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AUTHORITY MEETING

Meeting Date/Time: Thursday October 19, 2023, 1:00 p.m.

Contact: Janice Hagan, Executive Assistant

519-364-1255 Ext. 221 or j.hagan@svca.on.ca

The next regular meeting of the Saugeen Valley Conservation Authority Board of Directors is scheduled for Thursday, October 19, 2023, at 1:00 p.m.

NOTE: There will be a Section 28 Hearing incorporated into the Authority Meeting and may extend the end time no later than 5:00 p.m.

The meeting will be conducted onsite and in person at the Saugeen Valley Conservation Authority Administrative office, 1078 Bruce Rd 12, Formosa, ON, N0G 1W0

Please notify Janice Hagan if you are unable to attend.

Directors:

Chair: Barbara Dobreen	Township of Southgate
Vice Chair: Tom Hutchinson	Municipality of West Grey
2nd Vice Chair: Paul Allen	Municipality of Grey Highlands
Member-at-Large: Steve McCabe	Township of Wellington-North, Town of Minto
Larry Allison	Township of Huron-Kinloss
Kevin Eccles	Municipality of West Grey
Bud Halpin	Town of Saugeen Shores
Gregory McLean	Municipality of Brockton
Dave Myette	Town of Saugeen Shores
Mike Niesen	Municipality of South Bruce, Township of Howick, Municipality of Morris-Turnberry
Moiken Penner	Municipality of Arran-Elderslie
Sue Paterson	Town of Hanover
Jennifer Prenger	Municipality of Kincardine
Bill Stewart	Municipality of Kincardine
Peter Whitten	Township of Chatsworth

Saugeen Valley Conservation Authority

Authority Meeting

Thursday, October 19, 2023, 1:00 p.m.

Agenda - Amended

1. Land Acknowledgement

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nation, Métis, and Inuit peoples.

2. Adoption of agenda

THAT the agenda for the Saugeen Valley Conservation Authority meeting, October 19, 2023, be adopted as circulated.

3. Declaration of pecuniary interest

4. Approval of minutes

4.1. Authority Special meeting – September 21, 2023

THAT the minutes of the Saugeen Valley Conservation Authority Special meeting, September 21, 2023, be approved as presented.

4.2. Authority meeting – September 21, 2023

THAT the minutes of the Saugeen Valley Conservation Authority meeting, September 21, 2023, be approved as presented.

5. Reports for information

5.1. General Manager's report

5.2. Program report

5.3. Approved Committee minutes

5.3.1. Executive Committee – September 6, 2023

5.4. Correspondence – none at this time.

6. Matters arising from the minutes

6.1. 2024 Draft Budget Update – Erik Downing

THAT the SVCA Board of Directors endorse the 2024 SVCA draft budget in principle; and FURTHER THAT staff be directed to circulate the draft budget to the Authority's member municipalities for a 30-day review period and accommodate the provision for a delegation if solicited.

6.2. SVCA Programs and Services –Ashley Richards

7. New business

7.1. Forest products tender results Fall 2023 – Donna Lacey

THAT SVCA Tender SVCA_01_2023, submitted by _____ of _____ in the amount of \$_____ be accepted, and further that all remaining tender deposit cheques be returned immediately upon said acceptance.

THAT SVCA Tender SVCA_02_2023, submitted by _____ of _____ in the amount of \$_____ be accepted, and further that all remaining tender deposit cheques be returned immediately upon said acceptance.

THAT SVCA Tender SVCA_03_2023, submitted by _____ of _____ in the amount of \$_____ be accepted, and further that all remaining tender deposit cheques be returned immediately upon said acceptance.

7.2. Violation Approach report – Matt Armstrong

THAT Environmental Planning and Regulations (EPR) staff manage violation files in accordance with the proposed compliance approval process.

7.3. Permits issued for endorsement – Matt Armstrong

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications (#23-180 to 23-262), pursuant to Ontario Regulation 169/06, as approved by staff, be endorsed.

8. Adjournment

THAT the meeting be adjourned.



Saugeen Valley Conservation Authority

Minutes – Board of Directors Special Meeting

Date: Thursday September 21, 2023, 11:00 a.m.

Location: Administration Office, Formosa, ON

Chair: Tom Hutchinson

Members present: Paul Allen, Barbara Dobreen (virtual), Kevin Eccles, Bud Halpin, Steve McCabe, Greg McLean, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart (virtual)

Members absent: Larry Allison, Dave Myette, Mike Niesen, Peter Whitten

Staff present: Matt Armstrong, Erik Downing, Janice Hagan, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Richards

Chair Barbara Dobreen was unable to attend the meeting in person. Vice Chair Tom Hutchinson assumed the Chair position and called the meeting to order at 11:00 a.m.

1. Adoption of Agenda

Motion #G23-84

Moved by Sue Paterson

Seconded by Paul Allen

THAT the agenda for the Saugeen Valley Conservation Authority Special meeting, September 21, 2023, be adopted as circulated.

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

3. New business

3.1 Draft Strategic Plan Discussion

The Authority deliberated the draft 2023-2033 Strategic Plan as presented by staff. The plan provides a framework for future budgetary requirements and will guide decision making and planning over the short to long term. Items discussed by the Board included methods for tracking progress and accountability. It was noted that Strategic Plan items are intended to be high level, and achievement will rely on the expertise of staff for implementation. New or ongoing projects would be linked to the strategic plan to ensure direction is being monitored, and visual progress reports to the Authority would be essential.

Motion #G23-85

Moved by Greg McLean

Seconded by Barbara Dobreen

THAT the Saugeen Valley Conservation Authority Board of Directors accepts the 10-year Strategic Plan for the period of 2023-2033 as presented; and further

THAT the Board directs staff to incorporate linkages related to the strategic plan into future Board reports.

Carried

4. Adjournment

There being no further business, the meeting adjourned at 12:15 p.m. on the motion of Kevin Eccles and Bud Halpin.

Tom Hutchinson
Chair Pro-Tem (Vice Chair)

Janice Hagan
Recording Secretary



Saugeen Valley Conservation Authority

Minutes – Board of Directors

Date: Thursday September 21, 2023, 1:00 p.m.
Location: Administration Office, Formosa, ON
Chair: Tom Hutchinson
Members present: Paul Allen, Barbara Dobreen (virtual) Kevin Eccles, Bud Halpin, Steve McCabe, Greg McLean, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart (virtual), Peter Whitten
Members absent: Larry Allison, Dave Myette, Mike Niesen,
Staff present: Matt Armstrong, Erik Downing, Janice Hagan, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Richards

Chair Barbara Dobreen was unable to attend the meeting in person. Vice Chair Tom Hutchinson assumed the Chair position and called the meeting to order at 1:00 p.m.

1. Land Acknowledgement

The Land Acknowledgement was read by Greg McLean:

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

It was requested that the December 21st Authority meeting be rescheduled, and discussion for an alternate date be added to the agenda under New business.

Motion #G23-86

Moved by Steve McCabe

Seconded by Kevin Eccles

THAT the agenda for the Saugeen Valley Conservation Authority meeting, September 21, 2023, be adopted as amended.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Adoption of Authority meeting minutes – July 20, 2023

Motion #G23-87

Moved by Sue Paterson

Seconded by Greg McLean

THAT the minutes of the Saugeen Valley Conservation Authority meeting, July 20, 2023, be adopted as presented.

Carried

5. Reports for information

5.1 Approved Committee minutes

5.1.1 Property and Parks Committee – April 20, 2023

The Directors requested an update on Varney Pond. Staff reported that SVCA is anticipating responses from the Ministry of Transportation (MTO), Department of Fisheries and Oceans (DFO) and the Ministry of the Environment and Conservation and Parks (MECP). Erik highlighted that DFO had responded favorably, verbally, to SVCA in that no action with regards to the past status of the property would be pursued. Future actions will require guidance from these external agencies.

5.1.2 Executive Committee – July 6, 2023

There was no discussion.

5.1.3 Executive Committee – August 3, 2023

5.2 News Articles for Members' information

There was no discussion.

5.3 Correspondence

There was no correspondence.

6. New Business

6.1 Authority meeting schedule revision

Motion #G23-88

Moved by Steve McCabe

Seconded by Bud Halpin

THAT the December 21, 2023 Authority meeting be rescheduled for November 30, 2023.

Carried

6.2 2024 Campground fees

Motion #G23-89

Moved by Paul Allen

Seconded by Jennifer Prenger

THAT the proposed 2024 Campground Fee Schedule be approved as presented.

Carried

6.3 Ash Tree removal RFPs

Motion #G23-90

Moved by Bud Halpin

Seconded by Moiken Penner

THAT the Authority accepts the recommendations of the Property and Parks Committee that RFP_LANDS2023-01 and RFP_LANDS2023-02 for Ash removal at Saugeen Bluffs and Bruce Dale be awarded to the lowest proposal; and further

THAT should the lowest contractor decline, the offer of acceptance be made to the next lowest proposal.

Carried

6.4 Draft Budget Review

Erik Downing GM/S-T(Acting), and the department managers presented the draft budget for 2024. The proposed budget is based on the revisions of the *Conservation Authorities Act* and requirements for Category 1,2 and 3 Programs and Services. There was discussion regarding the User Fee review which proposed an increase in EPR fees which could generate revenues for the Authority; however, it is yet to be determined if the province will continue to freeze fees through 2024 which could have implication for the levy and poses challenges for budgeting. The Authority discussed corresponding with watershed MPPs requesting notification of the province's intentions regarding EPR review fees.

Motion #G23-91

Moved by Bill Stewart

Seconded by Steve McCabe

THAT the SVCA Board of Directors approve the 2024 draft budget in principle; and further

THAT staff be authorized to forward the draft budget to the Authority's watershed municipalities for a 30-day review and include the offer of a delegation if requested.

Motion tabled:

Kevin Eccles moved to table the motion to the next Authority meeting and until further review of capital expenses and/or revenue generation to be presented to the Board. This was seconded by Jennifer Prenger.

Motion referred:

After discussion Kevin withdrew his motion to table, and referred it, seconded by Greg McLean:

THAT the motion be referred to the next Board meeting and until further review of capital expenses and revenue generation, to be presented to the Board.

Motion amended:

Barbara Dobreen moved to amend the motion, seconded by Kevin Eccles:

THAT the draft budget be referred back to staff for further review of capital expenses and revenue generation; and further

THAT staff report back to the Authority at the next Board meeting.

Carried

7. Adjournment

There being no further business, the meeting adjourned at 3:47 p.m. on the motion of Greg McLean and Bud Halpin.

Tom Hutchinson
Chair Pro-Tem (Vice Chair)

Janice Hagan
Recording Secretary

Report #6.1

Report To: Chair and Directors, Saugeen Valley Conservation Authority
From: Erik Downing, General Manager/Secretary Treasurer (Acting)
Date: October 19, 2023
Subject: General Manager's Update

Inventory of Programs and Services

Since November 2022, SVCA staff have engaged in ongoing discussions with municipal CAOs across our member municipalities. This support has revolved around the Inventory of Programs and Services submitted to the Province in February 2022. SVCA intends to continue these services post-January 1, 2024, however it's important to note that services under Categories 2 and 3 will necessitate an agreement with municipalities to extend beyond this date. An extension for the MNRF deadline of January 1, 2024, for completion of these agreements has been requested.

No requests for changes to the Category 3 Cost Apportioning Agreements have been received from member municipalities. The majority appear ready to sign, and the reports have been supportive. Category 2 draft agreements have been shared, with municipalities now scheduling meetings with SVCA for further deliberations. The business case for Category 3 Stewardship proposal is now complete. The Stewardship program could be restarted at the direction of the Board, for any fiscal year.

2024 Budget

The 2024 draft budget, prepared for the September Board of Directors meeting, incorporated the new Provincial Category structure. The budget continues to emphasize the core mandate, capacity building and capital improvements to allow for necessary work to be successfully completed.

Funding for Category 3 programs, such as education and environmental stewardship have not been continued in the 2024 budget. The fee freeze imposed on EPR is set to expire at the end of 2023. Challenges persist as this new structure is implemented and the assessment has gone up across the watershed; all of which remains outside of SVCA control. At the direction of the Board, staff are revisiting the proposed 2024 budget to minimize the increase.

NWMO

The Program Coordinator, alongside management has been drafting and negotiating a Year 3 Scope of Work, following the directives of the Authority and NWMO. The 2024 draft agreement will be brought to the Authority in November 2023 for consideration.

SVCA Staff Complement

The Forestry Technician, and an Environmental Planning have recently transitioned out of SVCA to pursue opportunities elsewhere. Efforts are underway to fill these vacancies. Nancy Griffin, SVCA Education Coordinator, has retired after 33 years and generations of teaching.

All Departments

Item	Progress	Completion Date
Performance evaluations	In circulation	December 2023
Staff training	In circulation	December 2023
Content management system	In progress – with CLOCA	December 2023
Mapping Working Group	In progress in 3 communities	March 2024
Annual report	In progress	April 2024
Job descriptions	In circulation	June 2024
Inflation policy	In progress	June 2024

Health and Safety

Item	Progress	Completion Date
Workplace Inspection policy	In progress	January 2024
WHMIS policy	In progress	February 2024
Job Hazard Analysis	In progress	February 2024
Durham Emergency plan	In progress	April 2024

Corporate Services

Item	Progress	Completion Date
Strategic plan	Complete	September 2023
Budget 2024	In progress – presented to Authority	November 2023
Fee schedule 2024	Campground fees approved; Water, Lands, Corporate Services in progress; EPR in progress	September 2023 December 2023 January 2024
Category 2 and 3 Programs and Services agreements	In progress – extension requested	January 2024
Volatile client plan	In progress	March 2024
Accessibility and accommodation policy	In progress	March 2024
Conflict resolution policy	In progress	April 2024

Item	Progress	Completion Date
Personnel policy	In progress	June 2024
Document retention policy	In progress	June 2024

Environmental Planning and Regulations

Item	Progress	Completion Date
Bill 23 update for member municipalities – Planning and Natural Heritage	Complete	Summer 2023
Freedom of information procedure	In progress	November 2023
Administrative review guidelines and complete application guidelines	Complete	November 2023
Municipal zoning survey	In circulation, meeting planned	November 2023
Expert resources	In progress	December 2023
Board of Director Section 28 Hearing training	In progress	February 2024

Forestry and Lands

Item	Progress	Completion Date
Kincardine Cross Country Ski Club agreement	In circulation	December 2023
Land Acquisition and Disposition policy	In progress	First Quarter 2024

Water Management

Item	Progress	Completion Date
Confirmation of infrastructure ownership/easements	In progress	Ongoing
Varney Pond	In circulation with appropriate agencies	Ongoing
Transfer payment agreements	Complete	July 2023
Pine River Watershed Report summary	In progress	December 2023
Working in and around water policy	In progress	March 2024

Item	Progress	Completion Date
Flood training; WRC, internal, external	In progress: WRC complete; internal ½ complete; external dates tbd	April 2024


NWMO

Item	Progress	Completion Date
Invoicing	With Corporate Services	Ongoing
Permissions to terrestrial soil sample on select SVCA properties	Complete	September 2023
Develop Year 3 scope of work and budget	With Program Coordinator and GM/S-T	November 2023
Finalize NRSI	With Program Coordinator	December 2023
Channel characterization scope of work	With Water Resources Manager and NWMO	December 2023

Drinking Water Source Protection

- No Items

Approved by:



Erik Downing
General Manager / Secretary-Treasurer, (Acting)

Report #6.2 – Programs

Corporate Services

Communications

Social media

Saugeen Valley Conservation Authority social media continued to experience growth attributed to the Ojibwe Bird Names series created in partnership with Indigenous Conservationist Chevaun Toulouse (now complete).

Followers: Compared to the previous reporting period, the end of July to October reporting period followers on Facebook grew 31.4%, and Instagram followers decreased in %, with only 55 new followers. There is now a total of 10,696 followers across all platforms.

Reach: Facebook page reach increased 59.8%, and post reach increased 33%. Page impressions were up 59.7%. Instagram reach was up 505.5%. Aggregate page and profile reach for all platforms this reporting period was 265,840.

Posts: The top performing organic post on FB was the Ojibwe Loon post, reaching 37,625 individuals. A post about puffball mushrooms hit 26,378, and the Ojibwe Bobolink post reached 11,174 individuals. Top posts on FB and IG: Ojibwe bird name posts. Top Twitter posts: Beaver dams, Provincial Offences: off leash dogs, water soldier invasive species.

Paid reach: Up 250%; with \$85 in advertising yielding 72,373 impressions.

Google myBusiness

From August to October 2023, 2,825 people found the SVCA business profile. 96 calls were made from the SVCA business profile.

Website

15,000 people visited the Saugeen Conservation website no change from the prior reporting period. 132,000 events were logged, an 18% decrease. Most Canadian site visitors were from Toronto, browsing on an iPhone. London, Port Elgin, Montreal, Hanover, Kitchener, Hamilton, Kincardine and Mississauga followed. 541 site users were searching from the USA. Top searches were: Saugeen Bluffs, Saugeen Valley Conservation Authority, Durham, Camping, Reserve a Campsite, Brucedale, Canoeing and Kayaking.

General overview

Cooperatively with Water Resources, efforts encompassed grant execution and communication assistance including the FHIMP PIC in Durham, content generation, editing the Annual Report.

For lands, continued to promote campgrounds through marketing for the properties and associated their events. Communication related to the Stoney Island ash tree removal, including public meeting. Signage.

For EPR, employment communications, general permit conditions review, zoning meeting contact resource and messaging.

Corporate services responsibilities consisted of preparing presentations and communications, editing reports, presentation boards, social media management. Category 2 agreement package compilation, circulation, communication. Category 3 cost apportionment agreement package compilation, circulation, communication including a presentation to West Grey. Budget presentation and report layout. Strategic plan communication.

Conservation Education

A very busy summer and early fall this year, leading into retirement time later this fall.

WREN Program (Watershed Resources Education Network)

The WREN Program is a user-pay program where classes and community youth groups can book hands-on, curriculum-based programs at a conservation area or another site of their choice. Fall school programming this year includes programming for Immaculate Conception School, Formosa (grades one and three – 56 youth), Hanover Heights Community School (three Kindergarten classes 105 youth), Rise Homeschool Group (35 grades 1 to 8 students).

The September 22 Professional Development Day was a great success with full registration, 15 youth aged 5 to 12 participated in making survival kits for themselves, the instincts for survival game- highlighting the interactions of animals within ecosystems and some favourite games and activities over the years and reconnecting with nature at Sulphur Spring Conservation Area.

Summer WREN programming included several outreach programs at Bruce County Museum (3 days, 60 youth), Fisherman's Cove Campgrounds (4 days, 80 youth), Walkerton Recreation Department (one day – 53 youth) and Kincardine Recreation Department (one day – 150 youth).

Wild Encounters Summer Nature Day Camp

Two week-long camps were offered this summer partnered with the Town of Hanover. The week of July 17 to 21 included such topics as predators, trees, aquatic habitats, and the instincts for survival game. The second week, held August 21 to 25, took it to another level with the ultimate survivor challenge, bird study, fish study, making survival kits and more. Both Fridays of the two week-long camps involved an open fire cookout where the kids cooked most of their own food. Many did this for the first time in their lives and were delighted to receive the coveted Bannock recipe we used along with other recipes for camp cookouts with their families.

One single-day and one two-day camp were also offered to youth aged 5 to 8. Both camps were very popular and filled with outdoor adventure and learning about our resources.

All camps were designed to suit the ages and abilities of the participants, offering challenging and fun opportunities to learn about and gain respect for our natural environment while making new friends and learning new outdoor skills. In all, the camps involved 265 youth this summer.

Bruce Grey Forest Festival

Grade 7 Classes from across Grey and Bruce Counties will be descending on Allan Park the first week of October to participate in the 10th [Bruce Grey Forest Festival](http://www.forestfestival.ca) (www.forestfestival.ca). Over 900 grade 7 students will be learning about the importance of our forest resources in an actual forest through 28 different hands-on, curriculum-based activities over the course of the three-day Festival. Over 200 local secondary school students and industry representatives will be hosting the activities focused on climate change, stewardship and conservation, forest ecosystems and interactions, biodiversity and species at risk, forest resource management and sustainability. Saugeen Conservation is a founding member of this event that is driven by like-minded organizations and sponsors. This is the second festival of its kind in Ontario.

Meetings: Grey Bruce Children's Water Festival, Bruce Grey Forest Festival, Saugeen Nature.

Forestry and Lands

Sometime through the evening or early morning of August 3rd or 4th, a small wind event hit the west side of the Sulphur Spring Conservation Area (SSCA). Many trees were uprooted or significantly damaged. One of the trees eliminated a hydro connection as it made its way onto a roof. Staff worked quickly to contact a service provider to remove the tree from the roof with minimal damage and to restore the power. Staff cleared all debris from the grounds as well as the tree that fell over the railing at the SSCA dam. This tree destroyed the east side railing. Staff installed fencing as a temporary safety barrier.

Staff attended the Historic Saugeen Metis Rendezvous with a display of native trees and plants, as was requested by the organizers.

The RFPs for the ash removal at Brucedale and Saugeen Bluffs was prepared, sent to 23 contractors, posted on our social media, and suitable proposals were received for both projects.

Staff completed the marking of SVCA plantations in Southgate. A tender package was prepared and sent to contractors for their review and potential bid submission. Staff also completed the marking and tendering on two private properties.

A tree planting project was completed in South Bruce and a quantity of trees were sold for a community tree plant in Saugeen Shores.

Project work has been ongoing with Healthy Lake Huron.

Staff were pleased to assist the Ontario Phragmites Control Centre with their work in Kincardine again this year.

Forestry and Lands was happy to join our neighbouring CAs in the promotion of watershed stewardship at the International Plowing Match in Dufferin County.

The campgrounds have been running smoothly with excellent weather and many positive comments on our parks. Staff in our parks should be commended for their hard work and enthusiasm.

The department said goodbye to our Forestry Technician Aaron Swayze. After working for SVCA for over 5 years, Aaron has taken a position with the Haliburton Forest allowing him to work and live in

the region that he most desires. We are very happy for Aaron and wish him all the best. Hiring for Aaron's replacement will likely not take place until the new year.

Water Resources

SVCA Flood and Erosion Control Project Activity

Paisley Dyke Improvements

SVCA staff received an updated cost estimate from Looby Construction to address recommendations from 2023 dyke stability assessment; this estimate was significantly overbudget and was therefore not supported. Through discussion with the Municipality of Arran-Elderslie, SVCA staff will work with D.M. Wills Associates Ltd. to update engineering drawings with the intent to tender and construct in 2024.

Neustadt – Meux Creek Gabion Basket Repairs

The Meux Creek Gabion Basket Repairs project is almost complete, with only site restoration remaining. Construction went smoothly with support from adjacent landowners, SVCA staff, Vandriel Excavating, and GSS Engineering. The project is expected to be complete on time and on budget.

Federal Hazard and Identification Mapping Program (FHIMP)

One public information session was held in the Municipality of West Grey in early October; this information session was an opportunity for residents to learn about the ongoing floodplain mapping study as well as share stories of past flooding along Durham Creek. The two remaining public information sessions are being scheduled for other projects.

Water Quality (WQ)

We are pleased to announce that Emily Williamson has accepted a contract position of Water Quality Technician at SVCA.

Surface Water Sampling

SVCA staff continue to complete monthly surface water sampling at 31 sites across the watershed. Final review of the 2022 Annual Water Quality report is underway with a late October release date anticipated.

Groundwater Sampling

SVCA staff are in the process of completing fall groundwater sampling and maintenance, which involves pumping and purging wells, sample collections, downloading level logger data and completing general well maintenance. SVCA staff have also installed a new telemetry system for real-time water level data at the Sulphur Spring well, funded by MECP.

Flood Forecasting and Warning (FFW)

Statements Issued

A Watershed Condition Statement – Water Safety was issued on July 14th after the watershed received rainfall amounts up to 100 mm, in 36-hours. Most watercourses were able to contain the rainfall and runoff without any flooding. Additional response / statements were not required.

Ontario Low Water Response (OLWR)

SVCA staff continue to conduct low water analysis for the watershed. The most recent analyses, conducted on September 15th and October 1st, indicated that some areas of the watershed were approaching drought conditions. The watershed has since received significant rainfall.

Station Maintenance and Improvements

In August, staff installed a new weather station at the Point Clark Community Centre. This station is SVCA's only station located along the Lake Huron shoreline which will provide insights into weather patterns along the shoreline and advance noticed for storms moving across the watershed. This weather station will also support SVCA's involvement in the Ontario Low Water Response program.

SVCA staff continue to visit stations and provide general maintenance. All rain gauges have been calibrated and cleaned to ensure the data recorded is accurate.

With the assistance of Field Operations staff, upgrades to the Paisley stream gauge station continue. Repairs to the exterior hut are now complete, and staff are awaiting the arrival of new equipment for the station. Once the equipment is installed, staff will begin developing a new rating curve for the station. SVCA staff also hope to install new equipment at the Beatty Saugeen River stream gauge station this year.

Training

SVCA's Flood Forecasting and Warning Coordinator and Water Resources Manager attended the Provincial Flood Forecasting and Warning Workshop, held in Brampton on September 18th and 19th. The workshop covered a wide variety of topics and provided staff an opportunity to network with other Conservation Authorities, provincial, and federal agencies.

NWMO Environmental Baseline Monitoring Program

We are pleased to announce that Pankti Patel and Emmett Bridges have accepted contract positions as Water Resources Technicians at SVCA.

SVCA staff have successfully completed the Summer, Year 2 field sampling and external peer review process to support the Year 1 report.

Staff are currently conducting the fall field sampling and are on track to have it completed for November 2023 as planned. SVCA staff have started data analysis for the Year 2 report and are investigating a Year 3 scope of work as directed.

Environmental Planning & Regulations (EPR)

Department News

An internal 'Complete Permit Application Checklist' has been formulated and will be utilized by staff shortly. An external complete permit application checklist will follow.

A revised and AODA-compliant permit template has been formulated and will be utilized by staff shortly.

Interest group consultation for the Policies Manual document 5-year review was circulated and comments received. Staff have been drafting a revised manual, to accommodate Bill 23, clarify issue

areas known by staff, and incorporate comments received so far for eventual Board review of that draft. News of the imminent release of new Conservation Authorities Regulation has paused Regulations chapter work on this document.

EPR staff attended the Conservation Authority tent at the International Plowing Match and greeted / answered the public's questions.

A new Planning Technician has been hired to fill a vacancy.

EPR staff continue to work with Central Lake Ontario Conservation Authority staff on the new Content Management System.



Saugeen Valley Conservation Authority

Executive Committee

Minutes

Date: Thursday September 7, 2023, 9:00 a.m.
Location: Electronic via Zoom
Chair: Barbara Dobreen
Members present: Tom Hutchinson, Paul Allen, Steve McCabe, Sue Paterson
Staff present: Erik Downing, Janice Hagan

Chair Dobreen called the meeting to order at 9:00 a.m.

1. Adoption of agenda

Motion #EC23-44

Moved by Steve McCabe

Seconded by Tom Hutchinson

That the agenda for the Executive Committee meeting be adopted as circulated.

Carried

2. Declaration of pecuniary interest

There were no declarations of pecuniary interest relative to any item on the agenda.

3. Adoption of minutes – August 3, 2023

Motion #EC23-45

Moved by Sue Paterson

Seconded by Paul Allen

That the minutes of the Executive Committee meeting, August 3, 2023, be adopted as circulated.

Carried

4. Matters arising from the minutes

4.1 Outstanding department initiatives

Erik Downing reviewed the updated list of outstanding projects and initiatives as presented. The Committee discussed various priority items and gave staff direction to continue addressing priorities and report to the Executive Committee as items are completed.

Motion #EC23-46

Moved by Paul Allen

Seconded by Steve McCabe

THAT the General Manager/Secretary Treasurer (Acting) work with Managers and Coordinators to address priority items for each department and for SVCA.

Carried

4.2 Varney Pond verbal update

The Department of Fisheries and Oceans (DFO) has verbally noted that they do not have an interest in pursuing historical procedural occurrences at Varney Pond and are willing to discuss any future use of the property as it relates to the *Fisheries* Act. The Ministry of Environment Conservation and Parks (MECP) may also require a permit to take water and enforcement staff may have an interest in effluent from the pond. Staff are engaging DFO, MECP, MTO, and SVCA to ensure all activities moving forward are properly approved. Staff were directed by the Committee to have all responses in written form. Approval ministries and agencies have not yet authorized SVCA to reopen the pond.

5. New business

5.1 Category 2 Programs and Services

Category 2 agreements are required by the province to allow SVCA to manage and maintain structures as owned by affected municipalities, or be given the option to opt out of the agreement. The municipality would be required to authorize an agreement or sign a release form. Draft forms were presented to the Committee for endorsement.

Motion #EC23-47

Moved by Sue Paterson

Seconded by Steve McCabe

THAT the Executive Committee endorses the draft Category 2 agreement and draft release agreement for discussion with affected municipalities.

Carried

There being no further business, the meeting was adjourned at 9:55 a.m. by motion from Tom Hutchinson and Sue Paterson.

Barbara Dobreen
Chair

Janice Hagan
Recording Secretary



Nottawasaga Valley
Conservation Authority

October 3, 2023

(Via email.)

Hon. Francois Philippe Champagne PC MP
Minister of Innovation, Science and Industry

Hon. Lawrence MacAulay PC MP
Minister of Agriculture

Dear Ministers,

Further to the enclosed motion, the Nottawasaga Valley Conservation Authority Board of Directors wishes to express its support for the Right to Repair concept, and to encourage your government to move expeditiously to launch promised consultations to enshrine this important consumer-protection measure into federal law. We also wish to express our hope that the consultations will include a particular focus for how Right to Repair may benefit our agricultural sector.

We understand other municipalities have forwarded similar resolutions to your attention, and we are encouraging our colleagues in other Conservation Authorities to consider doing the same.

Thank you for your consideration of this important matter.

Yours sincerely,

A handwritten signature in black ink that reads "Gail Little".

Gail Little
Chair, NVCA
Deputy Mayor, Township of Amaranth

A handwritten signature in black ink that reads "Jonathan Scott".

Jonathan Scott
Vice-Chair, NVCA
Councillor, Town of Bradford West Gwillimbury

cc

Adam Chambers MP
Scot Davidson MP
Terry Dowdall MP
John Brassard MP
Doug Shipley MP
Kyle Seeback MP
Angela Coleman, Conservation Ontario
Ontario's other 35 Conservation Authority Chairs



NOTTAWASAGA VALLEY CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MEETING NO. 08-23-BOD
September 22, 2023
8195 8th Line, Utopia ON, L0M 1T0

Agenda Item#: 13
Resolution#: 56-23

MOVED BY: Vice-Chair Jonathan Scott

SECONDED BY: Cllr. Joe Belanger

RESOLVED THAT: "right-to-repair" movement seeks to ensure consumers of electronic products, including mobile phones and computers, as well as agricultural equipment, are able to make routine fixes to damaged products without having to rely on the manufacturer and to affordably make such repairs; and

WHEREAS: this movement and efforts against "planned obsolescence" seeks to ensure affordability for consumers and to protect our environment by reducing electronic waste; and

WHEREAS: the agricultural sector has unique needs related to specialized electronic farm equipment and the ability to make repairs in a timely and affordable manner, especially during the growing season; and

FURTHER THAT: a commitment in the 2023 federal budget that "the government will work to implement a right to repair, with the aim of introducing a targeted framework for home appliances and electronics in 2024. The government will launch consultations this summer, including on the right to repair and the interoperability of farming equipment, and work closely with provinces and territories to advance the implementation of a right to repair" (p. 38); and

BE IT THEREFORE RESOLVED THAT: Nottawasaga Valley Conservation Authority Board endorses the right-to-repair movement through a letter from the Chair and Vice-Chair to call on the federal government to expedite the promised consultations to enshrine this principle in consumer-protection law, with specific consultations and measures related to supporting the agricultural sector undertaken; and

FURTHER THAT: a copy of this resolution and accompanying letter be shared with the Minister of Innovation, Science and Economic Development; the Minister of Agriculture; the Members of Parliament in the Nottawasaga watershed; and to Conservations Ontario and Ontario's conservation authorities, with a request for their endorsement of same.

Carried Approved by Consent Defeated Tabled

Deferred until _____

A handwritten signature in cursive script, reading "Dave Little".

NVCA Chair

Staff Report #7.1

Report To: Chair and Directors, Saugeen Valley Conservation Authority
From: Laura Molson, Manager, Corporate Services
Date: October 19, 2023
Subject: Budget 2024
Purpose: To review and approve draft budget for circulation

Recommendation

THAT the SVCA Board of Directors endorse the 2024 SVCA draft budget in principle; and FURTHER THAT staff be directed to circulate the draft budget to the Authority's member municipalities for a 30-day review period and accommodate the provision for a delegation if solicited.

Background

The initial draft of the 2024 budget was presented at the September 21, 2023 Board of Directors meeting. Following deliberation, the board recommended the budget be referred to staff for additional analysis of capital expenses and revenue generation.

Analysis

The revised draft of the 2024 budget incorporates a two-year staggered introduction of the updated fee framework for the Environmental Planning & Regulations department. Additionally, there have been cutbacks in operational costs across the Administration, Environmental Planning & Regulations, Flood Forecasting & Warning, and Water Resources Management sectors. Capital expenditures within the Motor Pool budget have also been reduced. Staff have engaged in planning towards the short-term strategic plan deliverable of a revenue generation policy.

Financial Implications

For the 2024 fiscal year, the proposed general levy increase has been reduced to \$216,000 reflecting a decrease from 9.07% to 7.42%.

Prepared by:

< [Original signed by:]>

Laura Molson, Manager, Corporate Services

Approved by:

< [Original signed by:]>

Erik Downing, General Manager / Secretary-Treasurer (Acting)

2024 Corporate Services Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Administration, Finance, HR	Corporate services	Administrative, human resources, employee health and safety, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of the CA.	Enabling Service	1	\$708,500	\$841,800	No
	Financial services	Accounting and payroll.	Enabling Service	1			No
	Legal expenses	Costs related to agreements/contracts, administrative by-law updates or other similar legal expenses.	Enabling Service	1			No
	Governance	Supporting CA Board of Directors, Advisory Committees, and the office of the GM/S-T.	Enabling Service	1			No
	Asset management	Asset management planning, facilities, fleet, and property management.	Enabling Service	1			No
Communications	Natural hazards communications, outreach, and education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Inclusive of public events, materials, social media services, and general media relations.	Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4	1	\$125,000	\$127,200	No
	Communications and marketing	General communications and marketing support for the CA.	Enabling Service	1			No
	Education and community events	Public education, community event development, execution, and support.	Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4	1			No
	Public awareness and communications	General communications, marketing and awareness campaigns for non-mandatory programs and services (support for private forestry/planting, education, stewardship).	CAA s.21(1)(q)	3	\$7,100	\$7,100	Yes
Environmental Education	Curriculum delivery	Program development and delivery.	CAA s.21(1)(a) & (q)	3	\$94,550	\$0	Yes
	Day camp programming	Program development and execution for summer and PA Day camp programs.	CAA s.21(1)(a) & (q)	3			Yes
	Day camp programming	Program development and execution for summer day camp programs with the Town of Hanover.	CAA s.21(1)(a) & (q)	2	\$6,300	\$0	Yes
GIS/IT/IM	Information technology & management / GIS	Data management, records retention. Development and use of systems to collect and store data and to provide geospatial representations of data.	Reg. 686/21 s.1(3)	1	\$179,600	\$199,800	No
	Natural hazards technical Studies and information management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide geospatial representations of data.	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1			No
				TOTAL	\$1,121,050	\$1,175,900	

Category of Program or Service – Corporate Services	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$928,800
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
TOTAL	\$928,800

2024 Environmental Planning and Regulations Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Environmental Planning	Section 28.1 - permit administration and compliance activities	Reviewing and processing permit applications, associated technical reports, conducting site inspections, communication with applicants, agents, and consultants. Investigation and enforcement of regulatory compliance.	Reg. 686/21 s.8	1	\$1,184,300	\$1,132,300	No
	Review under other legislation	Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses, and Section 28 permit requirements.	Reg. 686/21 s.6	1			No
	Municipal plan input and review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Condominium, Site Plan Approvals, Consents, Minor Variances, etc.) and input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNDMNRF.	Reg. 686/21 s.7	1			No
	Technical studies and policy review	Studies and projects to inform natural hazards management programs including floodplain management, watershed hydrology, regulations areas mapping update, flood forecasting system assessment, floodplain policy, and Lake Huron shoreline management.	Reg. 686/21 s.1	1			No
				TOTAL	\$1,184,300	\$1,132,300	

Category of Program or Service – Environmental Planning & Regulations	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$31,800
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
TOTAL	\$31,800

2024 Forestry and Lands Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Conservation Lands	Strategy for CA owned or controlled lands and management plans	Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories.	Reg. 686/21 s.9(1)1	1	\$43,500	\$43,500	No
	Development and maintenance of a land inventory	Development and maintenance of an inventory of every parcel of land that the Authority owns or controls including, location, surveys, site plans, maps, acquisition date, and how the parcel was acquired.	Reg. 686/21 s.9(1)3	1	\$43,500	\$43,500	No
	Section 29 Minister's regulation for CAs	Conservation areas enforcement and compliance.	Reg. 686/21 s.9(1)4	1	\$501,900	\$564,925	No
	Management, operation, and maintenance of CA owned lands	Management and maintenance of CA owned lands including stewardship, restoration, and ecological monitoring.	Reg. 686/21 s.9(1)2	1			No
	Passive recreation use, infrastructure and management planning	Management and maintenance of CA owned recreational assets including trails, parking, washroom facilities, pavilions, and other capital assets.	Reg. 686/21 s.9(1)1	1			No
	Land acquisition and disposition policy	The development of one or more policies governing land acquisitions and land dispositions.	Reg. 686/21 s.9(1)1	1			No
	Forestry – hazard tree and biodiversity management	Management of hazard/diseased trees and the management of biodiversity and invasive species on CA owned lands.	Reg. 686/21 s.9(1)2	1			No
	Campgrounds on CA owned land	Management, operation, and maintenance of campgrounds on CA owned land.	CAA s. 21(1)(m)	3	\$1,199,480	\$979,600	No
	Land acquisition and disposition	Acquisition and management of lands containing important natural heritage features or strategically aligned with existing CA land holdings. Disposition of lands considered surplus to the vision, mandate, and strategic goals of the CA.	CAA s.21(1)(c)	3	Variable	Variable	Yes
	Land lease and agreement management	Management of current and future land leases and property agreements. These leases and agreements help drive land-based revenues to offset the costs associated with management and maintenance of CA land holdings.	CAA s.21(1)(c) & (d)	3	\$20,300	\$25,100	No
Forestry	Forestry – forest management operations on CA owned lands	Forestry services, planting and/or woodlot management on CA owned land.	Reg. 686/21 s.9(1)2	1	\$214,580	\$303,600	No
	Forestry – for private landowners	Forestry services and/or woodlot management for private landowners. Reforestation, tree sales, management planning, MFTIP, advice, tree marking.	CAA s.21(1)(g) & (o)	3	\$194,000	\$225,000	No
Stewardship	Watershed stewardship and restoration	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners.	CAA s.21(1)(g) & (o)	3	\$1,870	\$0	Yes
Fleet	Fleet	Management and maintenance of CA fleet.	Enabling service	1	\$181,000	\$285,500	No
				TOTAL	\$2,400,130	\$2,470,725	

Category of Program or Service – Forestry and Lands	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$885,825
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
TOTAL	\$885,825

2024 Water Resources Budget

Program Area	Provision	Description	Legislation	Category	2023	2024	Agreement
Core Watershed Based Resource Management Strategy	Develop and implement a strategy for the CA	Collate/compile existing resource management plans, watershed plans, studies, and data. Strategy development. Implementation and reporting.	Reg. 686/21 s.8, Reg. 686/21 s.12(1)3, Reg. 686/21 s.12(4)	1	-	-	No
Water Management	Ice management plan	Determine how ice within the jurisdiction may increase the risk of natural hazards. Outline risk mitigation. Develop and implement plan.	Reg. 686/21 s. 4	1	-	-	No
	Water and erosion infrastructure asset management plan	Develop and implementation of plan. Annual reporting.	Reg. 686/21 s.5	1	-	-	No
	Flood forecasting and warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions; including flood event forecasting. Flood warning and communications. Maintenance of equipment.	Reg. 686/21 s.2	1	\$275,800	\$271,050	No
	Low water response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team.	Reg. 686/21 s.3	1	\$926,750	\$743,900	No
	Water and erosion infrastructure operational plan	Develop and implementation of plan. Annual reporting.	Reg. 686/21 s.5	1			No
	Flood and erosion control infrastructure	Maintenance and inspection on flood and erosion control structures, as required. Including projects dependent on Water and Erosion Control Infrastructure (WECI) funding from the province and from municipal partners.	Reg. 686/21 s.5	1			No
	Technical studies and policy review	Studies and projects to inform natural hazards management programs including floodplain management, watershed hydrology, regulations areas mapping update, flood forecasting system assessment, floodplain policy, and Lake Huron shoreline management.	Reg. 686/21 s.1	1			No
	Category 2 programs and services	Programs and services provided by a CA on behalf of a municipality.	Reg. 687/21	2			\$0
Drinking Water Source Protection	Source protection authority role as set out in the <i>Clean Water Act</i>	Source Protection Area and Region liaison, technical support, support to the source protection committee, preparation of reports and attendance at meetings, activities required by the <i>Clean Water Act, 2006</i> and its regulations.	Reg. 686/21 s.13	1	\$6,450	\$6,450	No
Watershed Monitoring	Provincial Water Quality Monitoring Network (PWQMN)	50+ year CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management.	Reg. 686/21 s.12(1)2, Reg. 686/21 s.12(3)	1	\$30,000	\$30,240	No
	Provincial Groundwater Monitoring Network (PGMN)	20+ year CA/MECP partnership for groundwater level and quality monitoring. CA maintains equipment, data transfer to MECP, water sampling; MECP provides equipment, standards, data management.	Reg. 686/21 s.12(1)1 Reg. 686/21 s.12(2)	1			No
	SVCA Water Quality Monitoring Network – chemistry	Surface water quality sampling and reporting over 15 sites.	CAA s.21(1)(a)	3	\$119,050	\$93,310	Yes
	SVCA Water Quality Monitoring Network - benthic	Benthic collection and reporting at 20 sites. 20+ year CA/MECP partnership in the Ontario Benthos Biomonitoring Network.	CAA s.21(1)(a)	3			Yes
	Conservation Ontario Watershed Report Cards	A plain language, data driven reporting document released every 5 years describing watershed conditions in a CA.	CAA s.21(1)(a)	3			Yes
TOTAL					\$1,358,050	\$1,172,740	

Category of Program or Service – Water Resources	2024 Levy Cost
Category 1: Mandatory Programs and Services	\$441,046
Category 2: Non-mandated program or service delivered to municipality as requested through an agreement or Memorandum of Understanding	\$0
Category 3: Programs and services that are either not receiving any municipal funding or services that are cost-apportioned with municipalities – other than Category 1 or 2 services	\$0
TOTAL	\$441,046

2024 Saugeen Valley Conservation Authority Budget

Category of Program or Service – Summary	Levy	Self Generated	Reserves	Cost Apportioning	Special Levy	Other
Category 1: Mandatory Programs and Services	\$2,287,471	\$1,561,910	\$221,586	\$0	\$302,948	\$219,850
Category 2: Non-mandated program or service delivered to municipality through an agreement	\$0	\$0	\$0	\$0	\$43,100	\$0
Category 3: Programs and services are cost-apportioned with municipalities	\$0	\$1,187,400	\$68,600	\$100,410	\$0	\$0
TOTAL	\$2,287,471	\$2,749,310	\$290,186	\$100,410	\$346,048	\$219,850
TOTAL 2024 BUDGET	\$5,993,275					

2024 Budget by Municipality

Municipality	2023 Levy	2024 Levy	Levy \$ Change	2024 Cost Apportioning
Municipality of Arran-Elderslie	\$51,937	\$56,962	\$5,025	\$2,500
Municipality of Brockton	\$178,827	\$196,379	\$17,552	\$8,620
Township of Chatsworth	\$62,008	\$67,958	\$5,950	\$2,983
Municipality of Grey Highlands	\$89,868	\$98,630	\$8,762	\$4,329
Town of Hanover	\$135,498	\$148,386	\$12,888	\$6,514
Township of Howick	\$5,565	\$6,124	\$559	\$269
Township of Huron-Kinloss	\$114,758	\$126,807	\$12,049	\$5,566
Municipality of Kincardine	\$362,257	\$398,215	\$35,958	\$17,480
Town of Minto	\$56,271	\$62,218	\$5,947	\$2,731
Municipality of Morris-Turnberry	\$4,184	\$4,359	\$175	\$191
Town of Saugeen Shores	\$435,734	\$483,041	\$47,307	\$21,203
Municipality of South Bruce	\$100,286	\$111,578	\$11,292	\$4,898
Township of Southgate	\$141,332	\$162,742	\$21,410	\$7,144
Township of Wellington North	\$81,626	\$89,834	\$8,208	\$3,943
Municipality of West Grey	\$251,064	\$274,237	\$23,173	\$12,038
TOTAL	\$2,071,215	\$2,287,471	\$216,256	\$100,410

Administration

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	167,956	376,000	376,000	401,000	25,000
Staff Benefits	10,280	20,000	23,400	22,000	- 1,400
Staff Benefits - Mercs & Omers	41,271	80,000	80,000	86,000	6,000
Staff Travel	2,748	7,000	10,000	10,000	-
Staff Development	4,317	5,000	6,000	8,000	2,000
Staff Uniforms	71	600	600	600	-
Office Expense	7,578	14,000	12,000	14,000	2,000
Telephone	7,079	15,000	15,000	15,000	-
Utilities	8,972	18,000	18,000	20,000	2,000
Marketing	-	500	500	8,000	7,500
Insurance	24,806	48,000	38,000	48,000	10,000
Health & Safety	15,690	20,000	20,000	20,000	-
Legal Fees	5,288	10,000	5,000	10,000	5,000
Audit Fees	-	11,500	11,500	11,500	-
Bank Fees	1,053	1,500	1,200	1,500	300
Building Maintenance	25,843	45,000	95,000	70,000	- 25,000
Office Equipment Purchases	14	2,000	2,000	2,000	-
Property Taxes	4,023	8,100	8,000	8,200	200
Board Of Director Per Diem	9,212	18,400	18,000	19,000	1,000
Board Of Director Expenses	6,131	10,000	5,000	10,000	5,000
Conservation Ontario	28,004	28,000	30,000	30,000	-
Donations & Gifts	1,885	3,000	3,000	3,000	-
Consultant Fees	305	1,000	4,000	20,000	16,000
Resource Centre Expenses	2,182	4,000	4,000	4,000	-
Administration Overhead	- 50,473	- 77,700	- 77,700	-	77,700
Revenues					
General Levy	229,250	458,500	458,500	601,800	143,300
Reserves	-	-	60,000	20,000	- 40,000
Bank Interest	25,158	140,000	130,000	160,000	30,000
Miscellaneous	558	60,500	60,000	60,000	-
Total Expenses	324,235	668,900	708,500	841,800	
Total Revenues	254,966	659,000	708,500	841,800	
Net	(69,269)	(9,900)	-	-	

Communications

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	33,566	72,500	72,500	77,000	4,500
Staff Benefits	2,585	5,200	5,200	6,000	800
Staff Benefits - Mercs & Omers	7,539	15,500	15,500	16,800	1,300
Staff Travel	251	1,000	3,000	3,000	-
Staff Development	150	2,000	2,000	2,000	-
Staff Uniforms	-	300	300	300	-
Office Expense	1,179	2,000	2,000	2,000	-
Telephone	361	700	700	700	-
Marketing	98	5,000	10,000	10,000	-
Subscriptions	813	2,500	3,000	3,000	-
Program Supplies	-	1,500	1,500	1,500	-
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Sponsor/Volunteer Recognition	-	1,500	2,000	2,000	-
Web Page	-	8,700	10,000	10,000	-
Publication	-		-		-
Revenues					
General Levy	66,050	132,100	132,100	127,200	- 4,900
Cost Apportioning Agreements	-	-	-	7,100	7,100

Total Expenses

49,270

122,800

132,100

134,300

Total Revenues

66,050

132,100

132,100

134,300

Net

16,780

9,300

-

-

GIS & IT

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	38,871	84,220	84,200	101,000	16,800
Staff Benefits	2,830	5,400	5,400	6,100	700
Staff Benefits - Mercs & Omers	9,021	17,300	17,300	22,100	4,800
Staff Travel	30	500	1,000	1,000	-
Staff Development	-	1,000	1,000	1,000	-
Staff Uniforms	-	300	300	300	-
Office Expense	638	650	300	300	-
Telephone	361	700	700	700	-
It Hardware & Software Licensing	3,232	31,550	34,000	35,000	1,000
Administration Overhead	2,728	4,400	4,400	-	4,400
Consultant Fees	20,294	30,300	30,000	31,300	1,300
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
Revenues					
General Levy	84,800	169,600	169,600	199,800	30,200
Reserves	-	-	10,000	-	10,000
Miscellaneous	239	250	-	-	-

Total Expenses	78,505	177,320	179,600	199,800	
Total Revenues	85,039	169,850	179,600	199,800	
Net	6,534	(7,470)	-	-	

Environmental Planning & Regulations

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	358,257	776,250	800,000	781,000	- 19,000
Staff Benefits	25,375	50,750	51,000	51,500	500
Staff Benefits - Mercs & Omers	83,765	167,500	170,000	167,000	- 3,000
Staff Travel	21,513	43,050	25,000	25,000	-
Staff Development	4,764	10,000	10,000	12,000	2,000
Staff Uniforms	249	3,300	4,000	4,500	500
Office Expense	6,403	12,800	12,500	24,000	11,500
Telephone	3,532	7,100	7,800	7,800	-
Marketing	-	-	17,000	17,000	-
Legal Fees	7,891	15,800	10,000	20,000	10,000
Planning Supplies	232	500	1,500	1,500	-
Administration Overhead	28,647	44,500	44,500	-	- 44,500
Consultant Fees	-	10,000	30,000	20,000	- 10,000
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
Revenues					
General Levy	220,650	441,300	441,300	31,800	- 409,500
Reserves	7,050	25,800	40,000	40,000	-
Plan Services	64,803	129,600	170,000	353,000	183,000
Legal Inquiries	11,859	23,700	27,000	38,500	11,500
Regulations Applications	225,971	452,000	330,000	558,000	228,000
Maps	-	1,000	1,000	1,000	-
Stormwater Management	14,887	29,800	45,000	36,500	- 8,500
Specific Property Inquiry Fee	30,689	61,400	130,000	73,500	- 56,500

Total Expenses	541,128	1,142,550	1,184,300	1,132,300	
Total Revenues	575,909	1,164,600	1,184,300	1,132,300	
Net	34,781	22,050	-	-	

Bruedale CA

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	1,964	6,500	9,600	7,000	- 2,600
Salaries - Contract	5,810	17,430	17,430	18,000	570
Salaries - Seasonal	873	3,500	3,500	4,300	800
Staff Benefits - Mercs & Omers	1,568	3,100	3,500	3,400	- 100
Staff Travel	531	1,200	1,200	1,200	-
Staff Uniforms	63	250	250	500	250
Office Expense	4,789	7,000	5,000	7,000	2,000
Telephone	422	2,600	2,600	3,000	400
Utilities	3,719	13,000	13,000	18,000	5,000
Marketing	155	300	300	500	200
Insurance	1,717	2,000	2,000	2,200	200
Printing	120	250	250	300	50
Park Repairs & Maintenance	2,639	8,000	20,000	45,000	25,000
Hazard Trees	-	100,000	120,000	10,000	- 110,000
Park Supplies	2,702	3,000	2,000	3,000	1,000
Water Sampling Costs	166	500	500	700	200
Equipment Purchase	1,123	1,600	1,500	2,000	500
Property Taxes	1,508	3,000	3,000	3,500	500
Wood Purchases	525	1,200	1,000	1,500	500
Ice Purchases	165	500	500	600	100
Park Signage	33	1,000	5,000	5,000	-
Fuel Expense	198	450	300	500	200
Equipment Rental	16	250	250	300	50
Equipment Maintenance	61	500	500	800	300
Reserve Repayment	-	4,000	4,000	4,000	-
Revenues					
Reserves	-	100,000	120,000	10,000	- 110,000
Seasonal Camping	98,232	100,000	105,000	113,400	8,400
Daily Camping	8,523	15,000	15,000	16,000	1,000
Trailer Storage	-	9,000	9,000	9,000	-
Wood Sales	407	1,500	1,500	1,750	250
Reservation Fee	758	1,300	1,300	1,300	-
Entry & Vehicle Fees	-	300	300	300	-
Store Revenue	88	750	500	800	300
Miscellaneous	124	250	-	250	250
Total Expenses	30,867	181,130	217,180	142,300	
Total Revenues	108,132	228,100	252,600	152,800	
Net	77,265	46,970	35,420	10,500	

Durham CA

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries - Regular	28,632	71,000	76,500	78,800	2,300
Salaries - Contract	11,239	45,500	36,100	38,500	2,400
Salaries - Seasonal	9,989	40,100	50,000	55,000	5,000
Staff Benefits	3,118	7,400	8,300	8,300	-
Staff Benefits - Merchs & Omers	9,904	28,000	29,800	34,200	4,400
Staff Travel	772	1,500	1,500	1,500	-
Staff Development	324	1,000	2,000	2,500	500
Staff Uniforms	126	1,500	1,500	2,000	500
Office Expense	7,340	12,000	10,000	12,000	2,000
Telephone	2,145	6,000	6,000	6,000	-
Utilities	15,120	35,000	35,000	40,000	5,000
Marketing	300	1,000	1,000	1,400	400
Insurance	5,497	8,000	7,000	8,000	1,000
Printing	120	1,500	1,000	1,500	500
Park Repairs & Maintenance	11,811	22,000	27,000	36,000	9,000
Hazard Trees	-	10,000	10,000	10,000	-
Park Supplies	2,633	5,000	5,000	7,500	2,500
Water Sampling Costs	193	600	600	800	200
Equipment Purchase	21,420	25,000	25,000	2,000	- 23,000
Property Taxes	1,895	4,000	4,000	6,000	2,000
Wood Purchases	3,183	8,000	13,000	8,000	- 5,000
Store Purchases	2,741	4,000	4,000	4,500	500
Park Signage	141	5,000	5,000	12,000	7,000
Fuel Expense	3,765	8,500	8,000	9,500	1,500
Equipment Rental	13	500	500	500	-
Equipment Maintenance	2,433	4,000	2,500	5,000	2,500
Vehicle Maintenance	236	4,000	7,000	7,000	-
Reserve Repayment	-	5,000	5,000	5,000	-
Revenues					
Reserves	21,420	31,420	35,000	48,600	13,600
Rentals	1,726	2,200	2,000	2,200	200
Seasonal Camping	207,434	210,000	218,000	235,000	17,000
Daily Camping	40,115	60,000	75,000	65,000	- 10,000
Group Camping	4,317	4,700	5,000	5,000	-
Trailer Storage	-	16,000	16,000	16,000	-
Wood Sales	1,626	8,500	8,500	8,500	-
Reservation Fee	5,246	7,000	9,700	9,700	-
Entry & Vehicle Fees	1,047	3,000	3,800	3,000	- 800
Store Revenues	1,331	5,000	5,500	5,500	-
Summer Career Grant	-	-	-	-	-
Card Reader Deposits	300	-	-	-	-
Miscellaneous	4,231	5,000	5,000	5,000	-

Total Expenses	145,090	365,100	382,300	403,500	
Total Revenues	288,793	352,820	383,500	403,500	
Net	143,703	(12,280)	1,200	-	

Saugen Bluffs CA

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries - Regular	19,600	69,000	71,000	73,000	2,000
Salaries - Contract	17,554	38,500	38,000	38,000	-
Salaries - Seasonal	17,726	62,400	60,000	65,000	5,000
Staff Benefits - Merchs & Omers	13,065	24,685	22,500	33,000	10,500
Staff Travel	491	1,500	1,500	2,000	500
Staff Development	235	1,200	2,000	2,000	-
Staff Uniforms	126	1,500	1,500	2,000	500
Office Expense	8,649	12,000	10,000	12,000	2,000
Telephone	3,010	8,000	8,000	9,000	1,000
Utilities	17,701	40,000	40,000	40,000	-
Marketing	494	1,200	1,000	2,000	1,000
Insurance	6,410	12,000	11,000	12,000	1,000
Printing	120	1,000	1,000	1,500	500
Park Repairs & Maintenance	12,122	35,000	78,000	53,000	- 25,000
Hazard Trees	-	300,000	190,000	10,000	- 180,000
Park Supplies	3,443	6,000	6,000	8,000	2,000
Water Sampling Costs	295	1,500	1,500	1,800	300
Equipment Purchase	200	3,000	3,000	3,000	-
Property Taxes	2,093	4,500	4,500	5,000	500
Wood Purchases	4,878	12,000	12,000	14,000	2,000
Store Purchases	3,148	8,000	8,000	9,000	1,000
Horse Campground	2,357	2,500	-	3,000	3,000
Park Signage	933	5,000	10,000	10,000	-
Fuel Expense	2,845	7,000	7,000	9,000	2,000
Equipment Rental	-	1,000	1,000	1,500	500
Equipment Maintenance	2,982	7,500	2,500	5,000	2,500
Vehicle Maintenance	155	3,000	5,000	6,000	1,000
Cash Over	-	-	-	-	-
Reserve Repayment	-	4,000	4,000	4,000	-
Revenues					
Reserves	-	300,000	190,000	10,000	- 180,000
Rentals	605	1,500	1,500	1,500	-
Donations	500	500	-	-	-
Seasonal Camping	196,451	197,000	199,800	212,000	12,200
Horse Camping	8,707	9,000	22,000	9,500	- 12,500
Trailer/Bunkie Use	4,220	6,000	10,000	6,000	- 4,000
Daily Camping	80,283	125,000	125,000	125,000	-
Group Camping	1,254	2,500	5,000	2,500	- 2,500
Trailer Storage	-	15,500	15,500	16,000	500
Wood Sales	3,674	14,000	14,000	14,000	-
Reservation Fee	13,474	24,000	24,000	24,000	-
Entry & Vehicle Fees	486	1,000	2,200	1,000	- 1,200
Laundromat	305	500	500	500	-
Store Revenues	5,437	15,000	15,000	16,500	1,500
Card Reader Deposits	300	-	-	-	-
Miscellaneous	4,817	6,000	6,000	6,000	-

Total Expenses	140,632	672,985	600,000	433,800
Total Revenues	320,513	717,500	630,500	444,500
Net	179,881	44,515	30,500	10,700

Forestry

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference	
Salaries - Regular	80,396	162,000	175,000	243,250	68,250	
Staff Benefits	6,910	13,800	14,000	20,000	6,000	
Staff Benefits - Merchs & Omers	16,980	35,000	37,450	55,350	17,900	
Staff Travel	18,902	30,000	29,000	45,000	16,000	
Staff Development	948	5,000	15,000	15,000	-	
Staff Uniforms	152	2,000	2,000	2,500	500	
Office Expense	1,168	4,000	5,000	5,000	-	
Telephone	700	2,500	2,500	3,000	500	
Marketing	816	2,500	2,000	2,500	500	
Forestry Supplies	3,143	5,500	7,000	7,000	-	
Equipment Purchase	-	2,500	7,000	7,000	-	
Forestry Works	-	1,000	5,000	5,000	-	
Property Taxes	23,025	40,000	35,000	40,000	5,000	
Signs	290	3,000	5,000	8,000	3,000	
Administration Overhead	4,092	9,000	9,000	-	-	9,000
Equipment Rental	2,413	2,500	3,500	4,500	1,000	
Stewardship Services	-	15,000	15,000	-	-	15,000
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-	
Forestry Displays	-	-	1,000	1,000	-	
Nursery Stock Purchases	1,825	90,000	100,000	115,000	15,000	
Landscape Stock Purchase	-	6,000	6,000	8,500	2,500	
Arbour Day Purchases	18,180	20,000	20,000	25,000	5,000	
Spraying Expense	2,320	2,500	1,000	2,000	1,000	
Revenues						
General Levy	39,725	79,450	79,450	325,600	246,150	
Reserves	14,500	44,000	44,000	-	-	44,000
Forest Products	-	46,000	180,000	65,000	-	115,000
Tree Planting	22,100	30,000	30,000	35,000	5,000	
Nursery Stock	99,693	100,000	100,000	125,000	25,000	
Mftip	5,408	8,000	12,000	10,000	-	2,000
Marking & Pruning	-	2,000	3,000	3,000	-	
Landscape Stock	2,275	10,000	13,000	13,000	-	
Spraying	255	3,000	10,000	5,000	-	5,000
Arbour Day Sales	22,060	23,000	23,000	27,000	4,000	
Miscellaneous	6,604	6,600	3,000	7,000	4,000	

Total Expenses	182,760	454,800	497,450	615,600	
Total Revenues	212,620	352,050	497,450	615,600	
Net	29,860	(102,750)	-	-	

Motor Pool

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	28,808	35,000	20,000	30,000	10,000
Staff Benefits - Mercs & Omers	6,151	7,875	4,500	7,000	2,500
Equipment Purchase	-	5,000	7,500	50,000	42,500
Vehicle Fuel	18,923	40,000	40,000	55,000	15,000
Equipment Fuel	1,387	6,500	5,500	7,000	1,500
Vehicle Repairs & Maintenance	17,291	22,000	12,500	17,500	5,000
Equipment Repairs & Maintenance	8,114	20,000	10,000	15,000	5,000
Office Equipment Rep & Maint	4,086	8,000	8,000	8,000	-
Licences & Insurance	9,959	15,000	13,000	16,000	3,000
Vehicle Purchase	62,555	62,555	60,000	80,000	20,000
Revenues					
Reserves	40,000	40,000	40,000	25,000	- 15,000
General Levy	-	-	-	76,500	76,500
Vehicle Rental	70,913	145,000	120,000	145,000	25,000
Equipment Rental	9,645	19,000	18,000	21,000	3,000
Office Equipment Rental	1,485	5,000	12,000	8,000	- 4,000
Sale Of Motor Pool Assets	-	-	-	10,000	10,000
Miscellaneous	-	-	-	-	-

Total Expenses	157,274	221,930	181,000	285,500	
Total Revenues	122,043	209,000	190,000	285,500	
Net	(35,231)	(12,930)	9,000	-	

Non-Revenue Parks & Land Management

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	72,327	226,000	217,000	269,525	52,525
Staff Benefits	6,306	12,600	12,000	13,000	1,000
Staff Benefits - Mercs & Omers	18,407	52,000	45,300	56,100	10,800
Staff Travel	10,844	20,000	15,000	20,000	5,000
Staff Development	640	2,000	2,000	3,000	1,000
Staff Uniforms	347	1,500	1,500	2,500	1,000
Office Expense	367	1,000	1,000	1,500	500
Telephone	2,066	4,500	4,500	5,000	500
Utilities	8,003	20,000	18,000	22,000	4,000
Marketing	136	1,000	1,000	3,000	2,000
Insurance	11,064	20,000	14,000	20,000	6,000
Park Repairs & Maintenance	4,964	75,000	75,000	80,000	5,000
Hazard Trees	1,233	7,000	20,000	20,000	-
Park Supplies	3,327	6,500	6,000	8,000	2,000
Water Sampling Costs	503	1,000	1,500	2,000	500
Property Taxes	4,893	10,000	9,000	11,000	2,000
Park Signage	183	5,000	5,000	25,000	20,000
Administration Overhead	1,364	2,100	2,100	-	2,100
Equipment Rental	4,205	7,000	7,000	7,500	500
Durham Day Use Water	347	1,500	1,500	1,800	300
Shop Supplies	983	2,500	2,500	3,000	500
Small Tools	-	3,000	3,000	3,000	-
Revenues					
General Levy	186,450	372,900	372,900	483,725	110,825
Reserves	-	70,000	70,000	70,000	-
Rental Revenue	6,594	12,000	12,000	12,000	
Donations	901	1,500	1,000	2,000	1,000
Admission Non Revenue Parks	2,682	7,000	7,000	8,000	1,000
Miscellaneous	977	2,000	1,000	1,200	200

Total Expenses	152,509	481,200	463,900	576,925	
Total Revenues	197,604	465,400	463,900	576,925	
Net	45,095	(15,800)	-	-	

Ag Lands

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	143	500	3,500	3,500	-
Staff Benefits - Merchs & Omers	19	80	600	600	-
Staff Travel	29	100	700	1,000	300
Repair & Maintenance	11	1,000	1,500	5,000	3,500
Property Taxes	415	1,500	1,500	2,000	500
Equipment Rental	73	500	500	1,000	500
Revenues					
Land Rental	6,271	17,700	17,700	18,200	500

Total Expenses	690	3,680	8,300	13,100	
Total Revenues	6,271	17,700	17,700	18,200	
Net	5,581	14,020	9,400	5,100	

Water Resources Management - Category 2

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Port Elgin Erosion Control	-	-	-	1,300	1,300
Penetangore River Diversion	-	-	-	2,750	2,750
Neustadt Dam	-	-	-	5,500	5,500
Mount Forest Dam	-	-	-	7,570	7,570
Hanover Dam	-	-	-	10,670	10,670
Revenues					
Category 2 Agreements	-	-	-	43,100	43,100

Total Expenses - - - **27,790**

Total Revenues - - - **43,100**

Net - - - **15,310**

Water Quality

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	56,516	84,000	83,700	64,100	- 19,600
Staff Benefits	4,483	5,900	5,400	5,700	300
Staff Benefits - Mercs & Omers	9,705	17,900	17,900	14,000	- 3,900
Staff Travel	3,691	7,400	7,500	7,500	-
Staff Development	-	500	1,200	1,200	-
Staff Uniforms	-	300	300	600	300
Office Expense	57	100	500	500	-
Telephone	305	610	650	650	-
Program Supplies	155	400	1,200	1,000	- 200
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Software Licensing/Hosting	-	800	-	-	-
Groundwater	236	500	1,800	1,800	-
Surface Water	6,573	20,000	18,000	20,000	2,000
Benthic Monitoring	-	3,000	6,500	6,500	-
Revenues					
General Levy	62,078	124,155	124,155	30,240	- 93,915
Cost Apportioning Agreements	-	-	-	93,310	93,310
Reserves	12,447	16,600	24,895	-	- 24,895

Total Expenses	84,449	145,810	149,050	123,550	
Total Revenues	74,525	140,755	149,050	123,550	
Net	(9,924)	(5,055)	(0)	-	

Flood Forecasting & Warning

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	63,942	172,200	152,700	155,000	2,300
Staff Benefits	4,640	9,300	9,900	9,800	- 100
Staff Benefits - MERCs & OMERS	10,693	25,350	32,300	32,700	400
Staff Travel	5,713	12,000	12,000	12,000	-
Staff Development	178	3,500	3,500	3,500	-
Staff Uniforms	-	300	600	450	- 150
Office Expense	128	500	500	500	-
Telephone	8,260	14,000	16,500	12,000	- 4,500
Utilities	3,117	4,400	4,800	4,800	-
Marketing	-	400	400	400	-
Insurance	640	1,300	1,200	1,400	200
Program Supplies	2,127	2,200	1,000	2,500	1,500
Equipment Purchase & Maintenance	1,117	25,000	25,000	25,000	-
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Software Licensing/Hosting	3,500	8,000	10,000	10,000	-
Reserve Payment (Ortho & Software)	500	1,000	1,000	1,000	-
Revenues					
General Levy	83,952	167,905	167,905	181,750	13,845
MNRF Grant	40,700	81,400	81,400	81,400	-
Reserves	12,447	24,900	25,795	-	- 25,795
Streamgauge Maintenance	-	400	400	400	-
Miscellaneous	12,000	12,000	300	7,500	7,200
Total Expenses	107,283	283,850	275,800	271,050	
Total Revenues	149,099	286,605	275,800	271,050	
Net	41,816	2,755	(0)	-	

Water Resources Management

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Salaries	17,799	58,400	58,400	180,000	121,600
Staff Benefits	2,312	4,900	9,150	14,200	5,050
Staff Benefits - Mercs & Omers	4,298	9,900	12,300	39,000	26,700
Staff Travel	542	3,500	10,000	8,000	- 2,000
Staff Development	738	2,000	2,000	6,000	4,000
Staff Uniforms	-	600	600	1,500	900
Office Expense	572	1,000	1,000	1,500	500
Telephone	635	1,300	1,400	2,100	700
Marketing	26	400	400	400	-
Insurance	610	1,200	1,200	1,200	-
Program Supplies	-	500	500	1,500	1,000
Signage	1,117	3,000	3,000	-	- 3,000
Administration Overhead	2,728	4,400	4,400	-	- 4,400
Consultant Fees	10,958	25,000	25,000	30,000	5,000
Durham Ice Management	9,994	15,000	15,000	15,000	-
Durham Lower Dam	3,117	6,500	6,500	15,000	8,500
Durham Middle Dam	8,473	17,000	15,000	17,500	2,500
Durham Upper Dam	5,357	10,600	18,000	23,500	5,500
Inverhuron Flood Control	1,151	2,300	10,000	11,000	1,000
Kincardine Projects	130	500	2,500	16,000	13,500
Neustadt Flood Control	252	1,000	7,500	6,000	- 1,500
Paisley Dyke	14,986	30,000	32,000	45,000	13,000
Pinkerton Dyke	161	300	500	1,500	1,000
Southampton Erosion Control	-	-	5,000	6,000	1,000
Walkerton Dykes & Silver Creek	6,777	13,500	15,000	22,000	7,000
Mount Forest Dam Maintenance	-	200	400	-	- 400
SVCA Projects	-	-	-	20,000	20,000
Revenues					
Category 2 Agreements	-	-	-	15,310	15,310
General Levy	35,828	71,656	71,656	179,056	107,400
Special Levy	54,312	108,624	108,624	222,948	114,324
Reserves	25,707	76,470	76,470	66,586	- 9,884
Miscellaneous	74	100	-	-	-
Total Expenses	92,733	213,000	256,750	483,900	
Total Revenues	115,921	256,850	256,750	483,900	
Net	23,188	43,850	-	-	

Capital - Water

Expenses	Balance June 2023	YE Projection	Budget 2023	Budget 2024	Difference
Lake Huron Centre Coastal Conservation		-	10,000	-	10,000
Meux Creek	5,671	450,000	400,000	-	400,000
Water Infrastructure Repairs	2,884	-	-	-	-
Paisley Dyke Slope Stability - WECI	27,974	27,974	-	-	-
Paisley Dyke Long Term Monitoring	16,495	18,000	-	-	-
Walkerton Dyke Repairs		-	20,000	-	20,000
Durham Lower Dam Safety		-	40,000	40,000	-
Port Elgin Erosion Control		-	5,000	-	5,000
Neustadt Study & Dud Assessment		30,000	50,000	40,000	10,000
Neustadt Weir		-	15,000	-	15,000
Flood Hazard Information Mapping	4,878	274,000	130,000	-	130,000
Paisley Dyke Improvements		30,000	-	80,000	
Allan Park Public Safety Plan			-	15,000	
Glenelg Dam Safety Fencing			-	30,000	
Sulphur Dam Safety			-	55,000	
Revenues					
Special Levy	-	414,487	345,000	80,000	265,000
General Levy	-	-	-	50,000	50,000
MNRF Grant - General Levy Projects	-	-	-	50,000	50,000
MNRF Grant - Special Projects	-	268,987	255,000	80,000	175,000
Other Funding	-	146,500	70,000	-	70,000
Total Expenses	57,902	829,974	670,000	260,000	
Total Revenues	-	829,974	670,000	260,000	
Net	(57,902)	-	-	-	

Staff Report #7.2

Report To: Chair and Directors, Saugeen Valley Conservation Authority
From: Ashley Richards, Communications Coordinator, Corporate Services
Date: October 19th, 2023
Subject: Saugeen Valley Conservation Authority Programs and Services
Purpose: This report serves to apprise the SVCA Board of Directors of the advancements made in relation to the Category 2 and 3 Agreements with member municipalities.

Background

This report is an extension of the July 2023 update, aimed at detailing the ongoing progress of forming Category 2 and 3 agreements with member municipalities. Category 2 and 3 agreements are mandated by the province (O.Reg. 687/21) and must be in effect by December 31st, 2023, to continue offering these services. Formation of these agreements necessitates a clear understanding and collaboration between SVCA and its member municipalities.

Analysis

Category 2 Agreements:

Five comprehensive correspondence packages were circulated to the affected municipalities on September 25th, 2023. These included flood and erosion control project summaries, an external engineer report, cost projections, a draft agreement, and a release agreement, should services be discontinued.

SVCA staff have met with one member municipality, with three more engagements scheduled. One municipality has indicated strong interest in pursuing the proposed transitional agreement.

Staff are diligently working on compiling correspondence packages related to the additional five structures indicated for circulation by the Executive Committee. Applicable municipal staff are being made aware that there may be additional agreements related to their associated projects yet to come.

Category 3 Cost Apportioning Agreements:

SVCA staff outreach, with assistance from select SVCA directors, has successfully led to increased engagement with all fifteen municipalities. No requests for alteration to the agreement have been received. Nine municipalities have formalized their commitment by passing motions to execute agreements, while five are on the trajectory towards a positive endorsement, as reflected in the

reports advancing to their respective councils. A delegation providing additional information was given to one municipality.

We have informed municipalities that Schedules B and C, delineating the fiscal provisions for 2024 and their respective cost apportionment, are in the process of finalization pending Board approval. Billing for Category 3 is not expected to commence until the conclusion of the first quarter of 2024, coinciding with general levy.

Request for Extension Progress

In response to the challenges faced during the process of pursuing the Category 2 and 3 Agreements, SVCA staff formally submitted a request for an extension to the Ministry of Natural Resources and Forestry (MNRF) along with the final report. Staff have received acknowledgment from the MNRF confirming the receipt of our request. Currently, we are in an active dialogue phase with the Ministry. It is important to note that the exact timeframe for the extension, and whether SVCA will be successful in their request, remains to be clarified by the MNRF. Staff remain optimistic and committed to expedient communication with the Ministry.

Next Steps

Category 2:

- Engage in further discussions with Chief Administrative Officers to address any queries or concerns related to the Category 2 Agreements.
- Proactively update CAOs about forthcoming flood and erosion control structures that will necessitate a formal agreement.
- Commence distribution of detailed correspondence packages concerning the inspection and maintenance of additional flood and erosion control structures.

Category 3:

- Anticipate the 2024 SVCA Budget approval for circulation to pave the way for finalizing the Category 3 agreements.
- By the November Board meeting, a clear position from all member municipalities is expected. At this time, SVCA staff will be present a report, including a motion to authorize the execution of the agreements, per Schedule D.
- The current board motion requires participation from all municipalities for the Category 3 agreements. This motion may need to be revisited if any municipalities choose not to participate.
- SVCA staff are awaiting feedback from the MNRF concerning the status of the requested extension.

Financial Implications

The finalization of the draft 2024 SVCA Budget and the number of participating municipalities will influence the Category 3 agreements. The specific details about staffing and program needs are

pending. Regarding the Category 2 Agreements, SVCA staff are in the initial phases, and financial evaluation will be undertaken as progress is made.

Prepared by:

[Original signed by:]

Ashley Richards, Communications Coordinator

Approved by:

[Original signed by:]

Erik Downing, Acting General Manager/Secretary-Treasurer

Staff Report #8.1

Report To: Chair and Directors, Saugeen Valley Conservation Authority
From: Donna Lacey, Manager, Forestry and Lands
Date: October 19, 2023
Subject: Forest products tender results Fall 2023
Purpose: To award tenders for the sale of standing timber

Recommendations

1. THAT SVCA Tender SVCA_01_2023, submitted by _____ of _____ in the amount of \$_____ be accepted, and further that all remaining tender deposit cheques be returned immediately upon said acceptance.
2. THAT SVCA Tender SVCA_02_2023, submitted by _____ of _____ in the amount of \$_____ be accepted, and further that all remaining tender deposit cheques be returned immediately upon said acceptance.
3. THAT SVCA Tender SVCA_03_2023, submitted by _____ of _____ in the amount of \$_____ be accepted, and further that all remaining tender deposit cheques be returned immediately upon said acceptance.

Background

As part of the Authority's Forest management program various plantations in the geographic Township of Proton were marked for a thinning. Forestry staff marked the selected trees for removal and tallied the cordage available. Tender documents were sent out to all contractors that have expressed interest in participating in our standing timber sales of softwoods.

Analysis

Three separate tenders were created to list similar size, quality, and species in each tender package. Potential buyers were given the opportunity to review the packages and walk the proposed harvest area to review the timber that was marked for removal.

Two bids were received for each of the three tenders. All bids were complete.

SVCA_01_2023

This tender was for the sale of standing timber in 3,775 trees, for a total of 404.9 cords that were spread over 75.7 acres. Two bids were received as follows:

Moggie Valley Timber Ltd., Holland Centre	\$32,000
Tri-Bridges Inc., St. Jacobs	\$21,500

SVCA_02_2023

This tender was for the sale of standing timber in 997 trees, for a total of 125.3 cords that were spread over 21.7 acres.

Moggie Valley Timber Ltd., Holland Centre \$8,500

Tri-Bridges Inc., St. Jacobs \$6,500

SVCA_02_2023

This tender was for the sale of standing timber in 1,313 trees, for a total of 121.1 cords that were spread over 9.7 acres.

Moggie Valley Timber Ltd., Holland Centre \$8,000

Tri-Bridges Inc., St. Jacobs \$6,500

Financial Implications

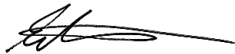
With the sale of this standing timber a total of \$48,500 will be used to offset the expenses of the Forestry and Lands Department.

Prepared by:



Donna Lacey, Manager, Forestry and Lands

Approved by:



Erik Downing, General Manager / Secretary-Treasurer (Acting)

Staff Report #8.2

To: Chair and Directors, Saugeen Valley Conservation Authority
From: Matt Armstrong, Manager, Environmental Planning and Regulations (Acting)
Date: October 19, 2023
Subject: Changes to Staff's management of violation files
Purpose: To become consistent with case law, the proposed changes to the *Conservation Authorities (CA) Act*, and language within SVCA's Regulation 169/06.

Recommendation

THAT Environmental Planning and Regulations (EPR) staff manage violation files in accordance with the proposed compliance approval process.

Analysis

The EPR department does not have a separate 'application' form for works that have already commenced (violations), and instead have simply been using the same form that applicants submit for regular proposals. By accepting these applications 'after-the-fact', applicants have the right to a Hearing if staff are unable to approve their application. This approach is inconsistent with:

- i) SVCA's Regulation 169/06;
- ii) the proposed changes to the *CA Act*;
- iii) case law (*Hanna v. Conservation Halton*); and
- iv) feedback from other conservation authorities.

Legislation and Case Law

Neither Regulation 169/06 nor the *CA Act* state that a person may apply for a permit after works have commenced. Instead, sections of Regulation 169/06 that deal with "Application for Permission" (Sections 4 and 7) refer specifically to "permission to undertake" development and alterations, and "proposed" development and "proposed" alteration.

The language within the proposed changes to the *CA Act* aligns with the language in the Regulation, stating that a person may apply for a permit when they "wish to engage" in an activity:

Application for permit

(2) A person who wishes to engage in an activity that is prohibited under section 28 in an area situated in the jurisdiction of an authority may apply to the authority for a permit under this section. 2017, c. 23, Sched. 4, s. 25

This position is further supported in case law, under *Hanna v. Conservation Halton*, MLC File No. CA 005-09, Oct 15, 2009:

Nor does the Act provide a means to apply for approval of permission after something has been built. One only has to look at the set up of the various sections dealing with the treatment of development to reach this conclusion. The Act and its regulations are crafted to ensure that absolutely no development occurs without appropriate review and permission. For example, the format for Regulation 162 is one that presents the reader with a clear warning at the very beginning – section 2’s heading reads “Development prohibited”. It then goes on to say that “no person shall undertake development ... in or on the areas within the jurisdiction of the Authority...” This approach of outright prohibition followed by a scheme to provide permission is a good indicator of how seriously this legislation (taking into account its purpose and objectives) views development within those areas covered by conservation authorities. Development cannot precede permission. Equally, permitted development must never stray from approved parameters without first of all obtaining additional or further permission (after undergoing additional review) from the Authority.

Feedback from Other Conservation Authorities

After recognizing the issues with our current approach to managing violation files, staff reached out to Conservation Ontario for feedback from other conservation authorities. The feedback received supports the proposed changes that are outlined below.

Proposed Approach

Only proposals to undertake development or alteration would be eligible for the permit application process.

Whereas proposed works have applicants submitting a permit application, paying application review fees, and receiving a permit, staff propose that those seeking to resolve a violation make a ‘compliance’ submission, pay the Board-approved double permit application review fee of a comparable permit, and then receive a ‘compliance approval’ letter from SVCA. The letter would indicate that the works completed address SVCA’s policies, and that the violation is considered resolved.

Where the work completed does not address SVCA’s policies and/or the responsible individual refuses to bring the work into compliance, staff’s management of the file would proceed in accordance with the Board-approved Violations Strategy.

‘Proposals’ would continue to follow the existing permitting process and the administrative options that process affords, including Permit Applications, Administrative Reviews, S. 28 Hearings, and Permits. Violations would follow the compliance process, including Compliance Submissions, Compliance Approval letters, and/or legal action. Staff managing violation files would continue to seek voluntary compliance before considering legal action.

The most significant change resulting from this new approach is that violations would not be eligible for Section 28 Hearings moving forward.

Next Steps

If the Board is supportive of this proposed change, staff will:

- Clearly outline the permitting and compliance processes in the next update to the SVCA's *Environmental Planning and Regulations Policies Manual*.
- Create a "compliance submission" form and a "compliance approval" letter template to be used in place of the permit application forms and permits.

Prepared by:



Matt Armstrong, Manager, Environmental Planning and Regulations (Acting)

Approved by:



Erik Downing, General Manager/Secretary-Treasurer (Acting)

Report #8.3

Report To: Chair and Directors, Saugeen Valley Conservation Authority
From: Matt Armstrong, Manager, Environmental Planning and Regulations (Acting)
Date: October 6, 2023
Subject: Request for Endorsement: Permits Issued
Purpose: To seek endorsement for permits issued pursuant to Ontario Regulation 169/06, as amended

Recommendation

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications (#23-180 to 23-262), pursuant to Ontario Regulation 169/06, as approved by staff, be endorsed.

Background

Saugeen Valley Conservation Authority (SVCA) staff issue permits in accordance with SVCA policies and then present them to the Board for endorsement at each Authority meeting.

The list below indicates the permits that have been issued in the month of March and April 2023.

Permit #	Location	Address	Proposed Works	Permit Type
23-262	Holland	462 Connell Lake Rd	To construct a single family detached dwelling with proposed decking, septic system, driveway, retaining walls and staircases, with related excavation, filling, and grading.	Regulated Area
23-261	Carrick	Concession 10 East and Highway 9	Alteration of a watercourse including installation of fibre optic cable by directional bore on a tributary of Otter Creek.	Watercourse
23-260	Proton	086521 Southgate Road 08, West Part Lot 35 Concession 5	Construct a dwelling addition, combined shed, barn, and power room, installation of a sewage disposal system, gravel yard and improvements to the existing laneway, all within the adjacent lands to part of Keldon Swamp Provincially Significant Wetland (PSW)/swamp.	Regulated Area
23-259	Elderslie	Vacant Lot, Concession 8 Elderslie	To complete a maximum 0.10 metre depth, bottom only, spot cleanout, of approximately 600 metres of a watercourse,	Watercourse

Permit #	Location	Address	Proposed Works	Permit Type
			and to spread the spoil material adjacent to the watercourse, with related excavation, grading, and site restoration.	
23-258	Brant	835 Sideroad 30 N	To install systematic tile drainage with two outlets to a watercourse, and install a 15 inch catch basin, with related excavation and filling.	Regulated Area
23-257	Brant	2310 Highway 9	To install systematic tile drainage and enclose approximately 193 metres of watercourse in a 600mm diameter HDPE pipe, with related excavation, filling, and grading.	Watercourse
23-256	Hanover	702 7th Avenue	To install approximately 10 metres of NPS 0.5-inch natural gas service pipeline via open excavation, with related excavation and grading.	Regulated Area
23-255	Proton	265811 Southgate Road 26, Lot 20, Con 19	Demolition of existing shed and construction of 45 foot by 70 foot shed	Regulated Area
23-254	Southampton	334 Saugeen Street, PT Lot 10	To add gabion stone to an existing access path, to top dress the access path with clear stone to create a 6-foot-wide walkway, and to add armour stone to rehabilitate a slope.	Regulated Area; Watercourse
23-253	Tiverton	29 Mill Street, Lots 7-8 Plan 109	Construction of an attached garage, and related excavation, filling, and grading, within the adjacent lands to part of the floodplain of Nile Creek.	Regulated Area
23-252	Huron	162 Bruce Beach Avenue, Lot 162 Plan 343	Demolition of an Existing One Story Single Detached Residence and Construction of a New Two Story Single Detached Residence and related excavation, filling and grading	Regulated Area
23-251	Southampton	23 Walnut Street	To install 33 metres of NPS 1.5-inch natural gas pipeline via directional drilling, with related excavation and grading.	Watercourse
23-250	Kincardine Township	4907 Highway 9	To rehabilitate approximately 130 metres of a tributary watercourse of the Penetangore River, with related excavation, filling and grading.	Watercourse
23-249	Paisley	Ross Street Bridge over Willow Creek	To replace concrete ramps; repair the sidewalks, concrete curbs, abutments, wing walls and deck top; install milled lap joints, transition ramps and seals; raise existing deck drains 15mm; and waterproof and pave the bridge deck, of the Ross Street	Regulated Area

Permit #	Location	Address	Proposed Works	Permit Type
			Bridge, with related excavation, filling and grading.	
23-248	Carrick	Near 829 Highway 9, Pt Lots 31 and 32, Con D	Alteration of a watercourse consisting of a like-for-like replacement of a 1200mm culvert on the Bruce County Rail Trail.	Watercourse
23-247	Southampton	400 Railway Street, Part of Lot 5 Park Lot Plan 3R5859	Installation of a culvert, and related excavation, filling, and grading, for roadway entry, including installation of underground services and utilities within Phase 2 of Southampton Landing subdivision	Regulated Area; Watercourse
23-246	Saugeen	114 Shipley Ave and 116 Shipley Ave	To replace a residential driveway culvert crossing, including the removal of accumulated sediment and debris from Shipley Creek, installation of a concrete block and armour stone retaining wall, with related de-watering, excavation and grading.	Watercourse
23-245	Elderslie	Lot 24 Concession 6, Lots 22/23/24 Concession 7, and Lot 21 Concession 8	To remove the accumulated sediment from approximately 2,350 metres of the Barfoot Municipal Drain and to spread the spoil material adjacent to the watercourse, with related excavation, grading, and site restoration.	Watercourse
23-244	Hanover	Grey Road 28 Between 14th Street and 33433 Grey Road 28	To urbanize Grey Road 28, and complete related works to watermains, pavement, sidewalks, curbs; replace a 1070mm by 1600mm diameter, 20 metre long CSPA culvert, with a 1120mm by 1630mm mm diameter, 27 metre long CSPA culvert; and offset wetland as a result of road widening; with related excavation, filling and grading.	Watercourse
23-243	Sullivan	126 McCullough Lake Drive, Lot 15 Plan 697	To construct a dwelling with walkout basement, and covered and uncovered decks, retaining walls, and to complete associated excavation, filling and grading.	Regulated Area
23-242	Egremont	123523 Southgate Road 12, Lot 1 Concession 12	the removal of accumulated sediment and vegetation from approximately 780 linear feet of watercourse	Watercourse
23-241	Minto (Town)	9840 Baseline, Part Lot 12 Concession 18, Part 2	Construction of a dwelling, installation of sewage disposal system, and related excavation, filling, and grading, all within the adjacent lands to part of the floodplain of the South Saugeen River, and within the 120 metre adjacent lands to part of Clifford-	Regulated Area

Permit #	Location	Address	Proposed Works	Permit Type
			Harriston Wetland Complex Provincially Significant Wetlands/swamp.	
23-240	Glenelg	unassigned civic address, Baseline, Part Lot 69, Concession 3 EGR	installation of laneway, construction of a dwelling, installation of sewage disposal system, and related excavation, filling, and grading, all within the adjacent lands to wetlands/swamps.	Regulated Area
23-239	Proton	112097 Grey Road 14, S Pt Lot 13, Con 10	Alteration of a watercourse consisting of the completion of a full cleanout of the Love Municipal Drain "B" Branch	Watercourse
23-238	Southampton	119 Breadalbane St North	To construct a dwelling with an attached garage, covered porch and patio, and driveway, with related excavation, filling, and grading.	Regulated Area
23-237	Elderslie	322 North Street	To construct a 6480 square-foot Calhoun Super Structure, with excavation.	Regulated Area
23-236	Minto	9617 O'Dwyers Road, Part Lot 5 Concession 14	Construction of a detached accessory building, and related excavation, filling, and grading, all within the 120 metre adjacent lands to part of Clifford-Harriston Wetland Cpmplex Provincially Significant Wetlands/swamp.	Regulated Area
23-235	Proton	132168 Southgate Side Road 13, Pt Lot 17, Con 10	Alteration of a Watercourse for Construction of the Love/Sherk Drainage Works (Project No. 300054393.0000)	Watercourse
23-234	Egremont	Between 183068 and 183080 Grey Road 9, Lot 13, Con 1	Replacement of road culvert 853 and related excavation, fill placement and grading.	Regulated Area
23-233	Normanby	111251 Grey Road 3, Part Lot 16 Concession 6, Part 2 Plan 17R1234	Construction of a dwelling with attached garage, installation of sewage disposal system, and related excavation, filling, and grading, all within part of the valley slope of the South Saugeen River.	Regulated Area
23-232	Carrick	Huron Bruce Road - Gorrie Line west to Belmore, Lots 1-5, Con 1	Alteration of a watercourse including installation of fibre optic cable by directional drill under tributaries of the Metcalfe-Wright Municipal Drain associated with project 335-1 SA03 (101 & 102).	Watercourse
23-231	Walkerton	206 Durham Street E	Renovations proposed for the upper floor of an existing building to create residential units C1, C2, and C3, as well as new upper-	Regulated Area

Permit #	Location	Address	Proposed Works	Permit Type
			level decks, all within a two-zone floodplain policy area of the geographic town of Walkerton	
23-230	Proton	No Civic Address, Grey Road 9 and 225114 Southgate Road 22, Pt Lot 4, Con 13 and 14	Installation of systematic tile drainage with outlet to wetland.	Regulated Area
23-229	Proton	245139 Southgate Road 24, Part Lot 4 Concession 17	Construction of an addition to the existing dwelling, installation of sewage disposal system, and related excavation, filling, and grading, all within the adjacent lands to a watercourse.	Regulated Area
23-228	Proton	180037 Grey Road 9, Part Lot 229 and Lot 230 Concession 4 SWTSR	Filling of trees, rocks, and soil from clean-up of a fence row, to be placed within the lands adjacent to wetlands/swamp.	Regulated Area
23-227	Proton	105261 Southgate Road 10, Lot 8 Concession 7	Construction of residential buildings and detached buildings for a group home, and related excavation, filling, and grading, all within the adjacent 120 metres from part of provincially significant wetlands/swamps, and/or within the adjacent lands to part of the floodplain of the South Saugeen River.	Regulated Area
23-226	Sullivan	126 McCullough Lake Drive, Lot 15 Plan 697	To demolish a dwelling and detached garage, with related excavation and grading.	Regulated Area
23-225	Bruce	Tie Road – See Schedule 2 in Permit	To replace twin 900mm diameter, 27.9 metre long CSP culverts, with twin 1200mm diameter, 31.2 metre long CSP culverts, with related excavation, filling and grading.	Watercourse
23-224	Sullivan	112 McCullough Lake Drive, Lot 19 Plan 679	To replace a mudroom and complete related excavation and filling.	Regulated Area
23-223	Kincardine Township	601 Bervie Sideroad	To construct a 125-foot long, 3-foot wide and 2-foot deep ditch; a 125-foot long, 3-foot wide and 3-foot high, berm; and cleanout approximately 45-feet of the Municipal roadside ditch, with related excavation, filling and grading.	Regulated Area

Permit #	Location	Address	Proposed Works	Permit Type
23-222	Brant	844 Marl Lake Road 8	To construct an approximately 210 square foot deck addition.	Regulated Area
23-221	Elderslie	unassigned civic address, Nelson Street, Parts 1-2 and Parts 3-4 Plan 3R105736; Town Plot Paisley Part Lot 18; E Nelson St	Construction of two semi-detached dwellings, and related excavation, filling, and grading, all within the two zone floodplain of the main Saugeen River.	Regulated Area
23-220	Walkerton	324 Durham Street E	To construct a 16-foot by 24-foot deck and stairs, with related excavation.	Regulated Area
23-219	Durham	365 Garafraxa Street North, N Part Lot 26 Plan 502	Conversion of a detached accessory building into a residential building, construction of a deck, and related excavation, filling, and grading, all within part of the valley slope of the main Saugeen River.	Regulated Area
23-218	Carrick	431 Concession D, Part Lot 13, Concession 6	To remove the accumulated sediment from an on-line pond, with related excavation and grading.	Watercourse
23-217	Walkerton	113 William Street, Lot 4 and 5, Plan 7	The construction of a 1002 square foot dwelling with related grading, filling, and excavation within the flood fringe of the Saugeen River.	Regulated Area
23-216	Arthur	7643 Sideroad 2E, Part Lot 4 Concession 4 Arthur	Construction of a pit silo and yard, and related excavation, filling, and grading, all within 120 metres from part of Clare Creek Provincially Significant Wetland.	Regulated Area
23-215	Bentinck	522708 Welbeck Road, Pt Lot 14, Con 2 WGR	The construction of a 2400 square foot storage structure with related grading, filling, and excavation within the adjacent lands to the Welbeck Provincially Significant Wetland and its associated hazardous lands.	Regulated Area
23-214	Minto	9625 Pike Lake Road, Lot 9-11, Concession 13-14	To demolish two office additions, a covered porch and a cottage; to construct a 60-foot by 30-foot addition and covered deck and porch, with related excavation, filling and grading, all within 120 meters from part of the Clifford-Harriston Wetland Complex Provincially Significant Wetlands	Regulated Area
23-213	Brant	505 Lake Rosalind Road 5	To construct a 910 square foot detached garage, with related excavation, filling, and grading.	Regulated Area

Permit #	Location	Address	Proposed Works	Permit Type
23-212	Saugeen	15 Fenton Drive	To construct a 720 square foot dwelling addition and covered concrete patio, with related excavation, filling, and grading.	Regulated Area
23-211	Durham	329 Garafraxa Street North, PLAN 502 PT LOT 24 LOT 25 RP;17R3103 PARTS 1 2 3 4	To complete landscaping and reconstruct a parking lot and retaining wall, with related excavation, filling, and grading	Regulated Area
23-210	Saugeen	173 Carlisle Street, PARK LOT 17 CARLISLE W/S;PARK LOT 17 NORFOLK E/S PARK;LOT 18 CARLISLE WS PT;NORFOLK ST	To remove the accumulated sediment from 132 metres of an unnamed watercourse, with related excavation and grading.	Watercourse
23-209	Artemesia	734371 West Back Line, Part Lot 141, Concession 2 SWTSR, RP 17R23581 Part 1	Construction of a garage addition and breezeway, as well as raise the existing garage roof, and related excavation, filling and grading, within the adjacent lands to wetlands/swamps and their associated hazardous lands.	Regulated Area
23-208	Minto	Unassigned Civic Address, Holtom Lane, Part Lot 16, Concession 16	Construction of a dwelling with an attached garage and covered deck and porch, a driveway and porch a sewage disposal system, with related excavation, filling and grading, all within 120 meters from part of Clifford-Harriston Wetland Complex Provincially Significant Wetlands.	Regulated Area
23-207	Neustadt	500 – 508 Mill Street, Meux Creek, Watercourse Channel from Queen Street Bridge and 100 meters upstream	The rehabilitation of the gabion basket wall within Meux Creek. The approved works include the pouring of approximately 100 square meters of concrete within the gabion baskets, insertion of reinforced steel rebar, and deposit of rip rap to the channel bottom with any related excavation, filling, and grading.	Watercourse
23-206	Osprey	267362 South Line B, Con 3SDR, Lot 18	To install a 60-inch diameter, 50-foot long culvert on Connor Municipal Drain and to grade existing fill material to create a laneway, with related excavation.	Regulated Area; Watercourse

Permit #	Location	Address	Proposed Works	Permit Type
23-205	Huron	305 Hunt Club Drive, Con A Pt Lot 12 Plan 3M-127;Lot 21 and	Removal of added fill from ravine slope, re-grading of slope to a stable profile and revegetation. Works largely on municipal property.	Regulated Area
23-204	Artemesia	733377 West Back Line, Lot 182 and 183, Con 2 WTSR	The construction of a combined 2366 square foot barn, storage structure, and manure storage area, all with the related grading, filling, and excavation within the adjacent lands to the Proton Station Municipal Drain and its associated hazardous lands.	Regulated Area
23-203	Glenelg	443679 Concession 8, Pt Lot 6, Con 9	The construction of a 50 square foot addition to dwelling with related grading, filling, and excavation within the adjacent lands to the Rocky Saugeen River valley and its associated hazardous lands.	Regulated Area
23-202	Walkerton	35 Elm Street South	To construct an 818.44 square foot addition onto the east side of an existing industrial building, with related excavation, filling, and grading.	Regulated Area
23-201	Huron	305 Hunt Club Drive, CON A PT LOT 12 PLAN 3M-127;LOT 21	Construction of a new detached 113 sq. m. slab-on-grade garage	Regulated Area
23-200	Glenelg	Grey Road 12 and West Back Line road allowances	To install 1132 metres of fiber optic services via directional drilling and trench cut with related excavation and grading.	Regulated Area
23-199	Glenelg	West Back Line road allowance near Civic #736167, #735145, #735111 and #735077	To install fiber optic servicing at four locations under Barrhead Creek and its tributaries via directional drilling, with related excavation and grading.	Watercourse
23-198	Paisley	420 Regent Street North	To construct an accessory building with attached covered cabana on a concrete pad, with related excavation, filling and grading.	Regulated Area
23-197	Proton	752395 Ida Street, Pt Lot 221 and 222, Con 2 SWTSR	Construction of a 5897 sq.m. shed/barn with manure storage and associated septic system, replacement of a residential septic system, fill placement and grading for building yard, filling of an existing isolated pond, and installation of systematic farm drainage tile	Regulated Area

Permit #	Location	Address	Proposed Works	Permit Type
23-196	Walkerton	49 Fischer Dairy Road, Lot 25 Plan 3M219	Construction of a dwelling, and related excavation, filling, and grading, all within the adjacent lands to the valley of the main Saugeen River.	Regulated Area
23-195	Port Elgin	122 Elgin St., Harbour Block 2, Plan 256.	To install new sanitary sewer to re-route existing sewer from Harbour Lite Restaurant/ Public Washroom building around the proposed Cedar Crescent Village (CCV) development with related minor excavation, filling and grading.	Regulated Area
23-194	Bruce	1773 Concession 2, Part Park Lots 3 and 4 McNabb St S/S, Part 1 Plan 3R7673	Construction of two 36-foot by 12-foot lean-tos onto an existing pole barn, with related excavation and grading, all within the adjacent lands to the floodplain of an unnamed watercourse	Regulated Area
23-193	Egremont	184325 and 184339 Grey Road 9, Pt Lots 18 and 19, Con 16	Installation of systematic farm tile drainage with outlet to wetland	Regulated Area
23-192	Carrick	Multiple Locations – See Schedule 2 in Permit	To install fiber optic servicing via plow and directional drill, with related excavation and grading.	Regulated Area
23-191	Carrick	45513 Huron Bruce Road	To install fiber optic servicing via plow and directional drill, with related excavation and grading.	Watercourse
23-190	Carrick	45603 Huron Bruce Road	To install fiber optic servicing via plow and directional drill, with related excavation and grading.	Watercourse
23-189	Walkerton	11 Duke Street, PLAN 14, LOTS 17 & 18	The construction of a 2315 square foot dwelling and attached garage with related grading, filling, and excavation.	Regulated Area
23-188	Glenelg	574553 Sideroad 40, Pt Lots 21 and 22, Con 10	The construction of a 750 square foot detached accessory structure with related grading, filling, and excavation partially within the adjacent lands to other wetlands and their associated hazardous lands.	Regulated Area
23-187	Egremont	540 Sligo Road E, Lot 70, Con 3 EGR	Watercourse alteration consisting of the bottom-only cleanout of a tributary of Fairbanks Creek.	Watercourse

Permit #	Location	Address	Proposed Works	Permit Type
23-186	Huron	934 Parkplace, Lot 37 Plan 3M-103	Construction of a rear sunroom addition to an existing residence on helical piles.	Regulated Area
23-185	Proton	146045 Southgate Road 14, South Part Lot 23, Concession 11	Construction of a 24-foot by 14-foot shed, within the adjacent lands to wetlands/swamps and their associated hazardous lands	Regulated Area
23-184	Southampton	Mikmoben Lane road allowance at Spence Street Intersection	Site grading and alterations for Mikmoben Lane improvements, including sewer and watermain connections.	Regulated Area
23-183	Howick	43393 Huron Bruce Road, Lot 1, Con B and 18 and Lot 1, Con 1 and B	Completion of Metcalfe-Wright Municipal Drain Improvement and Wright Branch 2021 & Swan Culvert Crossing - Minor Improvement to the Metcalfe-Wright Municipal Drain	Watercourse
23-182	Euphrasia	625371 Sideroad 16B	Culvert Replacement.	Regulated Area
23-181	Southampton	66 Anglesia Street N, Pt Park Lot 4 3R 5401 Parts 7 to 9 S Clarendon St	To construct a single family dwelling with attached garage and covered deck and porch, a driveway and a sewage disposal system, with related excavation, filling and grading.	Regulated Area
23-180	Proton	112772 Grey Road 14, Pt Lot 11-12, Con 16	Alteration of watercourse consisting of the re-alignment of an approximate 84m portion of a headwater tributary and associated excavation and grading.	Watercourse

Prepared by:

[Original Signed by:]

Matt Armstrong

Manager, Environmental Planning and Regulations (Acting)

Approved by:

[Original Signed by:]

Erik Downing

General Manager/Secretary-Treasurer (Acting)