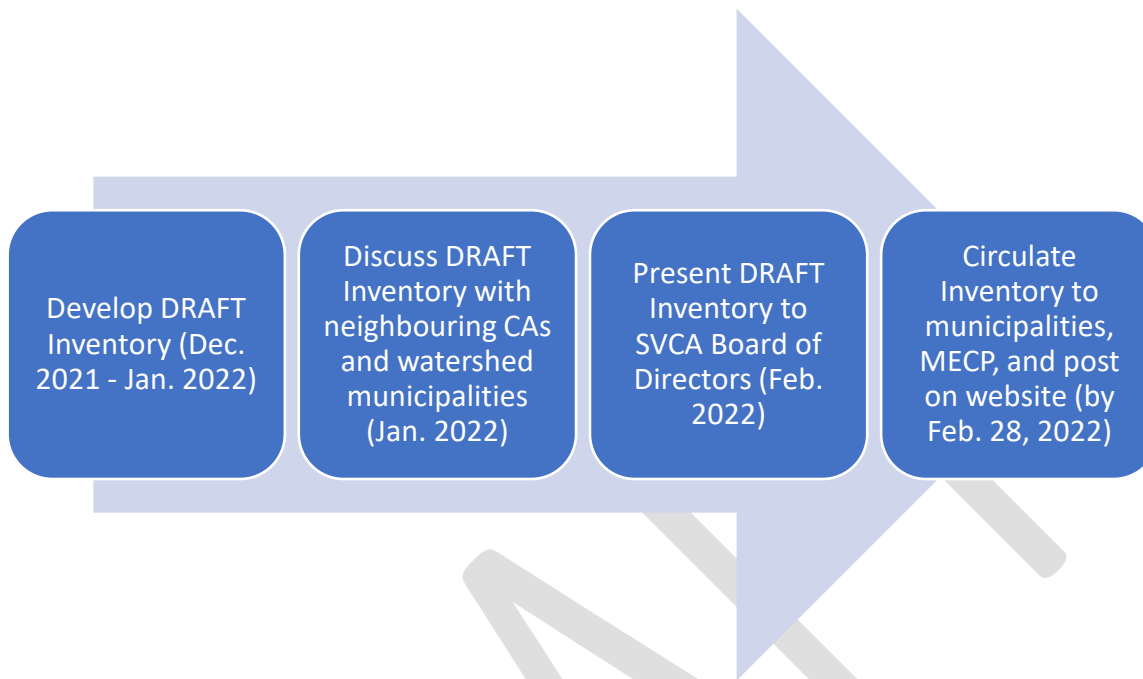
The second period extends from March 1, 2022, to December 31, 2023. During this period, the steps required to enter into agreement(s) with participating municipalities for use of municipal levies for non-mandatory programs and services the conservation authority determines are advisable will be carried out.

The Transition Plan will include a workplan and timeline to complete the agreement(s) with participating municipalities but will also include consultation steps necessary to ensure that municipal partners are actively engaged in discussions associated with the future of 'other' programs and services at Saugeen Valley Conservation Authority.

PHASE 1: PREPARATION OF TRANSITION PLAN



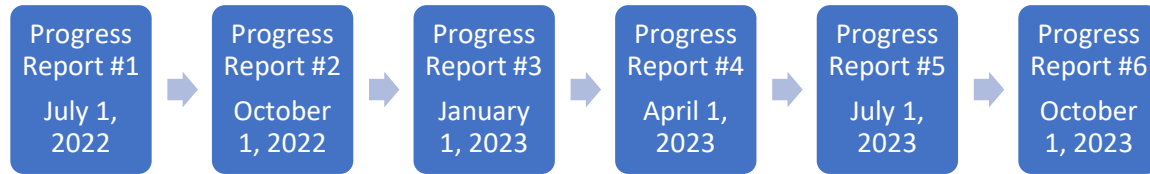
PHASE 2: PREPARATION OF PROGRAMS AND SERVICES INVENTORY



PHASE 3: PREPARATION OF MEMORANDA OF UNDERSTANDING (MOU) / AGREEMENTS

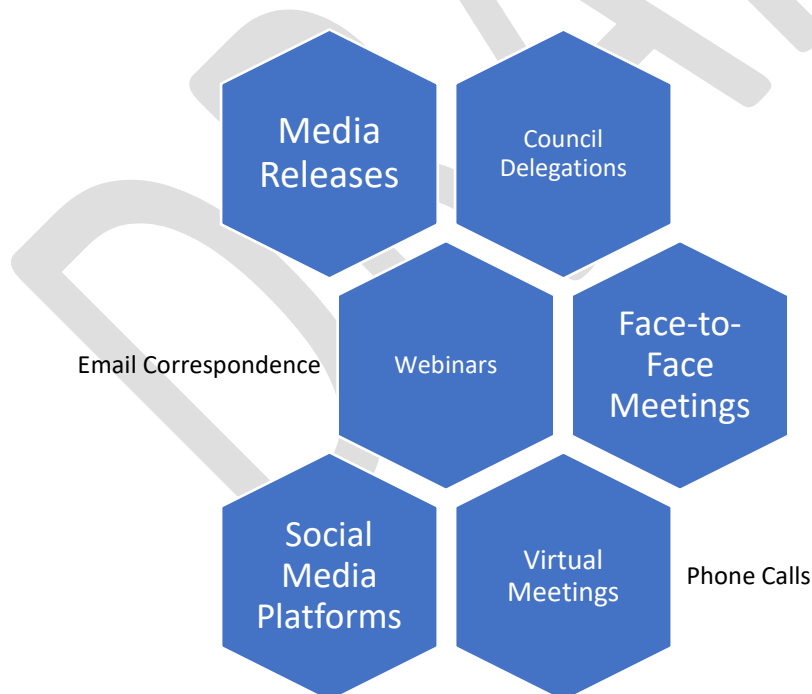
Task	Timeline
Consult with municipalities on inventory	March – May 2022
Draft MOU/Agreements for 'other programs and services' requiring levy	June 2022 – May 2023
Draft 2024 financial scenario	
Allocate levy into mandatory and non-mandatory service areas	
Estimate cost apportionment for inclusion in draft MOU/Agreements	
Consult with Board of Directors and municipalities on draft MOU/Agreements	
Execute MOU/Agreements	June – Sept. 2023
Develop Draft 2024 Budget	
Revise and finalize programs and services inventory	September 2023
Board of Directors approves draft 2024 budget for circulation to municipalities	October 2023
Board of Directors approves 2024 budget	December 2023
MOU/Agreements submitted to Ministry of Environment, Conservation and Parks (MECP)	January 31, 2024
Submit final version of inventory to municipalities, MECP, and post on website	

MANDATORY PROGRESS REPORTS TO MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS



COMMUNICATION AND CONSULTATION

Critical to the success of this transition plan is communication and consultation with several instrumental stakeholder groups including municipalities (staff and elected officials), the public, neighbouring conservation authorities and Saugeen Valley Conservation Authority's Board of Directors. To make certain that these stakeholder groups stay engaged frequent means of communication will be necessary. Methods of communication that are expected to be employed as this transition plan is being implemented are depicted below.





1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, publicinfo@svca.on.ca,
www.saugeenconservation.ca

Report To: Chair and Directors, Saugeen Valley Conservation Authority
From: Jennifer Stephens, General Manager / Secretary-Treasurer
Date: December 14, 2021
Subject: Future of Saugeen Valley Conservation Foundation

RECOMMENDATION

WHEREAS THE SAUGEEN VALLEY CONSERVATION FOUNDATION HAS REMAINED INACTIVE FOR A PERIOD OF ONE YEAR;

BE IT RESOLVED THAT THE FOUNDATION BE KEPT INACTIVE FOR AN INDETERMINATE LENGTH OF TIME;

AND THAT STAFF BE DIRECTED TO PURSUE FUNDRAISING OPTIONS FOR SAUGEEN VALLEY CONSERVATION AUTHORITY;

AND THAT THE MEMORIAL GROVE AND CELEBRATION FOREST PROGRAMS BE DISCONTINUED IN DECEMBER 2021;

AND THAT THE DISCONTINUATION OF THESE PROGRAMS BE PROPERLY CONVEYED TO THE PUBLIC;

AND FURTHER THAT A FINAL MEMORIAL GROVE CEREMONY BE HELD IN SPRING 2022 FOR THOSE INDIVIDUALS WHO PURCHASED A TREE IN 2020 AND 2021.

BACKGROUND

The Saugeen Valley Conservation Foundation has been the fundraising arm of Saugeen Valley Conservation Authority. The Foundation was active between 2005 and 2020, but has been inactive over the past year. Main fundraising events and activities of the Foundation have included Memorial Grove, Celebration Forest, Christmas in the Country, Maple Syrup Festival, and a Celebration Dinner.



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

ANALYSIS

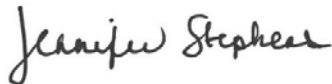
In 2020, the Christmas in the Country event was handed over to the Village of Formosa and the Formosa Lions Club to continue its tradition. It was felt that the event deviated too broadly from the mandate of the conservation authority and its delivery was more appropriate in the hands of a community group which could contribute the volunteer time necessary to coordinate and manage such a large-scale event.

The last Maple Syrup Festival was held at the Saugeen Bluffs Conservation Area in 2016. A Celebration Dinner has been held on three separate occasions between 2010 and 2019. These dinners typically involve entertainment, as well as a fundraising auction. Many conservation authorities offer such fundraising dinners on an annual or bi-annual basis as a means to raise funds.

The Memorial Grove and Celebration Forest Programs have reached the end of their lifespan. The Memorial Grove program has been successful and Memorial Groves across the Saugeen Valley Conservation Authority watershed have been filled with trees as living memorials of lives lost. However, these groves are now full, and it is staff's recommendation that this Program be concluded at the end of 2021. The Celebration Forest Program allows patrons to purchase grown trees, as opposed to seedlings, in commemoration of an event or a person. Over the past four years there has been little uptake in purchasing these trees and it takes more time for staff to coordinate the Program than we obtain as a return on this time investment.

Since both Saugeen Valley Conservation Authority and Saugeen Valley Conservation Foundation are charitable organizations, it would be possible for the Authority to function without its fundraising arm. One-third of conservation authorities do not have a Foundation and are able to raise funds admirably. To this end, staff propose to maintain the Foundation inactive. Over the next few months staff will review fundraising options to present to the Board of Directors.

Approved By:

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Jennifer Stephens
General Manager / Secretary-Treasurer



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ANALYSIS

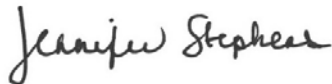
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General Manager / Secretary-Treasurer