



## Saugeen Valley Conservation Authority

### Executive Committee Meeting Minutes

Date: June 5<sup>th</sup>, 2025, 9:00 a.m.  
Location: Electronic via Teams  
Chair: Tom Hutchinson  
Members present: Paul Allen, Barbara Dobreen, Greg McLean, Moiken Penner  
Members absent: n/a  
Staff present: Erik Downing, Don Moss

Chair Hutchinson called the meeting to order at 9:00 a.m.

#### **1. Adoption of Agenda**

##### **Motion #EC25-13**

Moved by Barbara Dobreen

Seconded by Moiken Penner

THAT the agenda for the Executive Committee meeting, June 5, 2025, be adopted as circulated.

**Carried**

#### **2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest relative to any item on the agenda.

#### **3. Adoption of Minutes**

##### **Motion #EC25-014**

Moved by Gregory McLean

Seconded by Paul Allen

THAT the minutes of the Executive Committee meeting, April 30, 2025, be adopted as presented.

**Carried**

#### **4. Closed Session**

##### **Motion #EC25-15**

Moved by Greg McLean

Seconded by Moiken Penner

That the Executive Committee proceed into closed session, in camera, to address matters relating to an identifiable individual(s) and THAT the GM/S-T join as required.

**Carried**

Rise and Report: The Committee rose from closed session at 9:57 a.m. and reported that staff provided direction on the items presented.

Barbara Dobreen left Meeting at 9:58am.

## **5. Matters Arising from the Minutes**

### **5.1 Performance Evaluation Discussion**

The GM/S-T provided an update on the process and progress of annual performance evaluations conducted by SVCA staff. It was confirmed that the scope of the current review covers the period from the beginning of 2024 to the present date.

### **5.2 WR-2025-03: Paisley Dyke Report**

The report outlined the funding structure for conservation authority projects, including how Special Benefitting and WECI-funded capital works are cost-shared between SVCA, the Province, and municipalities. It also provides a project update on the Paisley Dyke Improvement, which was cancelled due to site instability and seasonal risks, and confirms that the report will be presented to the Council of the Municipality of Arran-Elderslie on June 9<sup>th</sup>, 2025.

## **6. New Business**

### **6.1 GM-2025-10: SVCA Operational Plan**

The GM/S-T presented the SVCA Operational plan, with no comments or discussion.

## **7. Adjournment**

With no further business to discuss, the meeting was adjourned at 10:20 a.m. following a motion moved by Paul Allen and seconded by Moiken Penner.

Next meeting date to be a Special Meeting of the SVCA Executive Committee, scheduled for July 19, 2025, 9:00am, virtually.

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Tom Hutchinson  
Chair

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Ashley Richards  
in lieu of Recording Secretary