



## Executive Committee Agenda

March 5, 2026, 9:00 a.m.

Zoom Meeting

### 1. Adoption of agenda

*Recommendation: That the agenda of the Executive Committee Meeting, March 5, 2026, be adopted as circulated.*

### 2. Declaration of pecuniary interest

### 3. Adoption of minutes, Executive Committee – February 5, 2026

*Recommendation: That the minutes of the Executive Committee February 5, 2026, be adopted as circulated.*

### 4. New Business

### 5. Closed Session

*Recommendation: That the Executive Committee proceeds into closed session, in camera, to address matters relating to an identifiable individual(s) and THAT General Manager-Secretary-Treasurer and Acting Corporate Services Manager remain in the meeting.*

### 6. Other Business

### 7. Adjournment

*Recommendation: That the Executive Committee meeting be adjourned.*

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## Saugeen Valley Conservation Authority

### Minutes – Executive Committee Meeting

Date: Thursday, February 5, 2026, 9:00 a.m.  
Location: Virtual  
Chair: Tom Hutchinson  
Members present: Paul Allen, Barbara Dobreen, Gregory McLean  
Staff present: Erik Downing, Ashley Richards, Izabela Polowa  
Members absent: Sue Paterson

The meeting was called to order at 9:00 a.m.

#### 1. Adoption of Agenda

##### Motion #EC26-01

Moved by Barbara Dobreen

Seconded by Paul Allen

*THAT the agenda of the Executive Committee Meeting, February 5, 2026, be adopted as circulated.*

**Carried**

#### 2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

#### 3. Adoption of Minutes

##### 3.1 Executive Committee, November 21, 2025

##### Motion # EC26-02

Moved by Gregory McLean

Seconded by Paul Allen

*THAT the minutes of the Executive Committee November 21, 2025, be adopted as circulated.*

**Carried**

#### 4. New Business

##### Governance

##### 1. GM-2026-02: SVCA Workplan

The GM/S-T presented the 2026 SVCA Workplan. Items marked in red indicate new or updated entries. A key milestone was highlighted under EPR: updated planning service agreements to reflect Bill 23 changes for Bruce County. Updates to planning service agreements for other municipalities still outstanding.

Communication to be shared regarding the course of action required by the Carbon Copying Directors in the event of an after-hours violation. Discussion is ongoing regarding bridge reconstruction on the lands management side. Strategic planning to be continuously re-evaluated to add action items to the existing workplan.

Member McLean requested information regarding the timeline of the workplace culture assessment. The GM indicated that Corporate Services will be completing phases 2 and 3 as soon as health and safety policies are updated in the first quarter of the year.

Member Dobreen thanked the GM for exceptional updates on the frazil ice situation. The GM indicated that the issue needs to be continuously monitored during winter months. Currently the ice has covered the upper reaches of the river, which prevents the frazil ice from being generated and flowing into Durham.

## 5. Closed Session

### Motion # EC25-60

Moved by Gregory McLean

Seconded by Barbara Dobreen

*THAT the Executive Committee proceed into Closed Session, in camera, to address matters relating to a human resources matter and;*

*THAT the General Manager/Secretary Treasurer and Acting Corporate Services Manager join as required.*

### Carried

Rise and Report: The Board rose from closed session at 9:42 and reported that only matters related to an identifiable individual were discussed, direction was given to General Manager/Secretary-Treasurer and Acting Manager of Corporate Services.

## 6. Other Business - none

## 7. Adjournment

With no further business to discuss, the meeting was adjourned at 9:43 am following a motion by Paul Allen and seconded by Gregory McLean.

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Tom Hutchinson  
Chair

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Izabela Polowa  
Recording Secretary