



1078 Bruce Road 12 | P.O. Box 150 | Formosa ON  
Canada | N0G 1W0 | 519-364-1255  
[www.saugeenconservation.ca](http://www.saugeenconservation.ca)  
[publicinfo@svca.on.ca](mailto:publicinfo@svca.on.ca)

## AUTHORITY MEETING

**Meeting Date/Time:** Thursday September 21, 2023, 1:00 p.m.

**Contact:** Janice Hagan, Executive Assistant

519-364-1255 Ext. 221 or [j.hagan@svca.on.ca](mailto:j.hagan@svca.on.ca)

The next regular meeting of the Saugeen Valley Conservation Authority Board of Directors is scheduled for Thursday, September 21, 2023, at 1:00 p.m.

The meeting will be conducted onsite and in person at the Saugeen Valley Conservation Authority Administrative office, 1078 Bruce Rd 12, Formosa, ON, N0G 1W0

Please notify Janice Hagan if you are unable to attend.

### Directors:

<b>Chair:</b> Barbara Dobreen	Township of Southgate
<b>Vice Chair:</b> Tom Hutchinson	Municipality of West Grey
<b>2<sup>nd</sup> Vice Chair:</b> Paul Allen	Municipality of Grey Highlands
<b>Member-at-Large:</b> Steve McCabe	Township of Wellington-North, Town of Minto
Larry Allison	Township of Huron-Kinloss
Kevin Eccles	Municipality of West Grey
Bud Halpin	Town of Saugeen Shores
Gregory McLean	Municipality of Brockton
Dave Myette	Town of Saugeen Shores
Mike Niesen	Municipality of South Bruce, Township of Howick, Municipality of Morris-Turnberry
Moiken Penner	Municipality of Arran-Elderslie
Sue Paterson	Town of Hanover
Jennifer Prenger	Municipality of Kincardine
Bill Stewart	Municipality of Kincardine
Peter Whitten	Township of Chatsworth

# Saugeen Valley Conservation Authority

## Authority Meeting Agenda

Thursday, September 21, 2023, 1:00 p.m.

### **1. Land Acknowledgement**

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nation, Métis, and Inuit peoples.*

### **2. Adoption of agenda**

*THAT the agenda for the Saugeen Valley Conservation Authority, September 21, 2023, be adopted as circulated.*

### **3. Declaration of pecuniary interest**

### **4. Approval of minutes of Authority meeting – July 20, 2023**

*THAT the minutes of the Saugeen Valley Conservation Authority meeting, July 20, 2023, be adopted as presented.*

### **5. Reports for information**

#### 5.1. Approved Committee minutes

5.1.1. Property and Parks Committee – April 20, 2023

5.1.2. Executive Committee – July 6, 2023

5.1.3. Executive Committee – August 3, 2023

#### 5.2. News articles for Members' information

#### 5.3. Correspondence – none at this time

### **6. New business**

#### 6.1. 2024 Campground Fees – Donna Lacey

*THAT the proposed 2024 Campground Fee Schedule be approved as presented.*

#### 6.2. Ash Tree Removal RFPs – Donna Lacey

*THAT the Authority accepts the recommendations of the Parks and Property Committee that the RFP\_LANDS2023-01 and RFP\_LANDS2023-02 for Ash removal at Saugeen Bluffs and Bruce Dale be awarded to the lowest proposal; and further*

*THAT should the lowest contractor decline, the offer of acceptance be made to the next lowest proposal.2024*

#### 6.3. Draft Budget Review – Erik Downing and Department Heads

*THAT the SVCA Board of Directors approve the 2024 draft budget in principle; and FURTHER THAT staff be authorized to forward the draft budget to the Authority's watershed municipalities for a 30-day review and include the offer of a delegation if requested.*

### **7. Adjournment**

*THAT the meeting be adjourned.*



## Saugeen Valley Conservation Authority

Minutes – Board of Directors - DRAFT

Date: Thursday July 20, 2023, 1:00 p.m.  
Location: Administration Office, Formosa, ON  
Chair: Barbara Dobreen  
Members present: Paul Allen, Larry Allison, Kevin Eccles, Bud Halpin, Tom Hutchinson, Steve McCabe, Greg McLean, Dave Myette, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten  
Staff present: Erik Downing, Nicole Gibson, Janice Hagan, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Richards, Brandi Walter

Chair Barbara Dobreen called the meeting to order at 1:03 p.m.

### **1. Land Acknowledgement**

The Land Acknowledgement was read by Bud Halpin:

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.*

### **2. Adoption of Agenda**

#### **Motion #G23-62**

Moved by Bill Stewart

Seconded by Paul Allen

THAT the agenda for the Saugeen Valley Conservation Authority meeting, July 20, 2023, be adopted as circulated.

**Carried**

### **3. Closed Session – to discuss matters related to identifiable individuals.**

#### **Motion #G23-63**

Moved by Greg McLean

Seconded by Moiken Penner

THAT the Authority move into Closed Session, In Camera to discuss matters related to personal matters about identifiable individual(s); and further

**DRAFT – These minutes have not been approved by the Authority.**

THAT Laura Molson and Janice Hagan remain in the meeting.

**Carried**

**Motion #G23-66**

Moved by Moiken Penner

Seconded by Dave Myette

THAT the Authority adjourn from Closed Session, In-Camera, and rise and report.

**Carried**

Chair Dobreen reported that only the items pertaining to personal matters about identifiable individuals were discussed in the Closed Session and that staff were given direction. The following motion carried in open session:

**Motion #G23-67**

Moved by Bill Stewart

Seconded by Sue Paterson

That Erik Downing be appointed Acting General Manager/Secretary-Treasurer effective July 12, 2023; and that staff proceed as directed in the Closed Session; and further

THAT the Executive Committee be the liaison with management to provide direction to interim staff as required.

**Carried**

**4. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

**5. Adoption of Authority meeting minutes – May 18, 2023**

**Motion #G23-68**

Moved by Greg McLean

Seconded by Larry Allison

THAT the minutes of the Saugeen Valley Conservation Authority meeting, May 18, 2023, be adopted as presented.

**Carried**

**6. Reports for information**

**6.1 2023 Workplan update**

There was no discussion.

**6.2 Finance Report**

There was no discussion.

**6.3 Program Report**

There was no discussion.



**DRAFT – These minutes have not been approved by the Authority.**

**6.4 Approved Committee minutes**

- 6.4.1 Executive Committee – April 6, 2023
- 6.4.2 Executive Committee – May 4, 2023
- 6.4.3 Water Resources Committee – May 4, 2023
- 6.4.4 Water Resources Committee – June 5, 2023

There was no discussion.

**6.5 News Articles for Members' information**

There was no discussion.

**6.6 Correspondence**

There was no discussion.

Steve McCabe joined the meeting at 1:36 p.m.

**7. Matters arising from the minutes**

**7.1 SVCA Category 3 Programs and Services**

The deadline for negotiation and finalization of agreements for Category 3 Programs and Services is January 1, 2024, and some SVCA watershed municipalities have yet to respond to requests for discussion. Due to the complexity and challenges of the agreements, staff recommend that an extension to the deadline be submitted to the Ministry of Natural Resources and Forestry. It was noted that the non-mandatory programs and services will not increase the municipal general levy but rather funds will be collected via the cost apportioning agreements.

**Motion #G23-69**

Moved by Bill Stewart

Seconded by Peter Whitten

THAT Saugeen Conservation Valley Conservation Authority Board of Directors direct staff to commence negotiations with its watershed municipal councils pertaining to the Category 3 Cost Apportioning Agreements; and

THAT the Board of Directors grant staff the authority to request an extension from the Ministry of Natural Resources and Forestry to the January 1, 2024, deadline; and further

THAT the Board of Directors directs staff to bring back a Stewardship Business Case to the October 19th, 2023 meeting, along with an estimated budget.

**Carried**

**7.2 Federal Hazard Identification and Mapping Program (FHIMP) – Budget allocation**

Staff are seeking approval to amend the approved FHIMP budget for the three flood hazard mapping projects already awarded as opportunities to include additional modelling and more

**DRAFT – These minutes have not been approved by the Authority.**

in-depth analysis of flood spill areas has been recognized. After discussion the following resolution carried:

**Motion #G23-70**

Moved by Bill Stewart

Seconded by Paul Allen

THAT the FHIMP Durham Creek flood hazard mapping project budget be approved up to \$50,000 plus HST; and further

THAT the FHIMP Town of Saugeen Shores flood hazard mapping project budget be approved up to \$80,000 plus HST.

**Carried**

**8. New Business**

**8.1 Water Resources – Proposed Staffing Plan**

Staff have identified a significant need for staffing resources in the three main programs of the Water Resources department, including a Field Assistant (full time, summer student), a Water and Erosion Infrastructure Technician (modification of existing contract position) and a Water Field Services Coordinator (full-time, three-year contract). It was noted that if these positions are not approved, then funding will be needed to outsource the activities.

**Motion #G23-71**

Moved by Peter Whitten

Seconded by Moiken Penner

THAT the proposed Water Resources staffing plan be endorsed and incorporated into the 2024 SVCA budget.

**Carried**

**8.2 NWMO – Year Three Scope of Work negotiation**

SVCA is completing the Year Two scope of work for NWMO and recommend a continuance of the program for Year 3, as a more in-depth understanding of water quality benefits the conservation authority and expanding our knowledge of nutrient runoff and sediment quality in the Teeswater sub watershed. The program is completely funded by NWMO and accordingly there are no costs to the Authority.

**Motion #G23-72**

Moved by Larry Allison

Seconded by Paul Allen

WHEREAS Saugeen Valley Conservation Authority entered into a Service Level Agreement to complete years one and two of the NWMO's Environmental Media Baseline Monitoring (EMBP) Program (water quality and hydrology components);

BE IT RESOLVED THAT SVCA staff are directed to enter into a renewed scope of work for NWMO EMBP Year 3, January to December 2024; and further

**DRAFT – These minutes have not been approved by the Authority.**

THAT staff are authorized to hire the necessary staff to carry out the work, as specified in the renewed scope of work, provided that no costs are borne by the Authority.

**Carried**

**8.3 Permits issued for endorsement**

Permits issued by SVCA staff are endorsed by the Board of Directors. There was no discussion on the staff report.

**Motion #G23-73**

Moved by Bill Stewart

Seconded by Jennifer Prenger

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications (23-084 - 23-179, save 23-158, 23-150), pursuant to Ontario Regulation 169/06, as approved by staff, be endorsed.

**Carried**

Tom Hutchinson joined the meeting at 2:25 p.m.

**8.4 Section 28 Permit Application: Proposed Southampton Seniors Care Facility**

Brandi Walter presented Staff Report #8.4. SVCA had issued a permit for the renovation and expansion of the Southampton Seniors Care Facility in March 2018. The permit expired in 2020 without any construction taking place during that time and resubmission of the application was necessary. The amount of work is anticipated to go beyond the 24-month time, and a 60-month permit is requested. Staff are satisfied that the conditions for floodproofing will be met and that there will be no impact on flood elevations on adjacent properties, therefore recommend that the permit be approved with conditions. After discussion the following motion carried:

**Motion #G23-74**

Moved by Paul Allen

Seconded by Bud Halpin

THAT the SVCA Board of Directors approve permit application number 23-126 for reconstruction of the Southampton Seniors Care Centre, including construction of a new building, and to carry out associated excavation, filling, and grading in the one-zone regulatory floodplain; and

THAT the SVCA Board of Directors approve permit application 23-126 with conditions noted on Schedule 2 of the attached draft permit; and

FURTHER THAT the Board of Directors approve permit application number 23-126 for a validity period of 60 months.

**Carried**

**DRAFT – These minutes have not been approved by the Authority.**

**8.5 Agricultural Advisory Committee – Member appointment**

**Motion #G23-75**

Moved by Steve McCabe

Seconded by Tom Hutchinson

THAT Adam Dales be appointed to the Saugeen Valley Conservation Authority Agricultural Advisory Committee for the 2023 calendar year.

**Carried**

**8.6 Terms of Reference Approval – Agricultural Advisory Committee**

**Motion #G23-76**

Moved by Bud Halpin

Seconded by Bill Stewart

THAT the proposed Terms of Reference for the Agricultural Advisory Committee be endorsed.

**Carried**

**9. Closed Session** – to discuss matters related to litigation or potential litigation affecting the Authority, advice that is subject to solicitor-client privilege, and personal matters about an identifiable individual.

**Motion #G23-77**

Moved by Greg McLean

Seconded by Bill Stewart

THAT the Authority move to Closed Session In Camera to discuss matters related to litigation or potential litigation affecting or may affect the Authority, including a proposed or pending acquisition or disposition of land by the Authority and to discuss personal matters regarding identifiable individual(s); and further

THAT Laura Molson, Erik Downing, Elise MacLeod, Madeline McFadden, and Janice Hagan remain in the meeting as required.

**Carried**

**Motion #G23-82**

Moved by Sue Paterson

Seconded by Bill Stewart

THAT the Board of Directors adjourn from Closed Session, In Camera, and rise and report.

**Carried**

Chair Dobreen reported that only the items pertaining to the reasons for the Closed Session were discussed. Report 5.1 – Varney Pond update was removed from the Closed session for discussion in the open session.

**DRAFT – These minutes have not been approved by the Authority.**

Elise MacLeod presented an update on the closure of the Varney Pond and noted that staff are waiting for a response from both the Ministry of Transportation (MTO) and the Department of Fisheries and Oceans (DFO) to comment on operational procedures. SVCA has received a DRAFT assessment from D.M. Wills after an inspection of the water and erosion infrastructure which identified potential safety concerns. Key recommendations include undertaking a Public Safety Risk Assessment and refraining from filling the pond until appropriate permissions have been granted from relevant agencies, including DFO, MNRF, MECP.

**Motion #G23-83**

Moved by Jennifer Prenger

Seconded by Moiken Penner

THAT the Varney Pond Update –Infrastructure Inspection report be received for information;  
and

THAT the agenda be amended to reflect Report 5.1 being removed from the Closed Session.

**Carried**

**10. Adjournment**

There being no further business, the meeting adjourned at 3:51 p.m. on the motion of Greg McLean and Moiken Penner.

---

Barbara Dobreen  
Chair

---

Janice Hagan  
Recording Secretary



# Saugeen Valley Conservation Authority

## Minutes – Property and Parks Committee

Date: Thursday April 20, 2023, 10:00 a.m.  
Location: 47523 Camp Oliver Road, Glenelg Twp.  
Chair: Paul Allen  
Members present: Larry Allison, Barbara Dobreen, Bud Halpin, Moiken Penner, Bill Stewart  
Staff present: Jennifer Stephens, Donna Lacey, Janice Hagan

A tour of Varney Conservation Area was provided to the Property and Parks Committee prior to the start of the meeting.

The meeting was called to order at 10:30 a.m. onsite at the newly acquired Camp Oliver Rd property.

### **1. Appointment of Chair**

#### **Motion #PPC23-01**

Moved by Barbara Dobreen

Seconded by Bill Stewart

THAT Paul Allen be appointed Chair of the Property and Parks Committee for 2023.

**Carried**

### **2. Adoption of the Agenda**

#### **Motion #PPC23-02**

Moved by Larry Allison

Seconded by Bill Stewart

THAT the Property and Parks Committee adopt the agenda of the meeting April 20, 2023, as circulated.

**Carried**

### **3. Declaration of pecuniary interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

### **4. Minutes of the Parks Committee Meeting – July 7, 2022**

#### **Motion #PPC23-03**

Moved by Bud Halpin

Seconded by Bill Stewart

THAT Property and Parks Committee adopt the minutes of the meeting July 7, 2022, as distributed.

**Carried**

## **5. New Business**

### **a Varney Conservation Area**

Staff advised the committee of several concerns at Varney Pond. The water that is fed into the pond comes from Camp Creek and is released back into the creek at the end of the season. No water quality testing has been conducted at the pond in the past and there have been reports of leeches in the pond. The jumping structure is also a concern; further there are no lifeguards on duty. After discussion, the Committee recommended that the pond not be filled for swimming in 2023 and that a communication plan be created to advise the public. The Committee expressed an interest in seeing the communication plan prior to it being implemented.

The committee discussed options for the property including disposal. Donna Lacey will prepare recommendations for future meetings.

#### **Motion #PPC23-04**

Moved by Larry Allison

Seconded by Bill Stewart

THAT Property and Parks Committee recommends to the Board that Varney Pond not be filled with water and be closed to swimming due to health and insurance risk and environmental concern of Camp Creek.

**Carried**

#### **Motion #PPC23-05**

Moved by Bill Stewart

Seconded by Moiken Penner

THAT Property and Parks Committee recommends to the Board that staff be directed to inform the Department of Fisheries and Oceans that Varney Pond will be closed for fishery violation reasons.

**Defeated**

Bill Stewart left the meeting at 11:05 a.m.

### **b Glenelg Property**

The Glenelg property was recently donated to SVCA and plans are underway to create a fully accessible conservation area. An old cottage has been removed and a temporary parking lot has been installed. Staff have met with a consultant to discuss having plans drawn up to design the space appropriately. Staff are researching fundraising opportunities to create the accessible space.

### **c Stoney Island Conservation Area**

New bridges have been purchased and will be installed shortly at Stoney Island CA. Over 7,000 Ash trees have been marked and have been tendered for removal in August 2023. This date has been chosen to avoid the ski season to have minimal impact on the activities of the Kincardine Cross Country Ski Club. Committee members suggested that a public consultation session be held

to discuss and communicate reforestation options to mitigate the potential negative public reception that may occur from the large harvest. The property will be closed during the harvest.

**d Enforcement of the *Conservation Authorities Act***

Enforcement has begun on SVCA park properties under Section 29 of the *Conservation Authorities Act* for infractions such as ATV use, unleashed dogs, littering, and illegal camping.

**6. Meeting dates for 2023**

Meeting dates for the Property and Parks Committee for 2023 will be 1:00 p.m. on July 6<sup>th</sup> and September 7<sup>th</sup>. The locations for each meeting are to be determined.

There being no further business the meeting adjourned at 11:35 a.m. on motion of Bud Halpin and Larry Allison.

[Original signed by: ]

[Original signed by: ]

\_\_\_\_\_  
Paul Allen  
Chair

\_\_\_\_\_  
Janice Hagan  
Executive Assistant/Recording Secretary

A tour of the Glenelg property followed the meeting.





## Saugeen Valley Conservation Authority

### Minutes – Executive Committee

Date: Thursday July 6, 2023, 9:00 a.m.  
Location: Electronic via Zoom  
Chair: Barbara Dobreen  
Members present: Tom Hutchinson, Paul Allen, Steve McCabe, Sue Paterson  
Staff present: Jennifer Stephens, Janice Hagan

Chair Dobreen called the meeting to order at 9:05 a.m.

#### **1.0 Adoption of Agenda**

##### **Motion #EC23-25**

Moved by Tom Hutchinson

Seconded by Paul Allen

That the agenda for the Executive Committee meeting, July 6, 2023, be adopted as circulated.

**Carried**

#### **2.0 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

#### **3.0 Adoption of Minutes - May 4, 2023**

##### **Motion #EC23-26**

Moved by Sue Paterson

Seconded by Paul Allen

That the minutes of the Executive Committee meeting, May 4, 2023, be adopted as circulated.

**Carried**

#### **4.0 New Business – None**

#### **5.0 Closed Session** – to discuss matters related to identifiable individuals, to discuss matters related to litigation, or potential litigation, affecting the Authority, and to discuss a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority.

##### **Motion #EC23-27**

Moved by Sue Paterson

Seconded by Paul Allen

THAT the Executive Committee moves to Closed Session, In Camera to discuss matters related

to identifiable individuals, to discuss matters related to litigation, or potential litigation, affecting the Authority, and to discuss a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority; and further

THAT Jennifer Stephens, Janice Hagan, and Donna Lacey remain in the meeting as required.

**Carried**

**Motion #EC23-30**

Moved by Sue Paterson

Seconded by Barbara Dobreen

THAT the Executive Committee adjourn from Closed Session, In Camera and rise and report.

**Carried**

Chair Hutchinson reported that there was a Closed session of the Executive Committee to discuss matters relating to the reasons for the Closed Session and that staff were given direction.

Barbara Dobreen resumed the Chair position. Direction to staff in the Closed Session resulted in the following motions and were passed in Open Session:

**Motion #EC23-31**

Moved by Sue Paterson

Seconded by Paul Allen

THAT the 2022-2023 General Manager/Secretary-Treasurer performance evaluation was discussed and will be finalized for review with the GM/S-T.

**Carried**

**Motion #EC23-32**

Moved by Sue Paterson

Seconded by Paul Allen

That the Executive Committee directs the GM/S-T to prepare an NWMO update report including negotiating a proposed Year-3 agreement for the full Authority at the July meeting.

**Carried**

There being no further business, the meeting adjourned at 12:49 p.m. by motion from Tom Hutchinson and Sue Paterson

---

Barbara Dobreen  
Chair

---

Janice Hagan  
Recording Secretary



## Saugeen Valley Conservation Authority

### Executive Committee

#### Minutes

Date: Thursday August 3, 2023, 9:00 a.m.  
Location: Electronic via Zoom  
Chair: Barbara Dobreen  
Members present: Tom Hutchinson, Paul Allen, Steve McCabe, Sue Paterson  
Staff present: Erik Downing, Laura Molson, Donna Lacey, Elise MacLeod, Janice Hagan

Chair Dobreen called the meeting to order at 9:01 a.m.

#### **1. Adoption of Agenda**

##### **Motion #EC23-33**

Moved by Paul Allen

Seconded by Tom Hutchinson

That the agenda for the Executive Committee meeting, August 3, 2023, be adopted as circulated.

**Carried**

#### **2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

#### **3. Adoption of Minutes – July 6, 2023**

##### **Motion #EC23-34**

Moved by Sue Paterson

Seconded by Paul Allen

That the minutes of the Executive Committee meeting, July 6, 2023, be adopted as circulated.

**Carried**

#### **4. New Business**

##### **4.1 Outstanding Department Initiatives**

Erik Downing presented an extensive list of outstanding projects and initiatives sorted by department. The Committee Members recommend that these items be prioritized and completed as soon as possible. Staff will bring a monthly status update to the Committee.

Steve McCabe joined the meeting at 9:19 a.m.

**Motion #EC23-35**

Moved by Tom Hutchinson

Seconded by Steve McCabe

THAT the General Manager/Secretary Treasurer (Acting) work with Managers and Coordinators to address priority items for each department and for the SVCA.

**Carried**

**4.2 Category 3 Programs and Services**

Elise MacLeod reported that several municipalities have responded to negotiation discussions for Category 3 Programs and Services and are inquiring if SVCA would entertain a 3-year agreement and an early termination clause within 90 days prior to any fiscal year-end. The Members discussed negotiation of a 5-year term with a 12-month termination clause to align with budget processes. If a municipality considers exiting the agreement, then the program would be in jeopardy due to the motion that all municipalities must participate.

**Motion #EC23-36**

Moved by Paul Allen

Seconded by Sue Paterson

THAT Staff stand firm on the 5-year agreement; and further

THAT a municipality can negotiate a 1-year termination clause with the Authority.

**Carried**

- 5. Closed Session** –To discuss personal matters related to identifiable individuals, and to discuss advice that is subject to solicitor-client privilege.

**Motion #EC23-37**

Moved by Steve McCabe

Seconded by Sue Paterson

THAT the Executive Committee moves to Closed Session, In Camera to discuss personal matters related to identifiable individuals, and to discuss advice that is subject to solicitor-client privilege; and further,

THAT Erik Downing, Donna Lacey, Laura Molson, Elise MacLeod, and Janice Hagan remain in the meeting as required.

**Carried**

**Motion #EC23-41**

Moved by Sue Paterson

Seconded by Paul Allen

THAT the Executive Committee adjourn from Closed Session, In Camera and rise and report.

**Carried**

Chair Dobreen reported that there was a Closed session of the Executive Committee to discuss

matters relating to the reasons for the Closed Session and that staff were given direction.

**Motion #EC23-42**

Moved by Steve McCabe

Seconded by Sue Paterson

THAT the Executive Committee directs staff to proceed as directed in the Closed Session

**Carried**

**Motion #EC23-43**

Moved by Paul Allen

Seconded by Steve McCabe

THAT the Executive Committee direct staff to offer Category 2 agreements for the Hanover Dam, Penetangore River Diversion, Port Elgin Erosion Control, Mount Forest Dam, and Neustadt Dam to continue maintenance and inspection of the infrastructure for a duration of five years, with the intent to hand over full responsibility to municipality at the end of the agreement term; and

THAT the Executive Committee direct staff to bring draft Category 2 agreements for the Hanover Dam, Penetangore River Diversion, Port Elgin Erosion Control, Mount Forest Dam, and Neustadt Dam back to the Executive Committee, with a clause noting that capital projects will not be undertaken by SVCA staff unless requested and approved by the SVCA Board of Directors; and further

THAT the Executive Committee direct staff to offer Category 2 agreements for the Paisley Flood Control Works, Walkerton Flood Control Project, Inverhuron Flood Control Project, Riggins Erosion Control, Southampton Erosion Control Project, and the Neustadt Flood Control Works – Neustadt Creek for a duration of 5 or more years.

**Carried**

There being no further business, the meeting adjourned at 10:39 a.m. by motion from Sue Paterson and Steve McCabe.

---

Barbara Dobreen  
Chair

---

Janice Hagan  
Recording Secretary

## Report 5.2 – News Articles for Members’ Information

### [Saugeen Conservation to ask MNR for extension for Category 3 cost agreements with municipalities](https://midwesternnewspapers.com/saugeen-conservation-to-ask-mnr-for-extension-for-category-3-cost-agreements-with-municipalities/)

(<https://midwesternnewspapers.com/saugeen-conservation-to-ask-mnr-for-extension-for-category-3-cost-agreements-with-municipalities/>)

Midwestern Newspapers, September 13, 2023

### [Southampton flood mapping updated](https://windsornewstoday.ca/news/2023/07/27/southampton-flood-mapping-updated)

(<https://windsornewstoday.ca/news/2023/07/27/southampton-flood-mapping-updated>)

Windsor News, July 28, 2023

### [South Grey News | Lake Eugenia water quality](https://www.southgreynews.ca/local-news/lake-eugenia-water-quality)

(<https://www.southgreynews.ca/local-news/lake-eugenia-water-quality>)

South Grey News., August 1, 2023

### [Town approves building permit for CCV south phase](https://saugeentimes.com/town-approves-building-permit-for-ccv-south-phase/)

(<https://saugeentimes.com/town-approves-building-permit-for-ccv-south-phase/>)

Saugeen Times, August 3, 2023

### [New building permit for Port Elgin Waterfront development](https://windsornewstoday.ca/midwestern/news/2023/08/03/new-building-permit-for-port-elgin-waterfront-development)

(<https://windsornewstoday.ca/midwestern/news/2023/08/03/new-building-permit-for-port-elgin-waterfront-development>)

Windsor News, August 3, 2023

### [Cedar Crescent Village building permit issued by Town](https://www.shorelinebeacon.com/news/local-news/building-permit-issued-for-restaurant-market-phase-of-cedar-crescent-village)

(<https://www.shorelinebeacon.com/news/local-news/building-permit-issued-for-restaurant-market-phase-of-cedar-crescent-village>)

Shoreline Beacon, August 3, 2023

### [SVCA gives update on Varney pond](https://ca.sports.yahoo.com/news/svca-gives-varney-pond-131502575.html) (<https://ca.sports.yahoo.com/news/svca-gives-varney-pond-131502575.html>)

Yahoo!Sports, August 4, 2023

## Report #6.1

**Report To:** Chair and Directors, Saugeen Valley Conservation Authority

**From:** Donna Lacey, Manager, Forestry and Lands

**Date:** September 21, 2023

**Subject:** Camping Rates 2024

**Purpose:** To seek endorsement from the Board of Directors to increase the camping and associated fee for the 2024 season.

---

### Recommendation

*THAT the board accept the recommendation of the Parks and Property Committee that camping and associated rates be increased as proposed for the 2024 camping season.*

### Background

Saugeen Valley Conservation Authority operates three campgrounds for seasonal and transient campers: Brucedale, Durham, and Saugeen Bluffs. The fee structure for camping was increased in necessary areas for the 2023 camping season. As expenses have increased within the 2023 season and are expected to continue to climb it is prudent that some camping rates for the 2024 season be evaluated. The practice at SVCA has been that seasonal camping contracts be distributed to campers over the Labour Day weekend with the intention of receiving signed contracts prior to the closing of the campgrounds following Thanksgiving weekend. For this reason, approval of these fees is being requested prior to budget discussions so as not to delay the delivery of contracts to our clients.

### Analysis

Staff have compared the fee structures at similar campgrounds for the 2023 camping season, and 2024 if posted, as well as considered expenses incurred and anticipated within all SVCA campgrounds. The proposed fee changes are meant to reflect the needs of the campgrounds, while striving to remain competitive with similar campgrounds. To that end, staff applied variable increases to the camping and associated rates to obtain the 2024 camping rates.

### Financial Implications

Across the three campgrounds, SVCA has over 200 seasonal campers. With seasonal camper fees being increased, it is anticipated that there would be a projected revenue increase of at least \$37,600, which will assist in offsetting increased expenses.

---

Prepared by:

A handwritten signature in blue ink, appearing to be 'DL', written in a cursive style.

Donna Lacey  
Manager, Forestry and Lands

Approved by:

A handwritten signature in black ink, appearing to be 'ED', written in a cursive style.

Erik Downing  
General Manager / Secretary-Treasurer, (Acting)



2023 Camping Fees Including HST		Proposed 2024
<b>Serviced Campsite</b>		
Daily	\$ 50.00	55
Weekly	\$ 300.00	330
Monthly	\$ 970.00	1230
Full Season	\$ 2,716.00	2942
Prime Full Season	\$ 3,089.00	3315
Prime Transient		60
<b>Non Serviced Campsite</b>		
Daily	\$ 41.00	46
Weekly	\$ 246.00	276
Monthly	\$ 745.00	1045
Full Season	\$ 1,863.00	2030
<b>Other</b>		
Additional Overnight Guest	\$ 7.02	7
Additional Overnight Vehicle	\$ 13.50	14
Cancellation/Change Fee	\$15 daily, longer bkngs frthr chrg	same
Control Card	\$ 25.00	same
Dumping Fee	\$ 20.00	25
Firewood	\$ 10.00	same
Group Camping + \$6.50/person	\$110 plus \$7 per person	125 plus \$8
Ice	\$ 3.50	4
Late Payment/Clean Up	\$75/150.00	same
Off Season	\$ 41.00	46
Reservation Charge	\$ 16.20	16
Seasonal Vehicle/Visitor Pass	\$ 95.00	95
Trailer Storage	\$ 250.00	275
Youth Group Camping	\$ 7.00	8
<b>Day Use Fees</b>		
Adult	\$ 5.00	same
Child (5 to 12)	\$ 3.00	same
Max. Per Vehicle	\$ 13.50	same
Non Equestrian Membership - All P	\$ 55.00	same
<b>Canoe</b>		
Daily Rental	\$ 42.00	same
Deposit	\$ 50.00	same
<b>Shelter</b>		
Picnic Rental includes Hydro and Guest (Durham & Bluffs)	\$ 150.00	same
Sutherland Centre - Full Day (Sulphur Springs)	\$ 170.00	same
	\$ 105.00	150
Cancellation Fee	\$ 30.00	same
<b>Horse</b>		
<b>Daily - No Corrals</b>	\$ 48.00	\$ 52
<b>Daily - 2 Corrals</b>	\$ 64.00	\$ 69
<b>Daily - Bunkie, 2 Corrals</b>	\$ 91.00	\$ 98
<b>Weekly - No Corrals</b>	\$ 288.00	\$ 311
<b>Weekly - 2 Corrals</b>	\$ 384.00	\$ 415
<b>Weekly - Bunkie, 2 Corrals</b>	\$ 546.00	\$ 590
<b>Seasonal, No Corrals</b>	\$ 2,355.00	\$ 2,544
<b>Day Use Horse Trail Pass</b>	\$ 10.00	\$ 12
<b>Day Use Horse Trail - Family</b>	\$ 25.00	remove
<b>Individual Horse Trail Pass Bluffs</b>	\$ 35.00	remove
<b>Seasonal Equestrian Membership Pass (Allan Park, Kinghurst, &amp; Saugeen Bluffs) includes non-equestrian use of all other SVCA properties</b>		\$ 95
<b>Season Family Horse Trail Pass</b>	\$ 60.00	remove
<b>Damage/Cleaning Fee</b>	\$ 150.00	\$ 150
<b>Extra Horse</b>	\$ 32.00	\$ 35
<b>Event Ring - Full Day</b>	\$ 110.00	\$ 120

## Report #6.2

**Report To:** Board of Directors, Saugeen Valley Conservation Authority  
**From:** Donna Lacey, Manager, Forestry and Lands  
**Date:** September 7, 2023  
**Subject:** RFP Results for Removal of Ash Trees at Saugeen Bluffs and Brucedale  
**Purpose:** Award of RFPs

---

### Recommendation

THAT the Authority accepts the recommendations of the Parks and Property Committee that the RFP\_LANDS2023-01 and RFP\_LANDS2023-02 for Ash removal at Saugeen Bluffs and Brucedale be awarded to the lowest proposal; and further

THAT should the lowest contractor decline, the offer of acceptance be made to the next lowest proposal.

### Background

Since arriving in Ontario in the early 2000s, the Emerald Ash Borer (EAB) has destroyed millions of Ash trees. Emerald Ash Borer is a highly destructive, non-native, wood-boring beetle that feeds under the bark of Ash trees, girdling the trees and eventually killing them. Despite regulations to limit the spread of the pest, and inoculation practices, EAB has continued to spread across the range of Ash in Ontario, which includes SVCA properties.

Saugeen Valley Conservation Authority forestry staff have assessed the campground areas of Saugeen Bluffs and Brucedale Conservation Areas and observed that the majority of ash trees of all sizes have become infested and are declining rapidly. SVCA staff marked and inventoried the trees that require removal in the fall of 2022. It was found that approximately 1,110 trees require removal to ensure the safety of the people who enjoy the property as a space for recreation. Request for Proposals went out in August to all known tree service companies, as well as being posted on social media and the SVCA website.

### Analysis

An information meeting was held in late August for all interested parties. Nine companies were represented at this meeting. It is known that at least two companies toured the site but did not attend the meeting. This meeting was not mandatory.

Five proposals were received for each property. The proposals received for Saugeen Bluffs exceeded the budgeted amount, while a portion of the Brucedale proposals were under budget.

---

### **Financial Implications**

These projects were budgeted for completion in 2023 with funding from the Saugeen Parks Reserve. The combined proposals exceed the combined budgeted amount. In addition to the budgeted amount \$54,450 will need to be taken from the Saugeen Parks Reserve to cover this expense.

Prepared by:



Donna Lacey

Manager, Forestry and Lands

Approved by:



Erik Downing

General Manager / Secretary-Treasurer, (Acting)





# 2024 Budget Presentation

**Erik Downing**

General Manager /  
Secretary-Treasurer, Acting  
Saugeen Valley Conservation Authority  
September 21st, 2023

**01**

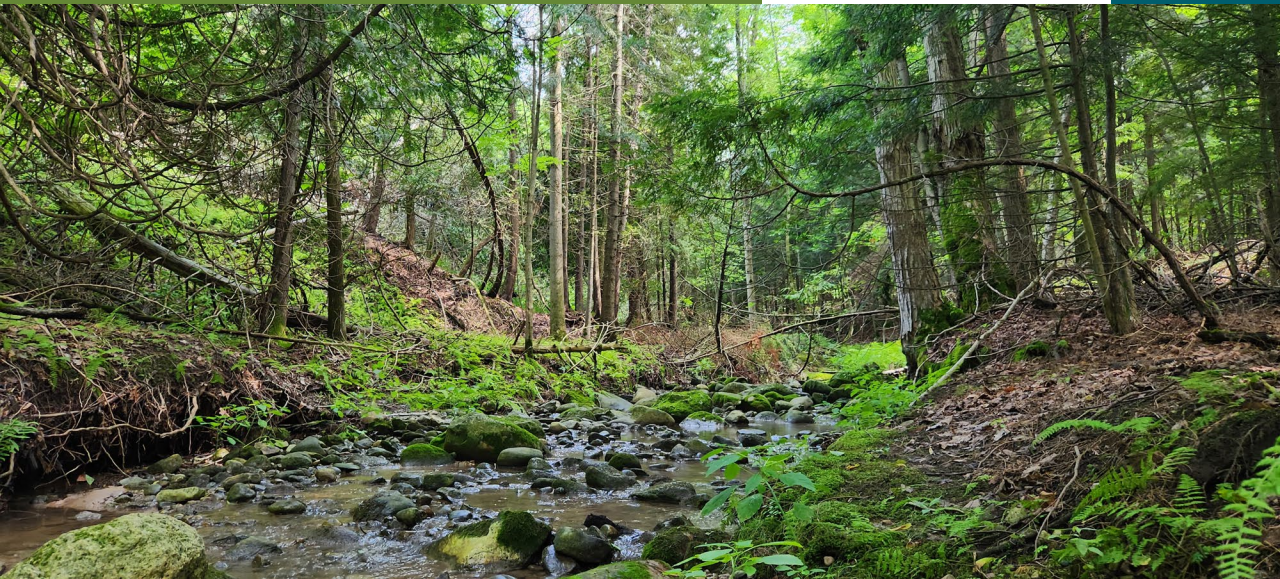
# Introduction





# PROGRAMS and SERVICES

---



## Category 1:

- Those prescribed as mandatory by the Province

## Category 2:

- Those delivered on behalf of a municipality

## Category 3:

- Those that further the conservation, restoration, development and management of natural resources

# CATEGORY 1: Natural hazards



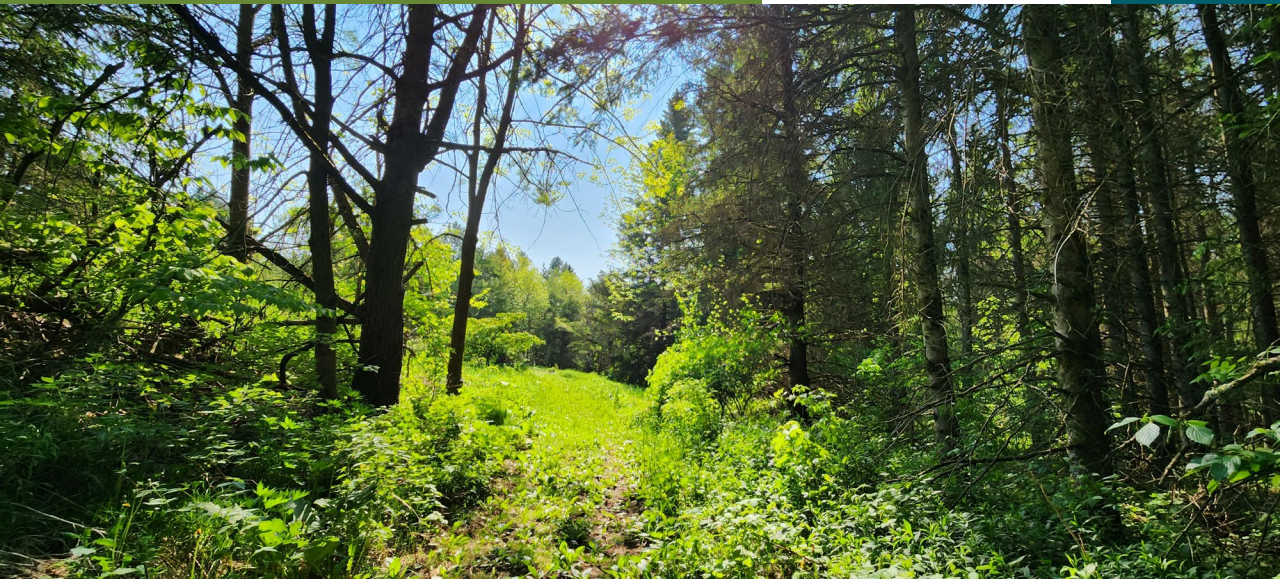
Protect people and property from the risk of natural hazards, i.e.:

- review and processing permit applications
- developing an awareness of hazards
- delineating and mapping hazards
- managing related risks, including plan review
- technical studies and policy review of natural hazard management
- flood forecasting and warning
- flood and erosion control infrastructure
- drought or low water response
- ice management
- administration and enforcement of Section 28
- promoting public awareness and communication



# CATEGORY 1: CA owned lands

---



Conservation and management of CA owned lands, i.e.:

- Maintenance of facilities, trails, parking, and other capital assets related to public recreation
- Development of a conservation area strategy, land inventory, land acquisition/disposition policy
- Conservation area enforcement and compliance
- Management of biodiversity, invasive species, diseased/hazard trees
- Restoration and ecological monitoring
- Woodlot management, planting, forestry services



# CATEGORY 1: Other

---



- Participation in the Provincial Groundwater Monitoring Network
- Participation in the Provincial Water Quality Monitoring Network
- Development and implementation of a watershed-based resource management strategy
- Drinking Water Source Protection
- Asset and property management
- Data management, records retention
- Communication and marketing for the organization
- Fleet management and maintenance
- Administration, finance, legal expenses

## CATEGORY 2



- Effective January 1<sup>st</sup>, 2024, the continuation of Category 2 programs and services will necessitate agreements between SVCA and the affected Municipality
- The municipal owner is responsible for all associated costs related to SVCA's maintenance and inspection of the infrastructure
- A 5-year timeline allows for effective transition of responsibility



# CATEGORY 3



- Effective January 1<sup>st</sup>, 2024, the continuation of Category 3 programs and services will necessitate cost apportioning agreements between SVCA and each member municipality
- The existing levy apportionment calculation mandated by the Province of Ontario would be used
- Minimum 5-year timeline offers necessary lead times (ie. securing lab services, calibration solutions, effective reporting and budget management)

**02**

# Corporate Services





# Corporate Services 2023 Activities and Staff



- Expanded use of accessible documents
- Completed draft 10-year strategic plan
- Circulation of policies, job performance evaluations, training
- Support other departments with improved financial reporting, communications, marketing and education, as well as GIS & IT support
- Establish agreements with member municipalities in accordance with CA Act changes
- Implementation of OWL and hybrid meetings
- Agricultural advisory committee re-established
- Staff completed micro-credentials related to accessibility, fundraising and grant writing



# Corporate Services 2024 Activities and Staff



- Asset management plan
- Exit procedure
- Critical failure IT plan
- Integration into new Content Management System
- Production of new property guide for the authority
- Professional development strategy formation
- Further pension and benefits training
- Salary review
- Stewardship of past gifts, payment processing, document retention, revenue generation and outreach strategy planning

**03**

# **Environmental Planning and Regulations**





# Planning and Regulations 2023 Activities and Staff



- Eleven full-time staff; nine permanent, one 12-month contract, one parental leave contract
- Additional Environmental Planning Coordinator to meet demand (contract)
- Staff retention remains a challenge
- High number of permits in 2023, static with last few years of high growth locally
- Updates to Environmental Planning and Regulations Policies Manual Continue
- Completed User Fee review to confirm that the fees for services rendered are appropriate
- Continued work on Violations Strategy
- Paused establishment of updated Planning Service Agreements as Bill 23 brought major changes to the planning departments commenting role
- Working to improve EPR correspondence to become AODA compliant and support wider comprehension and understanding of SVCA interests



# Planning and Regulations 2024 Activities and Staff



- Maintain eleven full-time staff
- Expand use of expert resources within SVCA review
- Support professional development and training of EPR staff to improve employee retention
- Implement findings of User Fee Review
- Continue to implement Content Management System
- Continue updates to Environmental Planning and Regulations Policies Manual being mindful of anticipated new Regulation
- Begin assessment of risks associated with natural hazards, including impact of climate change. A number of FHIMP Mapping initiatives will bring new mapping data forward, for use by the department and potentially updated Regulation Mapping.

Environmental Planning and Regulations priorities for 2024 are departmental organization and professional development to ensure timely and appropriate guidance for clients.

04

# Forestry and Lands





# Campgrounds

## 2023/24 Activities and Staff



### 2023

- Continued improvements to infrastructure
- Removing hazard trees at Brucedale and Saugeen Bluffs
- Installation of internet service at Durham Conservation Area
- Replacement of mower and improved signage

### 2024

- Washroom and other park improvements at Durham
- Vault privy and other improvements at Saugeen Bluffs
- Shower building improvements and small playground at Brucedale



# Forestry

## 2023 Activities and Staff



- Two full-time staff
- Tree planting for private landowners
- Managed Forest Tax Incentive Program Plan Preparation
- Tree marking and harvest supervision on SVCA land and private property
- Management activities and maintenance of CA managed forests



# Forestry

## 2024 Activities and Staff



- Three full-time staff
- Tree and shrub planting for private landowners
- Managed Forest Tax Incentive Program Plan Preparation
- Private land tree marking and tendering
- Management activities and maintenance of CA managed forests
- Update SVCA Forest Management Plan, 2025-2045



# Motor Pool

## 2023/24 Activities and Staff



### 2023

- Continued maintenance of fleet and equipment
- Added 4 x 4 truck to fleet

### 2024

- Procurement of 4 x 4 truck and van
- Mower, cut-quick mower, skidsteer
- Continue to maintain aging fleet and plan to secure replacements

# Non-Revenue Parks 2023/24 Activities and Staff



## 2023

- Two full-time staff
- Hosted Brad Sprague Fishing Derby
- Continued property and infrastructure maintenance
- Planning for future infrastructure improvements
- Enforcement of *CA Act* by Provincial Offences Officers
- *CA Act* deliverables

## 2024

- Continued updates to aged infrastructure
- Update trailhead and park signage
- Improved parking, facilities

**05**

# **Water Resources**





# 2024 Category 2 Structures



- Hanover Dam
- Mount Forest Dam
- Neustadt Dam
- Penetangore River Diversion
- Port Elgin Erosion Control Project

# Water Quality 2023/24 Activities and Staff



## 2023

- One full-time staff member
- Release of the 2023 Watershed Report Card
- Release of the 2022 Annual Water Quality Report
- Participation in the Provincial Water Quality Monitoring Network, the Provincial Groundwater Monitoring Network, and the Ontario Benthos Biomonitoring Network

## 2024

- One full-time staff member
- Participation in the Provincial Water Quality Monitoring Network, the Provincial Groundwater Monitoring Network, and the Ontario Benthos Biomonitoring Network
- Participate in Healthy Lake Huron partnership (Ripley station)
- Preparation of 2023 Annual Water Quality Report



# Flood Forecasting and Warning 2023 Activities and Staff



- One full-time staff member
- Monthly maintenance of stream gauges and annual calibration of precipitation gauges
- Issuance of flood messages and participation in flood monitoring, low water response, and snow survey programs
- Daily monitoring of weather forecasts, stream response, precipitation, etc.
- Internal improvements to daily planning cycle, low water response program, maintenance program, flood watch program
- Replacement of Paisley Saugeen and Beatty Saugeen flow stations
- Installation of new weather station in Point Clark
- Publicly accessible snow and precipitation data

# Flood Forecasting and Warning 2024 Activities and Staff



- One full-time staff member and one summer student (4-month contract)
- Monthly maintenance of stream gauges and annual calibration of precipitation gauges
- Issuance of flood messages and participation in flood monitoring, low water response, and snow survey programs
- Daily monitoring of weather forecasts, stream response, precipitation, etc.
- Define flood damages centres for improved and targeted flood forecasting
- Update stream gauge rating curves
- Delivery of public flood watch program
- Replacement of equipment at Chesley and Aberdeen stream gauge stations



# Water Maintenance and Capital Work 2023 Activities and Staff



- One full-time staff member and one contract staff member
- Development of inspection and maintenance program
- Completion of 2023 structure inspections
- 3 flood plain mapping projects under FHIMP
- Meux Creek gabion wall repairs
- Paisley dyke improvements
- 2 public safety and risk assessment plans
- Ongoing maintenance and operation of flood and erosion control projects
- Initiated phase one of the Durham Upper Dam EA
- Early draft of ice management plan (CA Act deliverable)
- Development of capital maintenance plan
- Easement and ownership confirmation



# Water Maintenance and Capital Work 2024 Activities and Staff



- Three full-time staff members
- Submission of funding applications for projects under the Water and Erosion Infrastructure Program (WEIC)
- Follow-up and/or coordination of projects receiving funding under WEIC and FHIMP
- Ongoing maintenance and operation of flood and erosion control projects and implementation of inspection schedule
- Ongoing discussions to improve on-site health and safety
- Continued review of SVCA easements and land ownership
- Continue preparation of four (4) CA Act deliverables, due December 31, 2024
- Maintenance activities such as: tree removals, development of operations manuals, safety signage, and minor repairs
- Continue Durham Upper Dam Class EA and Paisley Dyke improvements
- Allan Park Public Risk Assessment and Public Safety Plan
- Glenelg Dam and Sulphur Spring Dam safety fencing



A vibrant forest scene with sunlight filtering through the trees. A large tree trunk is visible on the left, and the ground is covered in green plants and fallen leaves. The text "Thank you!" is overlaid in the center.

Thank you!



2024 Corporate Services Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Administration, Finance, HR	Corporate services	Administrative, human resources, employee health and safety, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of the CA.	Enabling Service	1	\$708,500	\$880,800	No
	Financial services	Accounting and payroll.	Enabling Service	1			No
	Legal expenses	Costs related to agreements/contracts, administrative by-law updates or other similar legal expenses.	Enabling Service	1			No
	Governance	Supporting CA Board of Directors, Advisory Committees, and the office of the GM/S-T.	Enabling Service	1			No
	Asset management	Asset management planning, facilities, fleet, and property management.	Enabling Service	1			No
Communications	Natural hazards communications, outreach, and education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Inclusive of public events, materials, social media services, and general media relations.	Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4	1	\$125,000	\$127,200	No
	Communications and marketing	General communications and marketing support for the CA.	Enabling Service	1			No
	Education and community events	Public education, community event development, execution, and support.	Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4	1			No
	Public awareness and communications	General communications, marketing and awareness campaigns for non-mandatory programs and services (support for private forestry/planting, education, stewardship).	CAA s.21(1)(q)	3	\$7,100	\$7,100	Yes
Environmental Education	Curriculum delivery	Program development and delivery.	CAA s.21(1)(a) & (q)	3	\$94,550	\$0	Yes
	Day camp programming	Program development and execution for summer and PA Day camp programs.	CAA s.21(1)(a) & (q)	3			Yes
	Day camp programming	Program development and execution for summer day camp programs with the Town of Hanover.	CAA s.21(1)(a) & (q)	2	\$6,300	\$0	Yes
GIS/IT/IM	Information technology & management / GIS	Data management, records retention. Development and use of systems to collect and store data and to provide geospatial representations of data.	Reg. 686/21 s.1(3)	1	\$179,600	\$199,800	No
	Natural hazards technical Studies and information management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide geospatial representations of data.	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1			No
				TOTAL	\$1,121,050	\$1,214,900	

Category of Program or Service – Corporate Services	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$977,800
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
<b>TOTAL</b>	<b>\$977,800</b>



2024 Environmental Planning and Regulations Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Environmental Planning	Section 28.1 - permit administration and compliance activities	Reviewing and processing permit applications, associated technical reports, conducting site inspections, communication with applicants, agents, and consultants. Investigation and enforcement of regulatory compliance.	Reg. 686/21 s.8	1	\$1,184,300	\$1,190,350	No
	Review under other legislation	Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses, and Section 28 permit requirements.	Reg. 686/21 s.6	1			No
	Municipal plan input and review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Condominium, Site Plan Approvals, Consents, Minor Variances, etc.) and input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNDMNR.	Reg. 686/21 s.7	1			No
	Technical studies and policy review	Studies and projects to inform natural hazards management programs including floodplain management, watershed hydrology, regulations areas mapping update, flood forecasting system assessment, floodplain policy, and Lake Huron shoreline management.	Reg. 686/21 s.1	1			No
				TOTAL	\$1,184,300	\$1,190,350	

Category of Program or Service – Environmental Planning & Regulations	2024 Levy Cost
Category 1: Mandatory Programs and Services	-\$171,765
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
<b>TOTAL</b>	<b>-\$171,765</b>

2024 Forestry and Lands Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Conservation Lands	Strategy for CA owned or controlled lands and management plans	Guiding principles, objectives, including for an authority’s land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories.	Reg. 686/21 s.9(1)1	1	\$43,500	\$43,500	No
	Development and maintenance of a land inventory	Development and maintenance of an inventory of every parcel of land that the Authority owns or controls including, location, surveys, site plans, maps, acquisition date, and how the parcel was acquired.	Reg. 686/21 s.9(1)3	1	\$43,500	\$43,500	No
	Section 29 Minister’s regulation for CAs	Conservation areas enforcement and compliance.	Reg. 686/21 s.9(1)4	1	\$501,900	\$564,925	No
	Management, operation, and maintenance of CA owned lands	Management and maintenance of CA owned lands including stewardship, restoration, and ecological monitoring.	Reg. 686/21 s.9(1)2	1			No
	Passive recreation use, infrastructure and management planning	Management and maintenance of CA owned recreational assets including trails, parking, washroom facilities, pavilions, and other capital assets.	Reg. 686/21 s.9(1)1	1			No
	Land acquisition and disposition policy	The development of one or more policies governing land acquisitions and land dispositions.	Reg. 686/21 s.9(1)1	1			No
	Forestry – hazard tree and biodiversity management	Management of hazard/diseased trees and the management of biodiversity and invasive species on CA owned lands.	Reg. 686/21 s.9(1)2	1			No
	Campgrounds on CA owned land	Management, operation, and maintenance of campgrounds on CA owned land.	CAA s. 21(1)(m)	3	\$1,199,480	\$979,600	No
	Land acquisition and disposition	Acquisition and management of lands containing important natural heritage features or strategically aligned with existing CA land holdings. Disposition of lands considered surplus to the vision, mandate, and strategic goals of the CA.	CAA s.21(1)(c)	3	Variable	Variable	Yes
	Land lease and agreement management	Management of current and future land leases and property agreements. These leases and agreements help drive land-based revenues to offset the costs associated with management and maintenance of CA land holdings.	CAA s.21(1)(c) & (d)	3	\$20,300	\$25,100	No
Forestry	Forestry – forest management operations on CA owned lands	Forestry services, planting and/or woodlot management on CA owned land.	Reg. 686/21 s.9(1)2	1	\$296,450	\$313,600	No
	Forestry – for private landowners	Forestry services and/or woodlot management for private landowners. Reforestation, tree sales, management planning, MFTIP, advice, tree marking.	CAA s.21(1)(g) & (o)	3	\$77,550	\$215,000	No
Stewardship	Watershed stewardship and restoration	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners.	CAA s.21(1)(g) & (o)	3	\$1,870	\$0	Yes
Fleet	Fleet	Management and maintenance of CA fleet.	Enabling service	1	\$181,000	\$431,500	No
				TOTAL	\$2,365,550	\$2,616,725	

Category of Program or Service – Forestry and Lands	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$1,048,825
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
<b>TOTAL</b>	<b>\$1,048,825</b>

2024 Water Resources Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Core Watershed Based Resource Management Strategy	Develop and implement a strategy for the CA	Collate/compile existing resource management plans, watershed plans, studies, and data. Strategy development. Implementation and reporting.	Reg. 686/21 s.8, Reg. 686/21 s.12(1)3, Reg. 686/21 s.12(4)	1	-	-	No
Water Management	Ice management plan	Determine how ice within the jurisdiction may increase the risk of natural hazards. Outline risk mitigation. Develop and implement plan.	Reg. 686/21 s. 4	1	-	-	No
	Water and erosion infrastructure asset management plan	Develop and implementation of plan. Annual reporting.	Reg. 686/21 s.5	1	-	-	No
	Flood forecasting and warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions; including flood event forecasting. Flood warning and communications. Maintenance of equipment.	Reg. 686/21 s.2	1	\$275,800	\$276,050	No
	Low water response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team.	Reg. 686/21 s.3	1	\$926,750	\$767,400	No
	Water and erosion infrastructure operational plan	Develop and implementation of plan. Annual reporting.	Reg. 686/21 s.5	1			No
	Flood and erosion control infrastructure	Maintenance and inspection on flood and erosion control structures, as required. Including projects dependent on Water and Erosion Control Infrastructure (WECI) funding from the province and from municipal partners.	Reg. 686/21 s.5	1			No
	Technical studies and policy review	Studies and projects to inform natural hazards management programs including floodplain management, watershed hydrology, regulations areas mapping update, flood forecasting system assessment, floodplain policy, and Lake Huron shoreline management.	Reg. 686/21 s.1	1			No
	Category 2 programs and services	Programs and services provided by a CA on behalf of a municipality.	Reg. 687/21	2	\$0	\$27,790	Yes
Drinking Water Source Protection	Source protection authority role as set out in the <i>Clean Water Act</i>	Source Protection Area and Region liaison, technical support, support to the source protection committee, preparation of reports and attendance at meetings, activities required by the <i>Clean Water Act, 2006</i> and its regulations.	Reg. 686/21 s.13	1	\$6,450	\$6,450	No
Watershed Monitoring	Provincial Water Quality Monitoring Network (PWQMN)	50+ year CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management.	Reg. 686/21 s.12(1)2, Reg. 686/21 s.12(3)	1	\$30,000	\$30,240	No
	Provincial Groundwater Monitoring Network (PGMN)	20+ year CA/MECP partnership for groundwater level and quality monitoring. CA maintains equipment, data transfer to MECP, water sampling; MECP provides equipment, standards, data management.	Reg. 686/21 s.12(1)1 Reg. 686/21 s.12(2)	1			No
	SVCA Water Quality Monitoring Network – chemistry	Surface water quality sampling and reporting over 15 sites.	CAA s.21(1)(a)	3	\$119,050	\$93,310	Yes
	SVCA Water Quality Monitoring Network - benthic	Benthic collection and reporting at 20 sites. 20+ year CA/MECP partnership in the Ontario Benthos Biomonitoring Network.	CAA s.21(1)(a)	3			Yes
	Conservation Ontario Watershed Report Cards	A plain language, data driven reporting document released every 5 years describing watershed conditions in a CA.	CAA s.21(1)(a)	3			Yes
TOTAL					\$1,358,050	\$1,201,240	

Category of Program or Service – Water Resources	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$466,940
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
<b>TOTAL</b>	<b>\$466,940</b>

2024 Saugeen Valley Conservation Authority Budget

Category of Program or Service – Summary	Levy	Self Generated	Reserves	Cost Apportioning	Special Levy	Other
Category 1: Mandatory Programs and Services	\$2,321,800	\$1,847,525	\$179,407	\$0	\$307,733	\$218,850
Category 2: Non-mandated program or service delivered to municipality through an agreement	\$0	\$0	\$0	\$0	\$43,100	\$0
Category 3: Programs and services are cost-apportioned with municipalities	\$0	\$1,177,400	\$68,600	\$100,410	\$0	\$0
<b>TOTAL</b>	<b>\$2,321,800</b>	<b>\$3,024,925</b>	<b>\$248,007</b>	<b>\$100,410</b>	<b>\$350,833</b>	<b>\$218,850</b>
<b>TOTAL 2024 BUDGET</b>	<b>\$6,264,825</b>					

2024 Budget by Municipality

Municipality	2023 Levy	2024 Levy	Levy \$ Change	Assessment % Change	Levy % Change	2024 Cost Apportioning
Municipality of Arran-Elderslie	\$51,937	\$57,817	\$5,880	1.92%	9.40%	\$2,500
Municipality of Brockton	\$178,827	\$199,326	\$20,499	2.08%	9.38%	\$8,620
Township of Chatsworth	\$62,008	\$68,978	\$6,970	1.86%	9.38%	\$2,983
Municipality of Grey Highlands	\$89,868	\$100,110	\$10,242	2.00%	9.40%	\$4,329
Town of Hanover	\$135,498	\$150,613	\$15,115	1.79%	9.37%	\$6,514
Township of Howick	\$5,565	\$6,216	\$651	2.00%	9.70%	\$269
Township of Huron-Kinloss	\$114,758	\$128,710	\$13,952	2.71%	9.45%	\$5,566
Municipality of Kincardine	\$362,257	\$404,192	\$41,935	2.18%	9.40%	\$17,480
Town of Minto	\$56,271	\$63,151	\$6,880	2.75%	9.48%	\$2,731
Municipality of Morris-Turnberry	\$4,184	\$4,425	\$241	2.30%	3.46%	\$191
Town of Saugeen Shores	\$435,734	\$490,290	\$54,556	3.05%	9.47%	\$21,203
Municipality of South Bruce	\$100,286	\$113,252	\$12,966	3.41%	9.52%	\$4,898
Township of Southgate	\$141,332	\$165,185	\$23,853	7.03%	9.85%	\$7,144
Township of Wellington North	\$81,626	\$91,182	\$9,556	2.29%	9.42%	\$3,943
Municipality of West Grey	\$251,064	\$278,353	\$27,289	1.53%	9.34%	\$12,038
<b>TOTAL</b>	<b>\$2,071,215</b>	<b>\$2,321,800</b>	<b>\$250,585</b>	<b>2.59%</b>	<b>9.07%</b>	<b>\$100,410</b>

## Administration

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	167,956	376,000	376,000	424,000	48,000
Staff Benefits	10,280	20,000	23,400	27,000	3,600
Staff Benefits - Mercs & Omers	41,271	80,000	80,000	90,000	10,000
Staff Travel	2,748	7,000	10,000	12,000	2,000
Staff Development	4,317	5,000	6,000	8,000	2,000
Staff Uniforms	71	600	600	600	-
Office Expense	7,578	14,000	12,000	14,000	2,000
Telephone	7,079	15,000	15,000	15,000	-
Utilities	8,972	18,000	18,000	20,000	2,000
Marketing	-	500	500	8,000	7,500
Insurance	24,806	48,000	38,000	48,000	10,000
Health & Safety	15,690	20,000	20,000	20,000	-
Legal Fees	5,288	10,000	5,000	10,000	5,000
Audit Fees	-	11,500	11,500	11,500	-
Bank Fees	1,053	1,500	1,200	1,500	300
Building Maintenance	25,843	45,000	95,000	70,000	- 25,000
Office Equipment Purchases	14	2,000	2,000	2,000	-
Property Taxes	4,023	8,100	8,000	8,200	200
Board Of Director Per Diem	9,212	18,400	18,000	19,000	1,000
Board Of Director Expenses	6,131	10,000	5,000	10,000	5,000
Conservation Ontario	28,004	28,000	30,000	30,000	-
Donations & Gifts	1,885	3,000	3,000	3,000	-
Consultant Fees	305	1,000	4,000	24,000	20,000
Resource Centre Expenses	2,182	4,000	4,000	5,000	1,000
Administration Overhead	- 50,473	- 77,700	- 77,700	-	77,700
<b>Revenues</b>					
General Levy	229,250	458,500	458,500	650,800	192,300
Reserves	-	-	60,000	20,000	- 40,000
Bank Interest	25,158	140,000	130,000	150,000	20,000
Miscellaneous	558	60,500	60,000	60,000	-
<b>Total Expenses</b>	<b>324,235</b>	<b>668,900</b>	<b>708,500</b>	<b>880,800</b>	
<b>Total Revenues</b>	<b>254,966</b>	<b>659,000</b>	<b>708,500</b>	<b>880,800</b>	
<b>Net</b>	<b>(69,269)</b>	<b>(9,900)</b>	<b>-</b>	<b>-</b>	

## Communications

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	33,566	72,500	72,500	77,000	4,500
Staff Benefits	2,585	5,200	5,200	6,000	800
Staff Benefits - Mercs & Omers	7,539	15,500	15,500	16,800	1,300
Staff Travel	251	1,000	3,000	3,000	-
Staff Development	150	2,000	2,000	2,000	-
Staff Uniforms	-	300	300	300	-
Office Expense	1,179	2,000	2,000	2,000	-
Telephone	361	700	700	700	-
Marketing	98	5,000	10,000	10,000	-
Subscriptions	813	2,500	3,000	3,000	-
Program Supplies	-	1,500	1,500	1,500	-
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Sponsor/Volunteer Recognition	-	1,500	2,000	2,000	-
Web Page	-	8,700	10,000	10,000	-
Publication	-	-	-	-	-
<b>Revenues</b>					
General Levy	66,050	132,100	132,100	127,200	- 4,900
Cost Apportioning Agreements	-	-	-	7,100	7,100

**Total Expenses** 49,270 122,800 132,100 134,300

**Total Revenues** 66,050 132,100 132,100 134,300

**Net** 16,780 9,300 - -

**GIS & IT**

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Salaries	38,871	84,220	84,200	101,000	16,800
Staff Benefits	2,830	5,400	5,400	6,100	700
Staff Benefits - Mercs & Omers	9,021	17,300	17,300	22,100	4,800
Staff Travel	30	500	1,000	1,000	-
Staff Development	-	1,000	1,000	1,000	-
Staff Uniforms	-	300	300	300	-
Office Expense	638	650	300	300	-
Telephone	361	700	700	700	-
It Hardware & Software Licensing	3,232	31,550	34,000	35,000	1,000
Administration Overhead	2,728	4,400	4,400	-	4,400
Consultant Fees	20,294	30,300	30,000	31,300	1,300
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
<b>Revenues</b>					
General Levy	84,800	169,600	169,600	199,800	30,200
Reserves	-	-	10,000	-	10,000
Miscellaneous	239	250	-	-	-

<b>Total Expenses</b>	<b>78,505</b>	<b>177,320</b>	<b>179,600</b>	<b>199,800</b>	
<b>Total Revenues</b>	<b>85,039</b>	<b>169,850</b>	<b>179,600</b>	<b>199,800</b>	
<b>Net</b>	<b>6,534</b>	<b>(7,470)</b>	<b>-</b>	<b>-</b>	



## Environmental Planning & Regulations

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Salaries	358,257	776,250	800,000	787,000	- 13,000
Staff Benefits	25,375	50,750	51,000	51,500	500
Staff Benefits - Mercs & Omers	83,765	167,500	170,000	170,000	-
Staff Travel	21,513	43,050	25,000	43,050	18,050
Staff Development	4,764	10,000	10,000	12,000	2,000
Staff Uniforms	249	3,300	4,000	4,500	500
Office Expense	6,403	12,800	12,500	25,000	12,500
Telephone	3,532	7,100	7,800	7,800	-
Marketing	-	-	17,000	17,000	-
Legal Fees	7,891	15,800	10,000	20,000	10,000
Planning Supplies	232	500	1,500	1,500	-
Administration Overhead	28,647	44,500	44,500	-	- 44,500
Consultant Fees	-	10,000	30,000	50,000	20,000
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
<b>Revenues</b>					
General Levy	220,650	441,300	441,300	-	- 441,300
Reserves	7,050	25,800	40,000	-	- 40,000
Plan Services	64,803	129,600	170,000	596,160	426,160
Legal Inquiries	11,859	23,700	27,000	39,105	12,105
Regulations Applications	225,971	452,000	330,000	610,200	280,200
Maps	-	1,000	1,000	2,650	1,650
Stormwater Management	14,887	29,800	45,000	37,250	- 7,750
Specific Property Inquiry Fee	30,689	61,400	130,000	76,750	- 53,250
<b>Total Expenses</b>	<b>541,128</b>	<b>1,142,550</b>	<b>1,184,300</b>	<b>1,190,350</b>	
<b>Total Revenues</b>	<b>575,909</b>	<b>1,164,600</b>	<b>1,184,300</b>	<b>1,362,115</b>	
<b>Net</b>	<b>34,781</b>	<b>22,050</b>	<b>-</b>	<b>171,765</b>	

**Bruedale CA**

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Salaries	1,964	6,500	9,600	7,000	- 2,600
Salaries - Contract	5,810	17,430	17,430	18,000	570
Salaries - Seasonal	873	3,500	3,500	4,300	800
Staff Benefits - Mercs & Omers	1,568	3,100	3,500	3,400	- 100
Staff Travel	531	1,200	1,200	1,200	-
Staff Uniforms	63	250	250	500	250
Office Expense	4,789	7,000	5,000	7,000	2,000
Telephone	422	2,600	2,600	3,000	400
Utilities	3,719	13,000	13,000	18,000	5,000
Marketing	155	300	300	500	200
Insurance	1,717	2,000	2,000	2,200	200
Printing	120	250	250	300	50
Park Repairs & Maintenance	2,639	8,000	20,000	45,000	25,000
Hazard Trees	-	100,000	120,000	10,000	- 110,000
Park Supplies	2,702	3,000	2,000	3,000	1,000
Water Sampling Costs	166	500	500	700	200
Equipment Purchase	1,123	1,600	1,500	2,000	500
Property Taxes	1,508	3,000	3,000	3,500	500
Wood Purchases	525	1,200	1,000	1,500	500
Ice Purchases	165	500	500	600	100
Park Signage	33	1,000	5,000	5,000	-
Fuel Expense	198	450	300	500	200
Equipment Rental	16	250	250	300	50
Equipment Maintenance	61	500	500	800	300
Reserve Repayment	-	4,000	4,000	4,000	-
<b>Revenues</b>					
Reserves	-	100,000	120,000	10,000	- 110,000
Seasonal Camping	98,232	100,000	105,000	113,400	8,400
Daily Camping	8,523	15,000	15,000	16,000	1,000
Trailer Storage	-	9,000	9,000	9,000	-
Wood Sales	407	1,500	1,500	1,750	250
Reservation Fee	758	1,300	1,300	1,300	-
Entry & Vehicle Fees	-	300	300	300	-
Store Revenue	88	750	500	800	300
Miscellaneous	124	250	-	250	250
<b>Total Expenses</b>	<b>30,867</b>	<b>181,130</b>	<b>217,180</b>	<b>142,300</b>	
<b>Total Revenues</b>	<b>108,132</b>	<b>228,100</b>	<b>252,600</b>	<b>152,800</b>	
<b>Net</b>	<b>77,265</b>	<b>46,970</b>	<b>35,420</b>	<b>10,500</b>	

**Durham CA**

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Salaries - Regular	28,632	71,000	76,500	78,800	2,300
Salaries - Contract	11,239	45,500	36,100	38,500	2,400
Salaries - Seasonal	9,989	40,100	50,000	55,000	5,000
Staff Benefits	3,118	7,400	8,300	8,300	-
Staff Benefits - Merchs & Omers	9,904	28,000	29,800	34,200	4,400
Staff Travel	772	1,500	1,500	1,500	-
Staff Development	324	1,000	2,000	2,500	500
Staff Uniforms	126	1,500	1,500	2,000	500
Office Expense	7,340	12,000	10,000	12,000	2,000
Telephone	2,145	6,000	6,000	6,000	-
Utilities	15,120	35,000	35,000	40,000	5,000
Marketing	300	1,000	1,000	1,400	400
Insurance	5,497	8,000	7,000	8,000	1,000
Printing	120	1,500	1,000	1,500	500
Park Repairs & Maintenance	11,811	22,000	27,000	36,000	9,000
Hazard Trees	-	10,000	10,000	10,000	-
Park Supplies	2,633	5,000	5,000	7,500	2,500
Water Sampling Costs	193	600	600	800	200
Equipment Purchase	21,420	25,000	25,000	2,000	- 23,000
Property Taxes	1,895	4,000	4,000	6,000	2,000
Wood Purchases	3,183	8,000	13,000	8,000	- 5,000
Store Purchases	2,741	4,000	4,000	4,500	500
Park Signage	141	5,000	5,000	12,000	7,000
Fuel Expense	3,765	8,500	8,000	9,500	1,500
Equipment Rental	13	500	500	500	-
Equipment Maintenance	2,433	4,000	2,500	5,000	2,500
Vehicle Maintenance	236	4,000	7,000	7,000	-
Reserve Repayment	-	5,000	5,000	5,000	-
<b>Revenues</b>					
Reserves	21,420	31,420	35,000	48,600	13,600
Rentals	1,726	2,200	2,000	2,200	200
Seasonal Camping	207,434	210,000	218,000	235,000	17,000
Daily Camping	40,115	60,000	75,000	65,000	- 10,000
Group Camping	4,317	4,700	5,000	5,000	-
Trailer Storage	-	16,000	16,000	16,000	-
Wood Sales	1,626	8,500	8,500	8,500	-
Reservation Fee	5,246	7,000	9,700	9,700	-
Entry & Vehicle Fees	1,047	3,000	3,800	3,000	- 800
Store Revenues	1,331	5,000	5,500	5,500	-
Summer Career Grant	-	-	-	-	-
Card Reader Deposits	300	-	-	-	-
Miscellaneous	4,231	5,000	5,000	5,000	-

<b>Total Expenses</b>	<b>145,090</b>	<b>365,100</b>	<b>382,300</b>	<b>403,500</b>	
<b>Total Revenues</b>	<b>288,793</b>	<b>352,820</b>	<b>383,500</b>	<b>403,500</b>	
<b>Net</b>	<b>143,703</b>	<b>(12,280)</b>	<b>1,200</b>	<b>-</b>	

**Saugen Bluffs CA**

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Salaries - Regular	19,600	69,000	71,000	73,000	2,000
Salaries - Contract	17,554	38,500	38,000	38,000	-
Salaries - Seasonal	17,726	62,400	60,000	65,000	5,000
Staff Benefits - Merchs & Omers	13,065	24,685	22,500	33,000	10,500
Staff Travel	491	1,500	1,500	2,000	500
Staff Development	235	1,200	2,000	2,000	-
Staff Uniforms	126	1,500	1,500	2,000	500
Office Expense	8,649	12,000	10,000	12,000	2,000
Telephone	3,010	8,000	8,000	9,000	1,000
Utilities	17,701	40,000	40,000	40,000	-
Marketing	494	1,200	1,000	2,000	1,000
Insurance	6,410	12,000	11,000	12,000	1,000
Printing	120	1,000	1,000	1,500	500
Park Repairs & Maintenance	12,122	35,000	78,000	53,000	- 25,000
Hazard Trees	-	300,000	190,000	10,000	- 180,000
Park Supplies	3,443	6,000	6,000	8,000	2,000
Water Sampling Costs	295	1,500	1,500	1,800	300
Equipment Purchase	200	3,000	3,000	3,000	-
Property Taxes	2,093	4,500	4,500	5,000	500
Wood Purchases	4,878	12,000	12,000	14,000	2,000
Store Purchases	3,148	8,000	8,000	9,000	1,000
Horse Campground	2,357	2,500	-	3,000	3,000
Park Signage	933	5,000	10,000	10,000	-
Fuel Expense	2,845	7,000	7,000	9,000	2,000
Equipment Rental	-	1,000	1,000	1,500	500
Equipment Maintenance	2,982	7,500	2,500	5,000	2,500
Vehicle Maintenance	155	3,000	5,000	6,000	1,000
Cash Over	-	-	-	-	-
Reserve Repayment	-	4,000	4,000	4,000	-
<b>Revenues</b>					
Reserves	-	300,000	190,000	10,000	- 180,000
Rentals	605	1,500	1,500	1,500	-
Donations	500	500	-	-	-
Seasonal Camping	196,451	197,000	199,800	212,000	12,200
Horse Camping	8,707	9,000	22,000	9,500	- 12,500
Trailer/Bunkie Use	4,220	6,000	10,000	6,000	- 4,000
Daily Camping	80,283	125,000	125,000	125,000	-
Group Camping	1,254	2,500	5,000	2,500	- 2,500
Trailer Storage	-	15,500	15,500	16,000	500
Wood Sales	3,674	14,000	14,000	14,000	-
Reservation Fee	13,474	24,000	24,000	24,000	-
Entry & Vehicle Fees	486	1,000	2,200	1,000	- 1,200
Laundromat	305	500	500	500	-
Store Revenues	5,437	15,000	15,000	16,500	1,500
Card Reader Deposits	300	-	-	-	-
Miscellaneous	4,817	6,000	6,000	6,000	-

<b>Total Expenses</b>	<b>140,632</b>	<b>672,985</b>	<b>600,000</b>	<b>433,800</b>
<b>Total Revenues</b>	<b>320,513</b>	<b>717,500</b>	<b>630,500</b>	<b>444,500</b>
<b>Net</b>	<b>179,881</b>	<b>44,515</b>	<b>30,500</b>	<b>10,700</b>

## Forestry

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries - Regular	80,396	162,000	175,000	243,250	68,250
Staff Benefits	6,910	13,800	14,000	20,000	6,000
Staff Benefits - Merchs & Omers	16,980	35,000	37,450	55,350	17,900
Staff Travel	18,902	30,000	29,000	45,000	16,000
Staff Development	948	5,000	15,000	15,000	-
Staff Uniforms	152	2,000	2,000	2,500	500
Office Expense	1,168	4,000	5,000	5,000	-
Telephone	700	2,500	2,500	3,000	500
Marketing	816	2,500	2,000	2,500	500
Forestry Supplies	3,143	5,500	7,000	7,000	-
Equipment Purchase	-	2,500	7,000	7,000	-
Forestry Works	-	1,000	5,000	5,000	-
Property Taxes	23,025	40,000	35,000	40,000	5,000
Signs	290	3,000	5,000	8,000	3,000
Administration Overhead	4,092	9,000	9,000	-	-
Equipment Rental	2,413	2,500	3,500	4,500	1,000
Stewardship Services	-	15,000	15,000	-	-
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
Forestry Displays	-	-	1,000	1,000	-
Nursery Stock Purchases	1,825	90,000	100,000	115,000	15,000
Landscape Stock Purchase	-	6,000	6,000	8,500	2,500
Arbour Day Purchases	18,180	20,000	20,000	25,000	5,000
Spraying Expense	2,320	2,500	1,000	2,000	1,000
<b>Revenues</b>					
General Levy	39,725	79,450	79,450	340,600	261,150
Reserves	14,500	44,000	44,000	-	-
Forest Products	-	46,000	180,000	60,000	-
Tree Planting	22,100	30,000	30,000	30,000	-
Nursery Stock	99,693	100,000	100,000	125,000	25,000
Mftip	5,408	8,000	12,000	8,000	-
Marking & Pruning	-	2,000	3,000	2,000	-
Landscape Stock	2,275	10,000	13,000	13,000	-
Spraying	255	3,000	10,000	3,000	-
Arbour Day Sales	22,060	23,000	23,000	27,000	4,000
Miscellaneous	6,604	6,600	3,000	7,000	4,000

<b>Total Expenses</b>	<b>182,760</b>	<b>454,800</b>	<b>497,450</b>	<b>615,600</b>	
<b>Total Revenues</b>	<b>212,620</b>	<b>352,050</b>	<b>497,450</b>	<b>615,600</b>	
<b>Net</b>	<b>29,860</b>	<b>(102,750)</b>	<b>-</b>	<b>-</b>	



## Motor Pool

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	28,808	35,000	20,000	30,000	10,000
Staff Benefits - Mercs & Omers	6,151	7,875	4,500	7,000	2,500
Equipment Purchase	-	5,000	7,500	136,000	128,500
Vehicle Fuel	18,923	40,000	40,000	55,000	15,000
Equipment Fuel	1,387	6,500	5,500	7,000	1,500
Vehicle Repairs & Maintenance	17,291	22,000	12,500	17,500	5,000
Equipment Repairs & Maintenance	8,114	20,000	10,000	15,000	5,000
Office Equipment Rep & Maint	4,086	8,000	8,000	8,000	-
Licences & Insurance	9,959	15,000	13,000	16,000	3,000
Vehicle Purchase	62,555	62,555	60,000	140,000	80,000
<b>Revenues</b>					
Reserves	40,000	40,000	40,000	25,000	- 15,000
General Levy	-	-	-	222,500	222,500
Vehicle Rental	70,913	145,000	120,000	145,000	25,000
Equipment Rental	9,645	19,000	18,000	21,000	3,000
Office Equipment Rental	1,485	5,000	12,000	8,000	- 4,000
Sale Of Motor Pool Assets	-	-	-	10,000	10,000
Miscellaneous	-	-	-	-	-

<b>Total Expenses</b>	<b>157,274</b>	<b>221,930</b>	<b>181,000</b>	<b>431,500</b>	
<b>Total Revenues</b>	<b>122,043</b>	<b>209,000</b>	<b>190,000</b>	<b>431,500</b>	
<b>Net</b>	<b>(35,231)</b>	<b>(12,930)</b>	<b>9,000</b>	<b>-</b>	

### Non-Revenue Parks & Land Management

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	72,327	226,000	217,000	269,525	52,525
Staff Benefits	6,306	12,600	12,000	13,000	1,000
Staff Benefits - Mercs & Omers	18,407	52,000	45,300	56,100	10,800
Staff Travel	10,844	20,000	15,000	20,000	5,000
Staff Development	640	2,000	2,000	3,000	1,000
Staff Uniforms	347	1,500	1,500	2,500	1,000
Office Expense	367	1,000	1,000	1,500	500
Telephone	2,066	4,500	4,500	5,000	500
Utilities	8,003	20,000	18,000	22,000	4,000
Marketing	136	1,000	1,000	3,000	2,000
Insurance	11,064	20,000	14,000	20,000	6,000
Park Repairs & Maintenance	4,964	75,000	75,000	80,000	5,000
Hazard Trees	1,233	7,000	20,000	20,000	-
Park Supplies	3,327	6,500	6,000	8,000	2,000
Water Sampling Costs	503	1,000	1,500	2,000	500
Property Taxes	4,893	10,000	9,000	11,000	2,000
Park Signage	183	5,000	5,000	25,000	20,000
Administration Overhead	1,364	2,100	2,100	-	2,100
Equipment Rental	4,205	7,000	7,000	7,500	500
Durham Day Use Water	347	1,500	1,500	1,800	300
Shop Supplies	983	2,500	2,500	3,000	500
Small Tools	-	3,000	3,000	3,000	-
<b>Revenues</b>					
General Levy	186,450	372,900	372,900	485,725	112,825
Reserves	-	70,000	70,000	70,000	-
Rental Revenue	6,594	12,000	12,000	12,000	
Donations	901	1,500	1,000	1,000	-
Admission Non Revenue Parks	2,682	7,000	7,000	7,000	-
Miscellaneous	977	2,000	1,000	1,200	200

<b>Total Expenses</b>	<b>152,509</b>	<b>481,200</b>	<b>463,900</b>	<b>576,925</b>	
<b>Total Revenues</b>	<b>197,604</b>	<b>465,400</b>	<b>463,900</b>	<b>576,925</b>	
<b>Net</b>	<b>45,095</b>	<b>(15,800)</b>	<b>-</b>	<b>-</b>	

**Ag Lands**

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Salaries	143	500	3,500	3,500	-
Staff Benefits - Merchs & Omers	19	80	600	600	-
Staff Travel	29	100	700	1,000	300
Repair & Maintenance	11	1,000	1,500	5,000	3,500
Property Taxes	415	1,500	1,500	2,000	500
Equipment Rental	73	500	500	1,000	500
<b>Revenues</b>					
Land Rental	6,271	17,700	17,700	18,200	500

<b>Total Expenses</b>	<b>690</b>	<b>3,680</b>	<b>8,300</b>	<b>13,100</b>	
<b>Total Revenues</b>	<b>6,271</b>	<b>17,700</b>	<b>17,700</b>	<b>18,200</b>	
<b>Net</b>	<b>5,581</b>	<b>14,020</b>	<b>9,400</b>	<b>5,100</b>	

**Water Resources Management - Category 2**

<b>Expenses</b>	<b>Balance June 2023</b>	<b>YE Projection</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Difference</b>
Port Elgin Erosion Control	-	-	-	1,300	1,300
Penetangore River Diversion	-	-	-	2,750	2,750
Neustadt Dam	-	-	-	5,500	5,500
Mount Forest Dam	-	-	-	7,570	7,570
Hanover Dam	-	-	-	10,670	10,670
<b>Revenues</b>					
Category 2 Agreements	-	-	-	43,100	43,100

**Total Expenses** - - - **27,790**

**Total Revenues** - - - **43,100**

**Net** - - - **15,310**



## Water Quality

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	56,516	84,000	83,700	64,100	- 19,600
Staff Benefits	4,483	5,900	5,400	5,700	300
Staff Benefits - Merchs & Omers	9,705	17,900	17,900	14,000	- 3,900
Staff Travel	3,691	7,400	7,500	7,500	-
Staff Development	-	500	1,200	1,200	-
Staff Uniforms	-	300	300	600	300
Office Expense	57	100	500	500	-
Telephone	305	610	650	650	-
Program Supplies	155	400	1,200	1,000	- 200
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Software Licensing/Hosting	-	800	-	-	-
Groundwater	236	500	1,800	1,800	-
Surface Water	6,573	20,000	18,000	20,000	2,000
Benthic Monitoring	-	3,000	6,500	6,500	-
<b>Revenues</b>					
General Levy	62,078	124,155	124,155	30,240	- 93,915
Cost Apportioning Agreements	-	-	-	93,310	93,310
Reserves	12,447	16,600	24,895	-	- 24,895

<b>Total Expenses</b>	<b>84,449</b>	<b>145,810</b>	<b>149,050</b>	<b>123,550</b>	
<b>Total Revenues</b>	<b>74,525</b>	<b>140,755</b>	<b>149,050</b>	<b>123,550</b>	
<b>Net</b>	<b>(9,924)</b>	<b>(5,055)</b>	<b>(0)</b>	<b>-</b>	

## Flood Forecasting & Warning

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	63,942	172,200	152,700	155,000	2,300
Staff Benefits	4,640	9,300	9,900	9,800	- 100
Staff Benefits - MERCs & OMERS	10,693	25,350	32,300	32,700	400
Staff Travel	5,713	12,000	12,000	12,000	-
Staff Development	178	3,500	3,500	3,500	-
Staff Uniforms	-	300	600	450	- 150
Office Expense	128	500	500	500	-
Telephone	8,260	14,000	16,500	12,000	- 4,500
Utilities	3,117	4,400	4,800	4,800	-
Marketing	-	400	400	400	-
Insurance	640	1,300	1,200	1,400	200
Program Supplies	2,127	2,200	1,000	2,500	1,500
Equipment Purchase & Maintenance	1,117	25,000	25,000	30,000	5,000
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Software Licensing/Hosting	3,500	8,000	10,000	10,000	-
Reserve Payment (Ortho & Software)	500	1,000	1,000	1,000	-
<b>Revenues</b>					
General Levy	83,952	167,905	167,905	186,750	18,845
MNRF Grant	40,700	81,400	81,400	81,400	-
Reserves	12,447	24,900	25,795	-	- 25,795
Streamgauge Maintenance	-	400	400	400	-
Miscellaneous	12,000	12,000	300	7,500	7,200
<b>Total Expenses</b>	<b>107,283</b>	<b>283,850</b>	<b>275,800</b>	<b>276,050</b>	
<b>Total Revenues</b>	<b>149,099</b>	<b>286,605</b>	<b>275,800</b>	<b>276,050</b>	
<b>Net</b>	<b>41,816</b>	<b>2,755</b>	<b>(0)</b>	<b>-</b>	

## Water Resources Management

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	17,799	58,400	58,400	180,000	121,600
Staff Benefits	2,312	4,900	9,150	14,200	5,050
Staff Benefits - Mercs & Omers	4,298	9,900	12,300	39,000	26,700
Staff Travel	542	3,500	10,000	8,000	- 2,000
Staff Development	738	2,000	2,000	6,000	4,000
Staff Uniforms	-	600	600	1,500	900
Office Expense	572	1,000	1,000	1,500	500
Telephone	635	1,300	1,400	2,100	700
Marketing	26	400	400	400	-
Insurance	610	1,200	1,200	1,200	-
Program Supplies	-	500	500	1,500	1,000
Signage	1,117	3,000	3,000	-	- 3,000
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Consultant Fees	10,958	25,000	25,000	30,000	5,000
Durham Ice Management	9,994	15,000	15,000	15,000	-
Durham Lower Dam	3,117	6,500	6,500	16,500	10,000
Durham Middle Dam	8,473	17,000	15,000	17,500	2,500
Durham Upper Dam	5,357	10,600	18,000	26,000	8,000
Inverhuron Flood Control	1,151	2,300	10,000	15,000	5,000
Kincardine Projects	130	500	2,500	16,000	13,500
Neustadt Flood Control	252	1,000	7,500	9,000	1,500
Paisley Dyke	14,986	30,000	32,000	45,000	13,000
Pinkerton Dyke	161	300	500	1,500	1,000
Southampton Erosion Control	-	-	5,000	6,000	1,000
Walkerton Dykes & Silver Creek	6,777	13,500	15,000	25,000	10,000
Mount Forest Dam Maintenance	-	200	400	-	- 400
SVCA Projects	-	-	-	29,500	29,500
<b>Revenues</b>					
Category 2 Agreements	-	-	-	15,310	15,310
General Levy	35,828	71,656	71,656	199,950	128,294
Special Levy	54,312	108,624	108,624	227,733	119,109
Reserves	25,707	76,470	76,470	64,407	- 12,063
Miscellaneous	74	100	-	-	-
<b>Total Expenses</b>	<b>92,733</b>	<b>213,000</b>	<b>256,750</b>	<b>507,400</b>	
<b>Total Revenues</b>	<b>115,921</b>	<b>256,850</b>	<b>256,750</b>	<b>507,400</b>	
<b>Net</b>	<b>23,188</b>	<b>43,850</b>	<b>-</b>	<b>-</b>	

## Capital - Water

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Lake Huron Centre Coastal Conservation		-	10,000	-	10,000
Meux Creek	5,671	450,000	400,000	-	400,000
Water Infrastructure Repairs	2,884	-	-	-	-
Paisley Dyke Slope Stability - WECI	27,974	27,974	-	-	-
Paisley Dyke Long Term Monitoring	16,495	18,000	-	-	-
Walkerton Dyke Repairs		-	20,000	-	20,000
Durham Lower Dam Safety		-	40,000	40,000	-
Port Elgin Erosion Control		-	5,000	-	5,000
Neustadt Study & Dud Assessment		30,000	50,000	40,000	10,000
Neustadt Weir		-	15,000	-	15,000
Flood Hazard Information Mapping	4,878	274,000	130,000	-	130,000
Paisley Dyke Improvements		30,000	-	80,000	
Allan Park Public Safety Plan			-	15,000	
Glenelg Dam Safety Fencing			-	30,000	
Sulphur Dam Safety			-	55,000	
<b>Revenues</b>					
Special Levy	-	414,487	345,000	80,000	265,000
General Levy	-	-	-	50,000	50,000
MNRF Grant - General Levy Projects	-	-	-	50,000	50,000
MNRF Grant - Special Projects	-	268,987	255,000	80,000	175,000
Other Funding	-	146,500	70,000	-	70,000
<b>Total Expenses</b>	<b>57,902</b>	<b>829,974</b>	<b>670,000</b>	<b>260,000</b>	
<b>Total Revenues</b>	<b>-</b>	<b>829,974</b>	<b>670,000</b>	<b>260,000</b>	
<b>Net</b>	<b>(57,902)</b>	<b>-</b>	<b>-</b>	<b>-</b>	